



YEARLY STATUS REPORT - 2022-2023

Part A	
Data of the Institution	
1.Name of the Institution	Harish Chandra Post Graduate College
• Name of the Head of the institution	Prof. Rajnish Kunwar
• Designation	Principal
• Does the institution function from its own campus?	Yes
• Phone no./Alternate phone no.	9793339941
• Mobile no	9412359941
• Registered e-mail	principalhcpg.vns@gmail.com
• Alternate e-mail	iqac.hcpgvns@gmail.com
• Address	Harish Chandra Post Graduate College, Maidagin, Varanasi
• City/Town	Varanasi
• State/UT	Uttar Pradesh
• Pin Code	221001
2.Institutional status	
• Affiliated /Constituent	Affiliated
• Type of Institution	Co-education
• Location	Urban

• Financial Status	UGC 2f and 12(B)				
• Name of the Affiliating University	Mahatma Gandhi Kashi Vidyapith				
• Name of the IQAC Coordinator	Prof. Anil Kumar				
• Phone No.	9415979336				
• Alternate phone No.	8604724563				
• Mobile	9415979336				
• IQAC e-mail address	iqac.hcpgvns@gmail.com				
• Alternate Email address	principalhcpg.vns@gmail.com				
3.Website address (Web link of the AQAR (Previous Academic Year))	https://www.hcpgcollege.edu.in/iqac/AQAR-2021-22.pdf				
4.Whether Academic Calendar prepared during the year?	Yes				
• if yes, whether it is uploaded in the Institutional website Web link:	https://www.hcpgcollege.edu.in/iqac/Shaikshanik%20Panchang%202022-23.pdf				
5.Accreditation Details					
Cycle	Grade	CGPA	Year of Accreditation	Validity from	Validity to
Cycle 1	B	2.30	2011	30/11/2011	29/11/2016
6.Date of Establishment of IQAC			02/07/2012		
7.Provide the list of funds by Central / State Government UGC/CSIR/DBT/ICMR/TEQIP/World Bank/CPE of UGC etc.,					
Institutional/Department /Faculty	Scheme	Funding Agency	Year of award with duration	Amount	
Nil	Nil	Nil	Nil	Nil	
8.Whether composition of IQAC as per latest NAAC guidelines			Yes		
• Upload latest notification of formation of IQAC			View File		

9.No. of IQAC meetings held during the year	3	
<ul style="list-style-type: none"> Were the minutes of IQAC meeting(s) and compliance to the decisions have been uploaded on the institutional website? 	Yes	
<ul style="list-style-type: none"> If No, please upload the minutes of the meeting(s) and Action Taken Report 	No File Uploaded	
10.Whether IQAC received funding from any of the funding agency to support its activities during the year?	No	
<ul style="list-style-type: none"> If yes, mention the amount 		
11.Significant contributions made by IQAC during the current year (maximum five bullets)		
<p>On the ground of advice given by the IQAC, the Principal of this institution agree to construct a toilet for disabled in B-wing and two washrooms for girls will be constructed, one in C-wing and other in New Building.</p>		
<p>Considering the suggestion of IQAC, the first floor of New Building will be completely furnished.</p>		
<p>As advised by IQAC pavement of interlocking tiles of first phase is completed. Now it will be extended up to the Department of Chemistry in second phase.</p>		
<p>By the strong recommendation of IQAC sky-walk between B-wing and C-wing will be started as soon as possible.</p>		
<p>By the suggestion of IQAC work of meeting Hall in New Building (C-5 and C-6) has been completed.</p>		
12.Plan of action chalked out by the IQAC in the beginning of the Academic year towards Quality Enhancement and the outcome achieved by the end of the Academic year		

Plan of Action	Achievements/Outcomes
<p>Toilet for disabled will be constructed in B- wing.</p>	<p>As proposed in the on set meeting of session 2022-23 construction of toilet for disabled in B- wing has been completed.The plaster work has been completed for the first floor built in New Building-2 (NB-02) and construction work of 2nd floor has been started.</p>
<p>two washrooms for girls will be constructed, one in C-wing and other in New Building.s at open spaces in the college campus near gate was proposed.</p>	<p>One washroom for girls in C-wing has been constructed and furnished whereas other washroom for girls in New Building has to be construed. The assembly of interlocking tiles has been started (in progress).This work is planned from the main gate of the college to NB-01 New Building.</p>
<p>The first floor will be consttrded in New Building will be completely furnished.</p>	<p>Furnishing of the first floor of New Building has been completed.ent of Physics of the college and the Ramanujan College, New Delhi,as suggested by IQAC. A refresher course is successfully organised jointly by both colleges and completed on 10th November 2021.</p>
<p>The pavement of interlocking tiles first phase is completed . Now it will be extended up to Department of Chemistry in second phase.</p>	<p>The extention of pavement work up to Department of Chemistry has been completed.</p>
<p>For the time being there was a requirement of meeting Hall in the college. Keeping it in the mind, it suggested to develop room number C5 and C6 in C-wing as meeting Hall</p>	<p>The work of meeting Hall in C-wing has been completed.</p>
<p>13.Whether the AQAR was placed before</p>	<p>No</p>

statutory body?	
<ul style="list-style-type: none"> Name of the statutory body 	
Name	Date of meeting(s)
Nil	Nil
14. Whether institutional data submitted to AISHE	
Year	Date of Submission
2021-22	28/02/2023
15. Multidisciplinary / interdisciplinary	
<p>NEP (2020) provides an opportunity for Multidisciplinary courses in the U.G. and P.G. programmes. In NEP at U.G. level there are provisions that students can select two major subjects from their own streams whereas minor paper can opt from other faculty and it is compulsion to opt minor elective paper from the other faculty. Skill development/ vocational paper is also compulsory for every student up to first to fourth semester and Co-curricular paper is also compulsory for every student up to sixth semester. In P.G. programmes, minor paper is compulsory in every P.G. programmes from other faculty. This will certainly contribute to all-round personality development of the students.</p>	
16. Academic bank of credits (ABC):	
<p>Academic bank of credits system have been originally envisioned by the Government of India in the National Education Policy (NEP-2020). This scheme has a provision of creating a digital infrastructure that will store the academic credit earned by the student of various Higher Education Institutions within the country. ABC is a virtual or digital storehouse that contains information of the credits earned by individual student throughout their learning (Academic) journey. It will enable students to open their account and give multiple options for entering and leaving colleges or universities. There will be multiple exits and multiple entries points during the higher education tenure and credit will be transferred through the ABC seamlessly. ABC can be considered as an authentic reference to check the credit records of any student. Thus the concept of ABC is fuel to boost the efficiency of faculty and help students to embrace</p>	

the Multidisciplinary educational approach. According to NEP-2020 credit system is followed the students earn 46 credit eligible for one year certificate and earn minimum 92 credit eligible for two years diploma and earn minimum 132 credit eligible for three years graduate degree. U.P. Government launched a website <http://abacus.upsdc.gov.in/> where credits of papers/subjects chosen by students will be stored.

17.Skill development:

Harish Chandra Post Graduate College, signed an MoU with Young Skilled India (A GOI-recognized startup) to provide highly employable Skills in 21st century. It will help the young students to learn theories along with practicing real business skills. This organization offers students AICTE-evaluated Management Certificate Courses, Professional and Life Skill courses. It will enhance the employability rate among students. Because of their enriched knowledge leading to enhance their Professional and management skills like Communication Skills, Presentation skills, Time Management, Analytical skills, Decision making, Interview skills, HR Marketing, Finance Operations etc.

Under skill development/Vocational programme in 1st, 2nd, 3rd and 4th Semester of B.A., B.Sc., B.Com. (at UG level) following papers are introduced during the year:

- (i) Marketing and Salesmanship
- (ii) Advertisement
- (iii) Rachnatmak kaushal ke Gandhi aayam
- (iv) Psychological Testing

18.Appropriate integration of Indian Knowledge system (teaching in Indian Language, culture, using online course)

India has rich linguistic & cultural tradition. The origin of Indian knowledge goes back to Vedas, Ramayana and Mahabharata. Indian Knowledge system comprises Human values and ethics. But large scale changes in the society in terms of Commerce, Science, Technology and Global Knowledge has lead to such practices which can endanger our cultural values and knowledge system. In the midst of such situation it becomes pertinent to integrate our old glorious tradition with scientific temperament in order to keep our students updated with

ancient language, philosophy geography, tradition, culture etc. Harish Chandra P.G. College takes into consideration NEP 2020 vision regarding Education system which must incorporate such pedagogy that can make functional. India's profuse linguistic, cultural and artistic heritage. However even before NEP 2020, Harish Chandra P.G. College had included many such practices to promote Indian arts and culture into the vision & mission of college which can enhance understanding of students regarding cultural values. Subjects like History & Sociology systematically provide ethnographic details and familiarize our students with our valuable past and culture. Faculties at Harish Chandra P.G. College practice bilingual teaching in their respective classes of Science & Humanities. Yoga is one of the highlighted aspects of Indian knowledge system that gives strength to its practitioners for self-control and self discipline. Fitness and Yoga has been inducted as a minor elective paper in the NEP UG syllabus. On Yoga Day 21st June Students and Faculty members perform yogic exercises. The college promotes student through exposure to Indian Culture and Knowledge system through extracurricular activities. The college magazine "Jyotismati" publishes original articles and stories written by students and faculty members.

19.Focus on Outcome based education (OBE):Focus on Outcome based education (OBE):

Harish Chandra P.G. College is focused on outcome based education and to the best of its capacity it provides proper facilities for it. The college organizes activities which can provide them essential learning at the end of their course. Curriculum of each stream is taught topic wise. Along with curriculum education Harish Chandra P.G. College provides skill based education in order to improve the students' employability. Language Lab, Psychology Lab, Botany Lab, Zoology Lab, Chemistry lab, Physics lab, Statistics lab and Computer Lab give the infrastructural support to our vision. Harish Chandra P.G. College from time to time provides insight to the students for competitive exams to be faced in future. Departments organize lecture to guide students for NET/Gate and other competitive exams. To provide outcome based education our faculties try to develop learning resources like video files, audio files, ppts, and make use of available online resources. Students are made aware of their current Programme and Course Outcomes so that they can necessarily have learning.

After registration of the college in India Space Week Antriksha Pathyakram Programme in session 2022-23, the Department/Affiliation Regulatory Authority, ISW has granted provisional affiliation to the Harish Chandra Post Graduate College, Varanasi (Institution code no.

is 101054 for Space Science & Technology Education for session 2023-2025) following Antriksha Pathyakram (Certificate Course & Diploma)

S.no.	Course Name
1.	Python with Space Science and Technology
2.	Global Navigation and Satellite System
3.	Overview of Remote Sensing Technology
4.	Earth Observation Based Mapping
5.	Monitoring and modeling of Landslide recent trends and support to ea system
6.	Space Based Observations for Atmospheric Hazards
7.	Satellite Based Navigation a journey from GPS to Mobile Phone platfo
8.	Overview of Geographic Information System

20.Distance education/online education:

The entire world suffered much by the unleashed crises of Covid-19. Education system also suffered due to lack of infrastructural vision and planning. Harish Chandra PG College has E-Content section on the website to upload ppt(s), word files etc. based on curriculum to provide uninterruptedly teaching and guidelines to students. Along with the faculty members contribution to the U.P. Digital Library. The students of college have benefitted a lot through these uploaded E-contents beside this online lectures using zoom platform and Google classroom was also organized. Throughout the year classes function smoothly. There is no distance education course offered by our college but the two study centers one of IGNOU and other of UPRTOU are running in our college in distance learning mode. Code of Local Study Center of IGNOU is 48048 and Code of Local Study Center of UPRTOU is S037. IGNOU offers B.A, B.Com. at U.G. level and M.Com, M.A.(History), M.A. (Economics), M.A. (Sociology), at P.G. level, Certificate & Diploma at P.G. level in Law. UPRTOU offers B.A, B.Sc, B.Com, B.Lib, M.Lib etc. Our students benifitted by the above Distance courses.

Extended Profile

1.Programme

1.1

36

Number of courses offered by the institution across all programs during the year

File Description	Documents
Data Template	View File

2.Student

2.1 **8251**

Number of students during the year

File Description	Documents
Institutional Data in Prescribed Format	View File

2.2 **1950**

Number of seats earmarked for reserved category as per GOI/ State Govt. rule during the year

File Description	Documents
Data Template	View File

2.3 **2752**

Number of outgoing/ final year students during the year

File Description	Documents
Data Template	View File

3.Academic

3.1 **108**

Number of full time teachers during the year

File Description	Documents
Data Template	View File

3.2 **125**

Number of sanctioned posts during the year

Extended Profile

1.Programme

1.1	36
Number of courses offered by the institution across all programs during the year	

File Description	Documents
Data Template	View File

2.Student

2.1	8251
Number of students during the year	

File Description	Documents
Institutional Data in Prescribed Format	View File

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Data Template	View File

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Number of outgoing/ final year students during the year	

File Description	Documents
Data Template	View File

3.Academic

3.1	108
Number of full time teachers during the year	

File Description	Documents
Data Template	View File

3.2	125
Number of sanctioned posts during the year	
File Description	Documents
Data Template	View File
4.Institution	
4.1	34
Total number of Classrooms and Seminar halls	
4.2	379.36
Total expenditure excluding salary during the year (INR in lakhs)	
4.3	165
Total number of computers on campus for academic purposes	

Part B

CURRICULAR ASPECTS

1.1 - Curricular Planning and Implementation

1.1.1 - The Institution ensures effective curriculum delivery through a well planned and documented process

The college has adopted the curriculum designed by the affiliating university, following the NEP-2020. The syllabus according to NEP-2020 has been introduced at undergraduate and postgraduate level from the academic session 2021-22 and 2022-23. The undergraduate courses consist of 6 semesters, while the postgraduate courses are divided into 4 semesters. The principal of the institution called a meeting of the admission committee and head of the department to discuss the admission procedure and made necessary arrangements for NEP-2020 in regular classes. In NEP-2020, the UG level curriculum is designed in such a way that it comprises Major subjects, Minor Elective, and Vocational/Skill development courses for the first four semesters. Additionally, Co-curricular courses are mandatory for all six semesters, while a minor project is required only in the 5th and 6th semesters. Whereas at PG level course is designed in such a way that major paper and major project is compulsory in every semester and minor paper from other faculty is compulsory in every year. The head of

each department has to manage these subjects in their timetable along with the yearly course (3rd year). The timetable should be displayed on the notice board and WhatsApp group of the department so that faculty members and students can be acknowledged. The uncompleted syllabus was completed by faculty members through means of online classes for which they use Zoom, Google Meet and Google Classroom, OHP, Multimedia, and taking extra classes. Faculty members and students have free access to books, e-books, and unsolved papers of previous years.

File Description	Documents
Upload relevant supporting document	View File
Link for Additional information	https://www.hcpgcollege.edu.in/student/syllabus

1.1.2 - The institution adheres to the academic calendar including for the conduct of Continuous Internal Evaluation (CIE)

The college adheres to its own academic calendar along with the guidelines issued by the university in reference to examinations and practicals. Admission, teaching are held nearly as per the schedule given by college administration when the admission process is completed the classes start running on regular mode. Semester examinations are held mostly according to university schedule. Whereas annual examination graduation(3rd year) started by the last week of April the result declaration starts by June. Most of the courses were completed by offline mode and the uncompleted syllabus was completed by faculty members through means of online classes for which they use Zoom, Google Meet and Google Classroom, OHP, Multimedia, and taking extra classes. Faculty members and students have free access to books, e-books, and unsolved papers of previous years. Examination of the U.G. and P.G. programmes could not be held on the scheduled time. In all NEP-2020 courses in every Faculty all students are evaluated by the internal evaluation system with two Mid-Term examinations. But in annual system in subjects namely Chemistry, Zoology, Botany, Physics, Mathematics, Statistics, Geography, Psychology practical examinations are conducted. The Practical examination is conducted in the concerned department. Beside the External Examiner allotted by university the Internal Examiner is appointed by college Administration the students are examined on the basis of Lab work, practical records, tests, collection, charts, attendance in the Laboratory during the session and marks allotted to them.

File Description	Documents
Upload relevant supporting document	View File
Link for Additional information	https://www.hcpcollege.edu.in/igac/Shaikshani%20Panchang%202022-23.pdf

1.1.3 - Teachers of the Institution participate in following activities related to curriculum development and assessment of the affiliating University and/are represented on the following academic bodies during the year.

Academic council/BoS of Affiliating University Setting of question papers for UG/PG programs Design and Development of Curriculum for Add on/ certificate/ Diploma Courses Assessment /evaluation process of the affiliating University

B. Any 3 of the above

File Description	Documents
Details of participation of teachers in various bodies/activities provided as a response to the metric	View File
Any additional information	View File

1.2 - Academic Flexibility

1.2.1 - Number of Programmes in which Choice Based Credit System (CBCS)/ elective course system has been implemented

1.2.1.1 - Number of Programmes in which CBCS/ Elective course system implemented

7

File Description	Documents
Any additional information	View File
Minutes of relevant Academic Council/ BOS meetings	View File
Institutional data in prescribed format (Data Template)	View File

1.2.2 - Number of Add on /Certificate programs offered during the year

1.2.2.1 - How many Add on /Certificate programs are added during the year. Data requirement for year: (As per Data Template)

10

File Description	Documents
Any additional information	View File
Brochure or any other document relating to Add on /Certificate programs	View File
List of Add on /Certificate programs (Data Template)	View File

1.2.3 - Number of students enrolled in Certificate/ Add-on programs as against the total number of students during the year

7

File Description	Documents
Any additional information	View File
Details of the students enrolled in Subjects related to certificate/Add-on programs	View File

1.3 - Curriculum Enrichment

1.3.1 - Institution integrates crosscutting issues relevant to Professional Ethics, Gender, Human Values, Environment and Sustainability into the Curriculum

Environmental pollution and sustainable use of natural resources are part of units 1 and 2 of paper third Environmental Botany and Plant Pathology in B.Sc. III (Bio.) Environmental Botany is a special paper (optional paper 4th- A) in semester 4th of M.Sc. Botany.M.Sc. (chemistry) III semester paper III section (Environmental chemistry). The paper gives a general idea about pollution, Environment, Hydrosphere, Atmosphere, Industrial Pollution and Environmental toxicology. Analysis of water Pollution are part of the syllabus in M.Sc IV semester paper IV (elective) Unit III section B. Besides it also deals with various strategies for environmental management. In the co-curricular/ compulsory paper NEP-2020 Human value and Environmental study is a compulsory subject for all third-semester students of undergraduate programs. Human values and moral ethics are part of the syllabus in the optional paper courses 403 and 404 C (value education and moral ethics) in B.Ed. 4th-semester programme.

File Description	Documents
Any additional information	View File
Upload the list and description of courses which address the Professional Ethics, Gender, Human Values, Environment and Sustainability into the Curriculum.	View File

1.3.2 - Number of courses that include experiential learning through project work/field work/internship during the year

13

File Description	Documents
Any additional information	View File
Programme / Curriculum/ Syllabus of the courses	View File
Minutes of the Boards of Studies/ Academic Council meetings with approvals for these courses	View File
MoU's with relevant organizations for these courses, if any	View File
Institutional Data in Prescribed Format	View File

1.3.3 - Number of students undertaking project work/field work/ internships

770

File Description	Documents
Any additional information	View File
List of programmes and number of students undertaking project work/field work/ /internships (Data Template)	View File

1.4 - Feedback System

1.4.1 - Institution obtains feedback on the syllabus and its transaction at the institution

A. All of the above

from the following stakeholders Students
Teachers Employers Alumni

File Description	Documents
URL for stakeholder feedback report	https://www.hcpqcollege.edu.in/sites/default/files/Students-Teachers-Alumni-Employer-Feedback-Report.pdf
Action taken report of the Institution on feedback report as stated in the minutes of the Governing Council, Syndicate, Board of Management	View File
Any additional information	View File

1.4.2 - Feedback process of the Institution may be classified as follows

A. Feedback collected, analyzed and action taken and feedback available on website

File Description	Documents
Upload any additional information	View File
URL for feedback report	https://www.hcpqcollege.edu.in/sites/default/files/Students-Teachers-Alumni-Employer-Feedback-Report.pdf

TEACHING-LEARNING AND EVALUATION

2.1 - Student Enrollment and Profile

2.1.1 - Enrolment Number Number of students admitted during the year

2.1.1.1 - Number of students admitted during the year

3096

File Description	Documents
Any additional information	View File
Institutional data in prescribed format	View File

2.1.2 - Number of seats filled against seats reserved for various categories (SC, ST, OBC, Divyangjan, etc. as per applicable reservation policy during the year (exclusive of

supernumerary seats)

2.1.2.1 - Number of actual students admitted from the reserved categories during the year

1417

File Description	Documents
Any additional information	View File
Number of seats filled against seats reserved (Data Template)	View File

2.2 - Catering to Student Diversity

2.2.1 - The institution assesses the learning levels of the students and organizes special Programmes for advanced learners and slow learners

Faculty members are advised to pay special attention to both advanced learners and slow learners. The teachers after their regular classes are available in their respective departments where students can easily interact with them. The knowledge of meritorious students (advanced learners) is upgraded whereas the slow learners are given extra time and are provided with out-of-the-class mentoring. This helps both the advanced learners as well as the slow learners. Advanced learners can go for higher studies and better jobs. The slow learners on the other hand can pick up and bring good results in their examinations. Whatsapp group of students are made in every subject by this group our faculty members provide power point slides, soft copy of notes etc to students not only this For slow learners our faculty members provide copy of hard notes and good quality E-content of various subjects are uploaded on the college website.

File Description	Documents
Paste link for additional information	https://www.hcpcollege.edu.in/student/lectures
Upload any additional information	View File

2.2.2 - Student- Full time teacher ratio (Data for the latest completed academic year)

Number of Students	Number of Teachers
8251	129

File Description	Documents
Any additional information	View File

2.3 - Teaching- Learning Process

2.3.1 - Student centric methods, such as experiential learning, participative learning and problem solving methodologies are used for enhancing learning experiences

The institution believes in the adaption of student-centric methods to enhance the involvement of students as a part of participative learning and problem-solving methodology. Discussions and seminars are organized regularly, both in UG and PG programmes. As a part of experimental learning, project works are assigned to students in B.Ed. and M.A. geography programmes. As an extension of these students are encouraged to participate in various competitions at national and international levels. Study tours and fieldwork for students are organized by B.Ed. and Geography Department respectively. Guest lectures by eminent professors/scholars are organised by various departments. IQAC has organised an innovative lecture on the topic Microbiome and Human Health by Prof. Vineet Singh from A.T. Still University of Health Sciences (ATSU), Kriksville, MO 63501, USA. The department of chemistry organised a study visit at CDC Building BHU for M.Sc. IV Semester, Chemistry Students to see the working and functioning of the highly sophisticated equipments related to spectroscopy.

File Description	Documents
Upload any additional information	View File
Link for additional information	https://www.hcpgcollege.edu.in/student/syllabus

2.3.2 - Teachers use ICT enabled tools for effective teaching-learning process. Write description in maximum of 200 words

All the teachers of the institution have good exposure to various ICT tools and they use these tools in their regular classes. The resources used include Infilbnet, Internet, ejournals, e-books, and UGC-CEC. The ICT tools used by faculty members include Multimedia, PowerPoint, Smart Class, Android Mobile, Laptop, Desktop, and Apps like Zoom, Telegram, Google Classroom, Google meet, Jamboard, and Microsoft Teams. 30 percent of course is completed by the online mode at Zoom App, Google Meet, Google Classroom.

File Description	Documents
Upload any additional information	View File
Provide link for webpage describing the ICT enabled tools for effective teaching-learning process	View File

2.3.3 - Ratio of mentor to students for academic and other related issues (Data for the latest completed academic year)

2.3.3.1 - Number of mentors

129

File Description	Documents
Upload, number of students enrolled and full time teachers on roll	View File
Circulars pertaining to assigning mentors to mentees	View File
Mentor/mentee ratio	View File

2.4 - Teacher Profile and Quality

2.4.1 - Number of full time teachers against sanctioned posts during the year

108

File Description	Documents
Full time teachers and sanctioned posts for year (Data Template)	View File
Any additional information	View File
List of the faculty members authenticated by the Head of HEI	View File

2.4.2 - Number of full time teachers with Ph. D. / D.M. / M.Ch. /D.N.B Superspeciality / D.Sc. / D.Litt. during the year (consider only highest degree for count)

2.4.2.1 - Number of full time teachers with Ph. D. / D.M. / M.Ch. /D.N.C Superspeciality / D.Sc. / D.Litt. during the year

72

File Description	Documents
Any additional information	View File
List of number of full time teachers with Ph. D. / D.M. / M.Ch./ D.N.B Super specialty / D.Sc. / D.Litt. and number of full time teachers for year (Data Template)	View File

2.4.3 - Number of years of teaching experience of full time teachers in the same institution (Data for the latest completed academic year)

2.4.3.1 - Total experience of full-time teachers

1262

File Description	Documents
Any additional information	View File
List of Teachers including their PAN, designation, dept. and experience details(Data Template)	View File

2.5 - Evaluation Process and Reforms

2.5.1 - Mechanism of internal assessment is transparent and robust in terms of frequency and mode. Write description within 200 words.

Internal assessment is done under the guidelines of Mahatma Gandhi Kashi Vidyapith (Affiliating university) in protocol of NEP-2020. In every Major subject paper, Minor paper, Vocational/Skill Development paper & Co-Curricular paper 25 marks are assigned for internal assessment minimum two Mid Term Exam of MCQ type are conducted with M.M. : 5. The marks of Mid Term exam of MCQ type is added in internal assessment on the basis of which one is maximum i.e, best of two. The student assignment of Maximum Marks 10 is also part of Internal assessment system. It is given to all students in all paper. Presentation given by students and attendance are important adjunct of Internal Assessment. In the light of NEP-2020 in every paper of UG and PG level. 75 marks allotted for external evaluation and 25 marks for internal evaluation in each theory and practical paper of UG and PG level. In old syllabus (Yearly basis), Internal assessment is a part of practical subjects in certain programmes. These subjects include

Botany, Zoology, Physics, Chemistry, Geography, Statistics, Psychology and B.Ed. Practical examinations in these subjects are conducted in a transparent and robust manner at the end of the session. As a part of a transparent and robust approach, besides the internal examiner who is a faculty member of the institution, an external examiner is also appointed by the university. Project are also assigned in some subject of UG and PG level.

File Description	Documents
Any additional information	View File
Link for additional information	https://www.hcpgcollege.edu.in/sites/default/files/Mechanism%20of%20Internal%20assessment%20of%20this%20college.pdf

2.5.2 - Mechanism to deal with internal examination related grievances is transparent, time- bound and efficient

Internal assessment is done under the guidelines of Mahatma Gandhi Kashi Vidyapith (Affiliated university) in protocol of NEP-2020. In every Major subject paper, Minor paper, Vocational/Skill Development paper & Co-Curricular paper 25 marks are assigned for internal assessment minimum two Mid Term Exam of MCQ type are conducted with M.M. : 05. The marks of Mid Term exam of MCQ type is added in internal assessment on the basis of which one is maximum i.e, best of two. The student assignment of Maximum Marks :10 is also part of Internal assessment system. It is given to all students in all paper. Presentation given by students and attendance in classroom are important adjunct of Internal Assessment. In the light of NEP-2020 in every paper 75 marks allotted for external evaluation and 25 marks for internal evaluation in each theory and practical paper at U.G. & P.G. level. Programmes which are running under NEP 2020 institute conduct two mid-term exams in a session for all the major and minor elective papers, which result are displayed on the notice board of every department and answer key is released on the WhatsApp Group of Students & Website of the college. Students who are not satisfied by their marks or have any doubt their answer sheets are shown to them individually.

File Description	Documents
Any additional information	View File
Link for additional information	https://www.hcpcollege.edu.in/sites/default/files/naac-hcp.pdf

2.6 - Student Performance and Learning Outcomes

2.6.1 - Programme and course outcomes for all Programmes offered by the institution are stated and displayed on website and communicated to teachers and students.

COURSE OUTCOME (CO), PROGRAM OUTCOME (PO), PROGRAM SPECIFIC OUTCOME (PSO)

Mechanism of Communication: The College has a clear vision about the stated learning outcomes of the Programs and Courses. The learning outcomes are communicated to students and teachers in the following way:

- Hard copy of syllabi and Learning Outcomes are available in the departments for ready reference the teachers and students.
- Soft Copy of Curriculum and learning Outcomes of Programs and course are also uploaded on College Website for reference.
- The importance of the learning outcomes has been communicated to the teachers in every IQAC Meeting and College Committee Meetings.
- The Students are also made aware of the same through Tutorial Meetings.
- In every class and in every course WhatsApp group is created at the beginning of the session for quick and easy communication with the students and teachers.
- For students ease college website also keeps the students updated with notices regarding their Classes, Holidays, Practical Examinations, Mid-Term Examinations and other useful information.

File Description	Documents
Upload any additional information	View File
Paste link for Additional information	https://www.hcpgccollege.edu.in/sites/default/files/COURSE-OUTCOME-2022-23.pdf
Upload COs for all Programmes (exemplars from Glossary)	View File

2.6.2 - Attainment of Programme outcomes and course outcomes are evaluated by the institution.

1. Attainment of CO's: It is measured through completion of syllabus, continuous evaluation through internal evaluation and result at the department level Head of the Department and Faculty members who are engaged with the students to complete the course within the time with the help of offline and online classes. The continuous evaluation is done through the mid-term examination(MCQ type), quiz, written assignment, presentation, through oral and field work and so on.

2. Attainment of PSO's: They are measured by taking the aggregate result of all courses in given programme of individual student and then the average performance of all students are analysed.

3. Attainment of PO's: The PO's of PhD programme all across the disciplines of study that the scholar make contribution to the existing body of knowledge by innovation, problem solving, establishing a new prospective etc at P.G. and U.G. level it is measured through student progress to Higher Studies and Student placement.

File Description	Documents
Upload any additional information	View File
Paste link for Additional information	https://www.hcpgccollege.edu.in/sites/default/files/Students-Teachers-Alumni-Employer-Feedback-Report.pdf

2.6.3 - Pass percentage of Students during the year

2.6.3.1 - Total number of final year students who passed the university examination during the year

1976

File Description	Documents
Upload list of Programmes and number of students passed and appeared in the final year examination (Data Template)	View File
Upload any additional information	View File
Paste link for the annual report	https://www.hcpgcollege.edu.in/sites/default/files/Pass%20Percentage%202023.pdf

2.7 - Student Satisfaction Survey

2.7.1 - Student Satisfaction Survey (SSS) on overall institutional performance (Institution may design its own questionnaire) (results and details need to be provided as a weblink)

<https://www.hcpgcollege.edu.in/sites/default/files/Students-Teachers-Alumni-Employer-Feedback-Report.pdf>

RESEARCH, INNOVATIONS AND EXTENSION

3.1 - Resource Mobilization for Research

3.1.1 - Grants received from Government and non-governmental agencies for research projects / endowments in the institution during the year (INR in Lakhs)

3.1.1.1 - Total Grants from Government and non-governmental agencies for research projects / endowments in the institution during the year (INR in Lakhs)

0

File Description	Documents
Any additional information	View File
e-copies of the grant award letters for sponsored research projects /endowments	View File
List of endowments / projects with details of grants(Data Template)	View File

3.1.2 - Number of teachers recognized as research guides (latest completed academic year)

3.1.2.1 - Number of teachers recognized as research guides

25

File Description	Documents
Any additional information	View File
Institutional data in prescribed format	View File

3.1.3 - Number of departments having Research projects funded by government and non government agencies during the year

3.1.3.1 - Number of departments having Research projects funded by government and non-government agencies during the year

0

File Description	Documents
List of research projects and funding details (Data Template)	View File
Any additional information	View File
Supporting document from Funding Agency	View File
Paste link to funding agency website	NIL

3.2 - Innovation Ecosystem

3.2.1 - Institution has created an ecosystem for innovations and has initiatives for creation and transfer of knowledge

Haish Chandra P.G. College has established an Institution innovation Council (IC202323826) in the campus as per the norms of Innovation Cell, Ministry of Education, Govt. of India during the academic year 2022-23.

A lecture on innovative ideas was organized in the seminar Hall at CDC building BHU by Saikat Sen, COO, SATHI -BHU , Varanasi on 19-May-2023. In which he initiated from the basic of innovation and lead up to its application in our daily life. Students were strongly motivated and were supposed to develop their new ideas and apply it in every field of life.

A lecture on innovative ideas was organized in the seminar Hall at CDC building BHU by Saikat Sen, COO, SATHI-BHU, Varanasi on 26 June 2023. In which he initiated from the basic of innovation and lead up to its application in our daily life. Institute also provided the facility and demonstrated how different equipments

are applied for analysis in different fields. He and his staff boost-up students confidence by setting up example of some of the successful businessman who transformed their startups into a well settled business. Students were strongly motivated and were supposed to develop their new ideas and apply it in every field of life.

File Description	Documents
Upload any additional information	View File
Paste link for additional information	https://www.hcpgcollege.edu.in/sites/default/files/Certificate-of-Establishment.pdf

3.2.2 - Number of workshops/seminars conducted on Research Methodology, Intellectual Property Rights (IPR) and entrepreneurship during the year

3.2.2.1 - Total number of workshops/seminars conducted on Research Methodology, Intellectual Property Rights (IPR) and entrepreneurship year wise during the year

1

File Description	Documents
Report of the event	View File
Any additional information	View File
List of workshops/seminars during last 5 years (Data Template)	View File

3.3 - Research Publications and Awards

3.3.1 - Number of Ph.Ds registered per eligible teacher during the year

3.3.1.1 - How many Ph.Ds registered per eligible teacher within the year

18

File Description	Documents
URL to the research page on HEI website	https://www.hcpgcollege.edu.in/sites/default/files/Teachers%20Recognised%20as%20research%20guide.pdf
List of PhD scholars and their details like name of the guide , title of thesis, year of award etc (Data Template)	View File
Any additional information	View File

3.3.2 - Number of research papers per teachers in the Journals notified on UGC website during the year

3.3.2.1 - Number of research papers in the Journals notified on UGC website during the year

26

File Description	Documents
Any additional information	View File
List of research papers by title, author, department, name and year of publication (Data Template)	View File

3.3.3 - Number of books and chapters in edited volumes/books published and papers published in national/ international conference proceedings per teacher during the year

3.3.3.1 - Total number of books and chapters in edited volumes/books published and papers in national/ international conference proceedings year wise during year

6

File Description	Documents
Any additional information	View File
List books and chapters edited volumes/ books published (Data Template)	View File

3.4 - Extension Activities

3.4.1 - Extension activities are carried out in the neighborhood community, sensitizing students to social issues, for their holistic development, and impact thereof during the year

The college adopted Shri Syadwad Mahavidyalaya, Bhadoni, Varanasi

(Minority Institution recognised by Government of India).NSS unit of the institution organizes different jamborees to sensitize the relevant burning issues going on in the society.Volunteers of NSS campaigned in adopted villages and try to convenience villages about girl education also about decreasing Gender ratio in India. Cadets of NCC organised blood donation camp in the institution so as to help the needful. This activity of cadets will surely enhance the social service feeling among students. Volunteers and cadets also took out the rally emphasizing the benefits of following the traffic rules and aware citizens of the locality by door to door campaigning about traffic rules during traffic vigilance week. On January 25 (National Voters' Day) students of different Faculties motivated voters for compulsory voting by means of Nukkad Natak and Debate competitions. Participants of Nukkad Natak, Poster Presentation and Debate Competition were awarded different prizes on base of their performance.

File Description	Documents
Paste link for additional information	https://www.hcpgcollege.edu.in/sites/default/files/nss%20reprt%20final.pdf
Upload any additional information	View File

3.4.2 - Number of awards and recognitions received for extension activities from government / government recognized bodies during the year

3.4.2.1 - Total number of awards and recognition received for extension activities from Government/ Government recognized bodies year wise during the year

15

File Description	Documents
Any additional information	View File
Number of awards for extension activities in last 5 year (Data Template)	View File
e-copy of the award letters	View File

3.4.3 - Number of extension and outreach programs conducted by the institution through NSS/NCC/Red cross/YRC etc., (including the programmes such as Swachh Bharat, AIDS awareness, Gender issues etc. and/or those organized in collaboration with industry, community and NGOs) during the year

3.4.3.1 - Number of extension and outreach Programs conducted in collaboration with

industry, community and Non- Government Organizations through NSS/ NCC/ Red Cross/ YRC etc., during the year

12

File Description	Documents
Reports of the event organized	View File
Any additional information	View File
Number of extension and outreach Programmes conducted with industry, community etc for the during the year (Data Template)	View File

3.4.4 - Number of students participating in extension activities at 3.4.3. above during year

3.4.4.1 - Total number of Students participating in extension activities conducted in collaboration with industry, community and Non- Government Organizations such as Swachh Bharat, AIDs awareness, Gender issue etc. year wise during year

2007

File Description	Documents
Report of the event	View File
Any additional information	View File
Number of students participating in extension activities with Govt. or NGO etc (Data Template)	View File

3.5 - Collaboration

3.5.1 - Number of Collaborative activities for research, Faculty exchange, Student exchange/ internship during the year

3.5.1.1 - Number of Collaborative activities for research, Faculty exchange, Student exchange/ internship year wise during the year

4

File Description	Documents
e-copies of related Document	View File
Any additional information	View File
Details of Collaborative activities with institutions/industries for research, Faculty	View File

3.5.2 - Number of functional MoUs with institutions, other universities, industries, corporate houses etc. during the year

3.5.2.1 - Number of functional MoUs with Institutions of national, international importance, other universities, industries, corporate houses etc. year wise during the year

3

File Description	Documents
e-Copies of the MoUs with institution./ industry/corporate houses	View File
Any additional information	View File
Details of functional MoUs with institutions of national, international importance, other universities etc during the year	View File

INFRASTRUCTURE AND LEARNING RESOURCES

4.1 - Physical Facilities

4.1.1 - The Institution has adequate infrastructure and physical facilities for teaching- learning. viz., classrooms, laboratories, computing equipment etc.

The college has well maintained 34 classrooms, 3 Libraries, including 1 seminar room, 1 Big Hall with Dias and Balcony and one room for indoor games. All the classrooms have CCTV cameras installed in them each classroom has a writing board of proper dimension along with comfortable seating arrangements for students. The classrooms also have adequate lighting arrangements tube light, LED bulbs, Chargable LEDbulbs and Fans the classrooms are regularly cleaned and sanitized Botany, Zoology, Physics, Chemistry, Geography, Statistics and Psychology departments have well equipped and modern separate labs for undergraduate and postgraduate classes. Statistics and commerce departments have their own computer Labs. For the BBA and BCA Courses, college has 8

Classrooms, a separate Computer Lab, a Library and a large playground at Bawan Bigha Campus.

File Description	Documents
Upload any additional information	View File
Paste link for additional information	https://www.hcpgcollege.edu.in/facilities

4.1.2 - The Institution has adequate facilities for cultural activities, sports, games (indoor, outdoor), gymnasium, yoga centre etc.

The college has a large hall with dais and balcony of adequate size and also a green room. Numerous cultural activities are organised in the college hall. The college also has an indoor sports room or facility where sports equipment for table tennis, chess, Carrom etc are installed. For outdoor sports activities, the Bawan bigha campus of the institution has a good infrastructure. It includes a large field for track and field events. Besides it also has two rooms for keeping sport equipment and separate ladies and gents washrooms.

File Description	Documents
Upload any additional information	View File
Paste link for additional information	https://www.hcpgcollege.edu.in/facilities

4.1.3 - Number of classrooms and seminar halls with ICT- enabled facilities such as smart class, LMS, etc.

10

File Description	Documents
Upload any additional information	View File
Paste link for additional information	https://www.hcpgcollege.edu.in/sites/default/files/Classrooms%2C%20Seminar%20Halls%20with%20ICT-%20enabled%20facilities.pdf
Upload Number of classrooms and seminar halls with ICT enabled facilities (Data Template)	View File

4.1.4 - Expenditure, excluding salary for infrastructure augmentation during the year (INR in Lakhs)

4.1.4.1 - Expenditure for infrastructure augmentation, excluding salary during the year (INR in lakhs)

2.55

File Description	Documents
Upload any additional information	View File
Upload audited utilization statements	View File
Upload Details of budget allocation, excluding salary during the year (Data Template)	View File

4.2 - Library as a Learning Resource

4.2.1 - Library is automated using Integrated Library Management System (ILMS)

GranthSoft (Version NA) as ILMS is being used to automate the library. The automation has been partially completed. The Year of automation is 2019.

File Description	Documents
Upload any additional information	View File
Paste link for Additional Information	https://www.hcpqcollege.edu.in/sites/default/files/Library%20is%20automated%20using%20Integrated%20Library%20Management%20System%28ILMS%29.pdf

4.2.2 - The institution has subscription for the following e-resources e-journals e-ShodhSindhu Shodhganga Membership e-books Databases Remote access toe-resources A. Any 4 or more of the above

File Description	Documents
Upload any additional information	View File
Details of subscriptions like e-journals,e-ShodhSindhu, Shodhganga Membership etc (Data Template)	View File

4.2.3 - Expenditure for purchase of books/e-books and subscription to journals/e- journals during the year (INR in Lakhs)

4.2.3.1 - Annual expenditure of purchase of books/e-books and subscription to journals/e-journals during the year (INR in Lakhs)

6.04

File Description	Documents
Any additional information	View File
Audited statements of accounts	View File
Details of annual expenditure for purchase of books/e-books and journals/e- journals during the year (Data Template)	View File

4.2.4 - Number per day usage of library by teachers and students (foot falls and login data for online access) (Data for the latest completed academic year)

4.2.4.1 - Number of teachers and students using library per day over last one year

42

File Description	Documents
Any additional information	View File
Details of library usage by teachers and students	View File

4.3 - IT Infrastructure

4.3.1 - Institution frequently updates its IT facilities including Wi-Fi

The college has a working and properly maintain IT facility. As a part of it, there are departments of the college have their own computer systems along with printing facility and internet. The principal office and fees counter are computerized. The office has an efficient Wi-Fi system in all 163 working computers installed

in the college. These are present in the three well-maintained computer labs. 3 browsing centres and computer centres are there in the college. 2 Photo-copy machines were brought during the year.

File Description	Documents
Upload any additional information	View File
Paste link for additional information	https://www.hcpgcollege.edu.in/facilities

4.3.2 - Number of Computers

165

File Description	Documents
Upload any additional information	View File
List of Computers	View File

4.3.3 - Bandwidth of internet connection in the Institution A. ? 50MBPS

File Description	Documents
Upload any additional Information	View File
Details of available bandwidth of internet connection in the Institution	View File

4.4 - Maintenance of Campus Infrastructure

4.4.1 - Expenditure incurred on maintenance of infrastructure (physical and academic support facilities) excluding salary component during the year (INR in Lakhs)

4.4.1.1 - Expenditure incurred on maintenance of infrastructure (physical facilities and academic support facilities) excluding salary component during the year (INR in lakhs)

90.41

File Description	Documents
Upload any additional information	View File
Audited statements of accounts	View File
Details about assigned budget and expenditure on physical facilities and academic support facilities (Data Templates)	View File

4.4.2 - There are established systems and procedures for maintaining and utilizing physical, academic and support facilities - laboratory, library, sports complex, computers, classrooms etc.

The college website management software is maintained by Semicolon Solutions LLP. The online admission process is managed by a private software agency. The College library is equipped with 10 computer systems along with the INFLIBNET facility which is many beneficiaries to research students and faculties. Regular training for athletes is provided by the physical education department at the Bawan Beegha campus. Many of our college students have represented and are playing in different tournaments at interuniversity, state and nationals. Free legal advice is provided to the needy person by the law faculty of the college. Cadets of NCC and NSS also contribute to the service of the society through blood donation and running camping for cleaning and against drug addiction. Water quality and water pollution level in the local area is regularly monitored by the environmental pollution laboratory.

File Description	Documents
Upload any additional information	View File
Paste link for additional information	https://www.hcpgcollege.edu.in/facilities

STUDENT SUPPORT AND PROGRESSION

5.1 - Student Support

5.1.1 - Number of students benefited by scholarships and free ships provided by the Government during the year

5.1.1.1 - Number of students benefited by scholarships and free ships provided by the Government during the year

1699

File Description	Documents
Upload self attested letter with the list of students sanctioned scholarship	View File
Upload any additional information	View File
Number of students benefited by scholarships and free ships provided by the Government during the year (Data Template)	View File

5.1.2 - Number of students benefitted by scholarships, free ships etc. provided by the institution / non- government agencies during the year

5.1.2.1 - Total number of students benefitted by scholarships, free ships, etc provided by the institution / non- government agencies during the year

0

File Description	Documents
Upload any additional information	View File
Number of students benefited by scholarships and free ships institution / non- government agencies in last 5 years (Date Template)	View File

5.1.3 - Capacity building and skills enhancement initiatives taken by the institution include the following: Soft skills Language and communication skills Life skills (Yoga, physical fitness, health and hygiene) ICT/computing skills

A. All of the above

File Description	Documents
Link to Institutional website	https://www.hcpgcollege.edu.in/student/syllabus
Any additional information	View File
Details of capability building and skills enhancement initiatives (Data Template)	View File

5.1.4 - Number of students benefitted by guidance for competitive examinations and career counseling offered by the institution during the year

75

5.1.4.1 - Number of students benefitted by guidance for competitive examinations and career counseling offered by the institution during the year

75

File Description	Documents
Any additional information	View File
Number of students benefitted by guidance for competitive examinations and career counseling during the year (Data Template)	View File

5.1.5 - The Institution has a transparent mechanism for timely redressal of student grievances including sexual harassment and ragging cases Implementation of guidelines of statutory/regulatory bodies Organization wide awareness and undertakings on policies with zero tolerance Mechanisms for submission of online/offline students' grievances Timely redressal of the grievances through appropriate committees

A. All of the above

File Description	Documents
Minutes of the meetings of student redressal committee, prevention of sexual harassment committee and Anti Ragging committee	View File
Upload any additional information	View File
Details of student grievances including sexual harassment and ragging cases	View File

5.2 - Student Progression

5.2.1 - Number of placement of outgoing students during the year

5.2.1.1 - Number of outgoing students placed during the year

252

File Description	Documents
Self-attested list of students placed	View File
Upload any additional information	View File
Details of student placement during the year (Data Template)	View File

5.2.2 - Number of students progressing to higher education during the year

5.2.2.1 - Number of outgoing student progression to higher education

130

File Description	Documents
Upload supporting data for student/alumni	View File
Any additional information	View File
Details of student progression to higher education	View File

5.2.3 - Number of students qualifying in state/national/ international level examinations during the year (eg: JAM/CLAT/GATE/ GMAT/CAT/GRE/ TOEFL/ Civil Services/State government examinations)

5.2.3.1 - Number of students qualifying in state/ national/ international level examinations (eg: JAM/CLAT/NET/ SLET/ GATE/ GMAT/CAT/GRE/ TOEFL/ Civil Services/ State government examinations) during the year

19

File Description	Documents
Upload supporting data for the same	View File
Any additional information	View File
Number of students qualifying in state/ national/ international level examinations during the year (Data Template)	View File

5.3 - Student Participation and Activities

5.3.1 - Number of awards/medals for outstanding performance in sports/cultural activities at university/state/national / international level (award for a team event should be counted as one) during the year

5.3.1.1 - Number of awards/medals for outstanding performance in sports/cultural activities at university/state/ national / international level (award for a team event should be counted as one) during the year.

39

File Description	Documents
e-copies of award letters and certificates	View File
Any additional information	View File
Number of awards/medals for outstanding performance in sports/cultural activities at university/state/national/international level (During the year) (Data Template)	View File

5.3.2 - Institution facilitates students' representation and engagement in various administrative, co-curricular and extracurricular activities (student council/ students representation on various bodies as per established processes and norms)

Students Union election is held on annual basis(as per administrative permission).The officer bearers of the student union take care of students'grievances and report the same to the college administration for timely redressal. Besides these, The office bearers have their representation in different committee namely Annual Sports, Sarswati Pooja. Cultural programme etc. Students with high score have their representation in the student union election.

File Description	Documents
Paste link for additional information	NIL
Upload any additional information	View File

5.3.3 - Number of sports and cultural events/competitions in which students of the Institution participated during the year (organized by the institution/other institutions)

5.3.3.1 - Number of sports and cultural events/competitions in which students of the Institution participated during the year

35

File Description	Documents
Report of the event	View File
Upload any additional information	View File
Number of sports and cultural events/competitions in which students of the Institution participated during the year (organized by the institution/other institutions (Data Template)	View File

5.4 - Alumni Engagement

5.4.1 - There is a registered Alumni Association that contributes significantly to the development of the institution through financial and/or other support services

Harish Chandra P. G. College has an active Alumnae association which is not a registered association. The name of alumnae association is Bhartendu Harishchandra Puratan Chhatra Association. The account number of Alumnae association is 37002456956 it is a current account. The alumnae association constitute of students who have passed out till date. Bhartendu Harishchandra alumnae association works to promote the bond of brotherhood among the alumnae and to help institution and its students to grow in all aspects. It helps in creating opportunities for the students. Provide valuable feedback that helps in providing enriching insights in various areas to the institution. " The alumnae have very distinguished alumnae among every field i.e. political, Judges, Professors, C.A., V.C., etc. all over India. Alumnae association organizes every year national seminar and alumnae meet on occasion of Bhartendu Harishchandra birth anniversary every year on 09 September

File Description	Documents
Paste link for additional information	https://www.hcpgcollege.edu.in/alumni
Upload any additional information	View File

5.4.2 - Alumni contribution during the year (INR in Lakhs) E. <1Lakhs

File Description	Documents
Upload any additional information	View File

GOVERNANCE, LEADERSHIP AND MANAGEMENT

6.1 - Institutional Vision and Leadership

6.1.1 - The governance of the institution is reflective of and in tune with the vision and mission of the institution

Vision:

To inculcate and sustain the quality in all dimensions of higher education catering to the national and global needs and create awareness of human rights, value system, culture and heritage of the country.

Mission

- To equip and empower students with relevant knowledge, competence and creativity to face regional and global challenges.
- To promote the building up of character in youth by religion and ethics as an integral part of education.
- To facilitate a broad range of learning opportunities for learners engrossed in graduate, postgraduate and research programmes.
- To provide the right kind of leadership in all walks of life. To create homogeneous intermingling of all sections of the society.

File Description	Documents
Paste link for additional information	https://www.hcpgcollege.edu.in/aboutus/vision_mission
Upload any additional information	View File

6.1.2 - The effective leadership is visible in various institutional practices such as decentralization and participative management.

Overall administrative power is vested in Head of the institution (Principal of the college) but to decentralize the power and smooth running different committees are reformed which function

according to their coordinator assisted by the members of the committee. Committees reformed during the session 2022-23 are library advisory committee, educational committee, cultural activities committee, students welfare committee, purchase committee, building & construction committee, anti-ragging & grievance committee, women exploitation control committee, coordination committee, employee complain committee, college website management committee, and online educational activity committee. These all committees function according to different directions issued by Principal from time to time

File Description	Documents
Paste link for additional information	https://www.hcpgcollege.edu.in/ADMINISTRATION-Harischandra-PG-College-Varanasi.pdf
Upload any additional information	View File

6.2 - Strategy Development and Deployment

6.2.1 - The institutional Strategic/ perspective plan is effectively deployed

The Institutional strategic and perspective plan is effectively deployed through:

1. Efficient Teaching learning procedure.
2. Effective Leadership and Participative management.
3. Internal Quality Assurance System.
4. Ensuring effective governance.
5. Academic Calendar.
6. CWF/Employees Advancement & Welfare.
7. Proper Discipline which is maintained through Proctorial Board.
8. Women/Student/Faculty Grievance which are managed through Internal Complaint Committee.
9. Financial Planning & Management.
10. Syllabus.

11. Alumni Interaction and Outreach activities.

12. Mounting Physical Infrastructure.

13. Online Fee submission and admission.

File Description	Documents
Strategic Plan and deployment documents on the website	View File
Paste link for additional information	https://www.hcpgcollege.edu.in/
Upload any additional information	View File

6.2.2 - The functioning of the institutional bodies is effective and efficient as visible from policies, administrative setup, appointment and service rules, procedures, etc.

Institutional management is designed by following guidelines of U.P. Government and Director, Higher Education U.P. It is designed with fully transparency to get the optimum result out of it. A hierarchical set up is established including principal and faculty members of college. Faculty members are given place in management committee on rotation basis. Responsibilities, Accountability and authorities at every stage. Management committee monitors achievement, vision & mission of the institution. It has an effective organizational structure which monitors and improves the institution. The organizational structure of the institution is given below. The institution follows service rule imposed by Director, Higher Education (U.P.), currently it follows U.G.C. regulation June 2019 for policies and procedures for effective functioning of the institution. Selection of faculty took place through Higher Education Commission U.P. and after selection they are placed in different institution by Director, Higher Education Department (U.P.). Under self finance programme faculties are selected by interview board constituting, Principal of institution, Head of Department and subject expert nominated by V.C Mahatma Gandhi Kashi Vidyapith

File Description	Documents
Paste link for additional information	https://www.hcpcollege.edu.in/management/administration
Link to Organogram of the institution webpage	https://www.hcpcollege.edu.in/ADMINIST
Upload any additional information	View File

6.2.3 - Implementation of e-governance in areas of operation Administration Finance and Accounts Student Admission and Support Examination

A. All of the above

File Description	Documents
ERP (Enterprise Resource Planning) Document	View File
Screen shots of user inter faces	View File
Any additional information	View File
Details of implementation of e-governance in areas of operation, Administration etc(Data Template)	View File

6.3 - Faculty Empowerment Strategies

6.3.1 - The institution has effective welfare measures for teaching and non- teaching staff

The college maintains a special fund called the college welfare fund (CWF) for the welfare of teaching and nonteaching staff. The staff members can apply for a loan for their personal purposes. The processing of the loan application is done immediately and the cheque is issued. The loan from CWF is provided at a nominal rate of interest. Besides this, the college also maintains a teachers' welfare fund for the benefit of faculty members. Through this fund, lumpsum money is provided to faculty members in case of any causality or illness of themselves or their family members.

File Description	Documents
Paste link for additional information	https://www.hcpgcollege.edu.in/files/HCPG-Awards-List.pdf
Upload any additional information	View File

6.3.2 - Number of teachers provided with financial support to attend conferences/ workshops and towards membership fee of professional bodies during the year

6.3.2.1 - Number of teachers provided with financial support to attend conferences/workshops and towards membership fee of professional bodies during the year

1

File Description	Documents
Upload any additional information	View File
Details of teachers provided with financial support to attend conference, workshops etc during the year (Data Template)	View File

6.3.3 - Number of professional development /administrative training programs organized by the institution for teaching and non-teaching staff during the year

6.3.3.1 - Total number of professional development /administrative training Programmes organized by the institution for teaching and non teaching staff during the year

1

File Description	Documents
Reports of the Human Resource Development Centres (UGCASC or other relevant centres).	View File
Reports of Academic Staff College or similar centers	View File
Upload any additional information	View File
Details of professional development / administrative training Programmes organized by the University for teaching and non teaching staff (Data Template)	View File

6.3.4 - Number of teachers undergoing online/face-to-face Faculty development Programmes (FDP) during the year (Professional Development Programmes, Orientation / Induction Programmes, Refresher Course, Short Term Course etc.)

6.3.4.1 - Total number of teachers attending professional development Programmes viz., Orientation / Induction Programme, Refresher Course, Short Term Course during the year

23

File Description	Documents
IQAC report summary	View File
Reports of the Human Resource Development Centres (UGCASC or other relevant centers)	View File
Upload any additional information	View File
Details of teachers attending professional development programmes during the year (Data Template)	View File

6.3.5 - Institutions Performance Appraisal System for teaching and non- teaching staff

Harish Chandra P. G. College strictly follows the UGC regulations. The appointment of teachers by the Higher Education Commission according to minimum qualifications fixed by UGC regulations. Teaching staff promotions are based on the PBAS proforma for UGC

carrier advancement scheme (CAS) that is based on the API score system. The faculty members are well informed in advance about their due promotion. The PBAS (CAS) proforma filled by faculty member and is verified by IQAC and screening is done by CAS committee at University level. Promotion of faculty members is recommended on the basis of their API score under UGC regulation 2018. All non-teaching staffs are also assessed through annual confidential and performance report. The various parameters for staff members are assessed under the following heads: Punctuality, Departmental ability, Capacity to do hardship, Disciplines, Power of writing and drafting (where applicable), Document handling, Technical ability. The overall assessment is based on the cumulative grade on the basis of which all employees are granted promotions and financial upgradation under the ACP scheme.

File Description	Documents
Paste link for additional information	https://www.ugc.gov.in/pdfnews/5323630_New_Draft_UGCRegulation-2018-9-2.pdf
Upload any additional information	View File

6.4 - Financial Management and Resource Mobilization

6.4.1 - Institution conducts internal and external financial audits regularly. Enumerate the various internal and external financial audits carried out during the year with the mechanism for settling audit objections within a maximum of 200 words.

The institution has a mechanism for audit; we have our own internal audit mechanism system where internal audit is an ongoing continuous process. This is done under the vigilance of Chartered Accountant who audits, verifies, and certifies the entire income and expenditure and the capital expenditure of the institution each year. The CA is a qualified Internal Auditor from external resources who has been permanently appointed, and a team of staff under them do a thorough check and verification of all vouchers of the transactions that are carried out in each Financial Year. The audit report and various account statements are submitted to this college. This Audit report is also verified by Local Auditor (Sthaniya Lekhanidhi Karyalaya) each year appointed by Government. Auditor of Government AG Office also checks this report minutely, time to time. Internal and External financial audits are conducted regularly.

File Description	Documents
Paste link for additional information	https://www.hcpgcollege.edu.in/sites/default/files/Audit%20Report%202022-23%20and%20Books%20purchase.pdf
Upload any additional information	View File

6.4.2 - Funds / Grants received from non-government bodies, individuals, philanthropers during the year (not covered in Criterion III)

6.4.2.1 - Total Grants received from non-government bodies, individuals, Philanthropers during the year (INR in Lakhs)

0

File Description	Documents
Annual statements of accounts	View File
Any additional information	View File
Details of Funds / Grants received from of the non-government bodies, individuals, Philanthropers during the year (Data Template)	View File

6.4.3 - Institutional strategies for mobilization of funds and the optimal utilization of resources

The college maintains and follows a well-planned process for the mobilization of funds and resources. The process involved various committees of the institution as well as the accounts office. The students' tuition fees are the major source of income for the college. Seminars and workshops held in the college are sponsored by various government and non-government agencies along with the management of the college. The principal along with the accounts department ensures that the expenditure lies within the allocated budget. The institutional budget includes recurring expenses such as electricity bills, internet charges, stationary and other maintenance costs. It also includes planned expenses such as Lab, equipment and material purchases, furniture and other development expenses. Statutory auditors are also appointed, who certify the financial statement in every financial year.

File Description	Documents
Paste link for additional information	https://www.hcpcollege.edu.in/sites/default/files/Budget%20allocation%202022-2023.pdf
Upload any additional information	View File

6.5 - Internal Quality Assurance System

6.5.1 - Internal Quality Assurance Cell (IQAC) has contributed significantly for institutionalizing the quality assurance strategies and processes

After implementation of NEP-2020 atUG and PG level, role of IQAC has been increased. IQAC monitors effectively the level of question papers of different major & minor subjects for mid-term along with this in order to ensure quality education it regularly take report from different departments about the portion of course completed. IQAC also makes sure that mid-term exams should be conducted in time, assignment allotted to students both in theory and practical should be collected in time.

File Description	Documents
Paste link for additional information	https://www.hcpcollege.edu.in/student/iga
Upload any additional information	View File

6.5.2 - The institution reviews its teaching learning process, structures & methodologies of operations and learning outcomes at periodic intervals through IQAC set up as per norms and recorded the incremental improvement in various activities

IQAC co-ordinates with in-charge of departments and faculty members as it continuously organize meeting with different faculty members and tries its best to fix the problem. IQAC advise to head of departments and faculty members that students should be given sufficient time to complete the assignments both theory and practical. Student's problems must be shorted out at each and every level, in this respect students should be divided into different batches and particular batch should be allotted to a faculty. Faculty members are advised to build student friendly environment keeping in mind that system has abruptly changed, students should not feel any difficulty to follow the newsystem. They should feel free to haveany assistance in order to adopt any

system. Faculties are advised to manage the time table in such a way that conduction of midterm exam and completion of course should be on time.

File Description	Documents
Paste link for additional information	https://www.hcpcollege.edu.in/student/iga_c
Upload any additional information	View File

6.5.3 - Quality assurance initiatives of the institution include: Regular meeting of Internal Quality Assurance Cell (IQAC); Feedback collected, analyzed and used for improvements Collaborative quality initiatives with other institution(s) Participation in NIRF any other quality audit recognized by state, national or international agencies (ISO Certification, NBA)

B. Any 3 of the above

File Description	Documents
Paste web link of Annual reports of Institution	https://www.hcpcollege.edu.in/files/Minutes-of-Meeting-of-2022-23.pdf
Upload e-copies of the accreditations and certifications	View File
Upload any additional information	View File
Upload details of Quality assurance initiatives of the institution (Data Template)	View File

INSTITUTIONAL VALUES AND BEST PRACTICES

7.1 - Institutional Values and Social Responsibilities

7.1.1 - Measures initiated by the Institution for the promotion of gender equity during the year

As an effort to promote Gender equality and make women self dependent different programs in different stages under Mission Shakti were organized in the institution such as:

On 04th May 2022 a Seminar on "Domestic Violence: Safety of women"

was organised.

On 10th of May 2022 a program was organised on the Topic "Role of Women in The Great Revolution of 1857 "

On 18th June 2022 (Rani Laxmibai Martyrdom day) a program was organised

On 26th August 2022 (Women Equality Day) a seminar on "Development of Entrepreneurship among Women" was organised.

Under the NSS on February 10, 2023 a "Women Awareness rally" was taken out in Baniapur and Hari Balrampur villages

Along with this on International Women's day (09th March 2023), a program was organised in the institution in which students were made aware of how women are contributing in the advancement of technology and digital education.

File Description	Documents
Annual gender sensitization action plan	https://www.hcpgcollege.edu.in/sites/default/files/Singed%20Mission%20Shakti%20Report%202022-23.pdf
Specific facilities provided for women in terms of: a. Safety and security b. Counseling c. Common Rooms d. Day care center for young children e. Any other relevant information	https://www.hcpgcollege.edu.in/files/poseroftagging.pdf

7.1.2 - The Institution has facilities for alternate sources of energy and energy conservation measures Solar energy Biogas plant Wheeling to the Grid Sensor-based energy conservation Use of LED bulbs/ power efficient equipment

B. Any 3 of the above

File Description	Documents
Geo tagged Photographs	View File
Any other relevant information	View File

7.1.3 - Describe the facilities in the Institution for the management of the following types of degradable and non-degradable waste (within 200 words) Solid waste management Liquid waste

management Biomedical waste management E-waste management Waste recycling system Hazardous chemicals and radioactive waste management

The Harish Chandra P. G. College puts very earnest efforts for waste management. Following wastes are being disposed by the college

1. Solid Waste Management: College has a place on its own campus where the solid wastes are collected in bags. The material so collected are dumped in the morning to various vans (Kuda gaadi) being run by Varanasi Nagar Nigam at gate of the college.

2. Liquid Waste Management: The liquid waste water is carried out through the pipeline and connect sewage system of the city and sewage water is treated by the government treatment plant. After treatment of these liquid waste is added into river.

3. Bio-lab Waste management: Waste of Zoology and Botany labs are dumped into pit in the college. As an effort toward degradable solid waste management, all the solid garbage is collected and placed in a pit for conversion into compost.

4. E-waste Management: The E-waste of the college is dumped in separate place and is sent time to time to scrap management.

5. Chemical Waste: Chemical waste deposited in two separate covered plastic containers as Hazardous and Non-hazardous waste. The waste deposited in such a way disposed in a pit at least 10 feet depth. In our Bawan Bigha campus. The compost produced is used on plantations in the premises. The washrooms at Bawan Bigha campus have septic tanks for the safe disposal of sewage. The used chemicals from chemistry labs are also safely disposed. we also disposed hazardous in van box specially made for hazardous waste,

File Description	Documents
Relevant documents like agreements / MoUs with Government and other approved agencies	View File
Geo tagged photographs of the facilities	View File

7.1.4 - Water conservation facilities available in the Institution: Rain water harvesting Bore well /Open well recharge Construction of tanks and bunds Waste water recycling

Maintenance of water bodies and distribution system in the campus

File Description	Documents
Geo tagged photographs / videos of the facilities	View File
Any other relevant information	View File

7.1.5 - Green campus initiatives include

7.1.5.1 - The institutional initiatives for greening the campus are as follows:

A. Any 4 or All of the above

1. Restricted entry of automobiles
2. Use of bicycles/ Battery-powered vehicles
3. Pedestrian-friendly pathways
4. Ban on use of plastic
5. Landscaping

File Description	Documents
Geo tagged photos / videos of the facilities	View File
Various policy documents / decisions circulated for implementation	View File
Any other relevant documents	View File

7.1.6 - Quality audits on environment and energy are regularly undertaken by the institution

7.1.6.1 - The institutional environment and energy initiatives are confirmed through the following 1.Green audit 2. Energy audit 3.Environment audit 4.Clean and green campus recognitions/awards 5. Beyond the campus environmental promotional activities

A. Any 4 or all of the above

File Description	Documents
Reports on environment and energy audits submitted by the auditing agency	View File
Certification by the auditing agency	View File
Certificates of the awards received	View File
Any other relevant information	View File

7.1.7 - The Institution has disabled-friendly, barrier free environment Built environment with ramps/lifts for easy access to classrooms.

Disabled-friendly washrooms Signage including tactile path, lights, display boards and signposts Assistive technology and facilities for persons with disabilities (Divyangjan) accessible website, screen-reading software, mechanized equipment

5. Provision for enquiry and information : Human assistance, reader, scribe, soft copies of reading material, screen reading

B. Any 3 of the above

File Description	Documents
Geo tagged photographs / videos of the facilities	View File
Policy documents and information brochures on the support to be provided	View File
Details of the Software procured for providing the assistance	View File
Any other relevant information	View File

7.1.8 - Describe the Institutional efforts/initiatives in providing an inclusive environment i.e., tolerance and harmony towards cultural, regional, linguistic, communal socioeconomic and other diversities (within 200 words).

The college propagates tolerance towards cultural, regional, linguistic, communal, socioeconomic and other diversities. Students belonging to diverse socioeconomic groups are admitted to the various academic programme as per prescribed governmental norms. Reservation to SC, ST,OBCs and economically weaker sections

is taken care of during the admission. Besides as an endeavour toward cultural tolerance, no dress code is prescribed in the institution except for professional courses including BBA, BCA, and B.Ed.

Free legal aid also provided to the beneficiaries by the experts of the department of Law.

File Description	Documents
Supporting documents on the information provided (as reflected in the administrative and academic activities of the Institution)	View File
Any other relevant information	View File

7.1.9 - Sensitization of students and employees of the Institution to the constitutional obligations: values, rights, duties and responsibilities of citizens

In order to inculcate fundamental duties among students, an oath taking ceremony for NCC & NSS students is organised on Republic & Independence Day. The Fundamental Duties & Responsibilities of Indian Citizen are displayed on our college website. Fundamental Duties & Responsibilities of Indian Citizen

1. To abide by the Constitution and respect its ideals and institutions, the National Flag and the National Anthem.
2. To cherish and follow the noble ideals which inspired our national struggle for freedom.
3. To uphold and protect the sovereignty, unity and integrity of India.
4. To defend the country and render national service when called upon to do so.
5. To promote harmony and the spirit of common brotherhood amongst all the people of India transcending religious, linguistic and regional or sectional diversities; to renounce practices derogatory to the dignity of women.
6. To value and preserve the rich heritage of our composite culture.
7. To protect and improve the natural environment including

forests, lakes, rivers and wild life, and to have compassion for living creatures.

8. To develop the scientific temper, humanism and the spirit of inquiry and reform.

9. To safeguard public property and to abjure violence.

10. To strive towards excellence in all spheres of individual and collective activity so that the nation constantly rises to higher levels of endeavor and achievement

11. Provide opportunities for education to his child or ward between the age of six and fourteen years.

File Description	Documents
Details of activities that inculcate values; necessary to render students in to responsible citizens	https://www.hcpgcollege.edu.in/sites/default/files/NCC%20report.pdf
Any other relevant information	https://www.hcpgcollege.edu.in/sites/default/files/nss%20reprt%20final.pdf

7.1.10 - The Institution has a prescribed code of conduct for students, teachers, administrators and other staff and conducts periodic programmes in this regard. The Code of Conduct is displayed on the website There is a committee to monitor adherence to the Code of Conduct Institution organizes professional ethics programmes for students, teachers, administrators and other staff 4. Annual awareness programmes on Code of Conduct are organized

File Description	Documents
Code of ethics policy document	View File
Details of the monitoring committee composition and minutes of the committee meeting, number of programmes organized, reports on the various programs etc., in support of the claims	View File
Any other relevant information	View File

7.1.11 - Institution celebrates / organizes national and international commemorative days, events and festivals

In the session 2022-23 institution celebrates / organizes national and international commemorative days, events and festivals. Following programs related to National and International commemorative days and birth anniversary are celebrated and near about 83 programs are conducted in the Academic session such as

Independence Day:

Republic Day:

National Women's Day:

Population explosion and Food safety week

World Breastfeeding week

Cleaniness Mission

The fateful day of Partition

Many other programs under Azadi ka amrit mahotsav are celebrated such as:

Nutrition Week

Teacher's Day

International Literacy Day

Jatin Das Shahidi Diwas

Ozone Day

NSS Day

Unity in Diversity week

International Tourism Day

International Heart Day

Gandhi Jayanti Lal Bahadur Shastriya Jayanti

Khadya Diwas

Sardar Vallabh Bhai Patel Jayanti (National Unity Day)

National Education Day

World Heritage Week

Mixed Heritage Week

Constituion Day

Aids Day

Atal Vihari Vajpayi Jayanti

Pravasi Bharatiyta Diwas

Road Safety Week

Netaji Shubhash Chandra Bose Jayanti

International Health Day

Mangal Pandey Martyrdom Day

Arya Samaj Sthapna Diwas

Mahatma Jyotiba Phule Jayanti

National Panchayati Raj Day

Maharshi Parshuram Jayanti

Maharana Pratap Jayanti (09-05-2023)

International Family Day (15-05-2023)

Biodiversity day (22-05-2023)

Tobacco Prevention day

During these days various seminars, poster presentation, debate competitions, Essay writing Competitions and many other programs were organised.

File Description	Documents
Annual report of the celebrations and commemorative events for the last (During the year)	View File
Geo tagged photographs of some of the events	View File
Any other relevant information	View File

7.2 - Best Practices

7.2.1 - Describe two best practices successfully implemented by the Institution as per NAAC format provided in the Manual.

Two Best Practices successfully implemented by the college first one is "Yoga" and second one is "Income Tax and GST" in Harish Chandra P.G. College.

Best Practice 1: Yoga is one of the most famous way of life from ancient period. Yoga is not new, it has been practiced in many parts of the world for decades. In NEP-2020 syllabus (Co-curricular) Physical Education and Yoga paper is compulsory for students in our college, due to such importance of yoga, we conduct regular yoga practice inside college campus and nearby place Bhartendu Udyan. Students teachers as well as college staff regularly attend yoga practice.

Best Practice 2: Income Tax and GST, faculty of commerce aware and help the servicemen and Businessmen about filing Income tax and GST.

File Description	Documents
Best practices in the Institutional website	https://www.hcpqcollege.edu.in/aboutus/best-practices
Any other relevant information	https://www.hcpqcollege.edu.in/aboutus/best-practices

7.3 - Institutional Distinctiveness

7.3.1 - Portray the performance of the Institution in one area distinctive to its priority and thrust within 200 words

The College strictly follows anti-ragging directives To ensure the availability of safe drinking water to students and staff of the college RO machines and water coolers have been installed in the college campus. As part of a commitment to the social cause, the college RO water is made available to people coming for cremation purposes at Maidagin. The college awards prizes to students scoring highest marks at the university. law faculty provide free legal advise to needy people.

Part B

CURRICULAR ASPECTS

1.1 - Curricular Planning and Implementation

1.1.1 - The Institution ensures effective curriculum delivery through a well planned and documented process

The college has adopted the curriculum designed by the affiliating university, following the NEP-2020. The syllabus according to NEP-2020 has been introduced at undergraduate and postgraduate level from the academic session 2021-22 and 2022-23. The undergraduate courses consist of 6 semesters, while the postgraduate courses are divided into 4 semesters. The principal of the institution called a meeting of the admission committee and head of the department to discuss the admission procedure and made necessary arrangements for NEP-2020 in regular classes. In NEP-2020, the UG level curriculum is designed in such a way that it comprises Major subjects, Minor Elective, and Vocational/Skill development courses for the first four semesters. Additionally, Co-curricular courses are mandatory for all six semesters, while a minor project is required only in the 5th and 6th semesters. Whereas at PG level course is designed in such a way that major paper and major project is compulsory in every semester and minor paper from other faculty is compulsory in every year. The head of each department has to manage these subjects in their timetable along with the yearly course (3rd year). The timetable should be displayed on the notice board and WhatsApp group of the department so that faculty members and students can be acknowledged. The uncompleted syllabus was completed by faculty members through means of online classes for which they use Zoom, Google Meet and Google Classroom, OHP, Multimedia, and taking extra classes. Faculty members and students have free access to books, e-books, and unsolved papers of previous years.

File Description	Documents
Upload relevant supporting document	View File
Link for Additional information	https://www.hcpgcollege.edu.in/student/syllabus

1.1.2 - The institution adheres to the academic calendar including for the conduct of

Continuous Internal Evaluation (CIE)

The college adheres to its own academic calendar along with the guidelines issued by the university in reference to examinations and practicals. Admission, teaching are held nearly as per the schedule given by college administration when the admission process is completed the classes start running on regular mode. Semester examinations are held mostly according to university schedule. Whereas annual examination graduation(3rd year) started by the lastweek of April the result declaration starts by June. Most of the courses were completed by offline mode and the uncompleted syllabus was completed by faculty members through means of online classes for which they use Zoom, Google Meet and Google Classroom, OHP, Multimedia, and taking extra classes. Faculty members and students have free access to books, e-books, and unsolved papers of previous years. Examination of the U.G. and P.G. programmes could not be held on the scheduled time. In all NEP-2020 courses in every Faculty all students are evaluated by the internal evaluation system with two Mid-Term examinations. But in annual system in subjects namely Chemistry, Zoology, Botany, Physics, Mathematics, Statistics, Geography, Psychology practical examinations are conducted. The Practical examination is conducted in the concerned department. Beside the External Examiner allotted by university the Internal Examiner is appointed by college Administration the students are examined on the basis of Lab work, practical records, tests, collection, charts, attendance in the Laboratory during the session and marks allotted to them.

File Description	Documents
Upload relevant supporting document	View File
Link for Additional information	https://www.hcpcollege.edu.in/igac/Shaikshanic%20Panchang%202022-23.pdf

1.1.3 - Teachers of the Institution participate in following activities related to curriculum development and assessment of the affiliating University and/are represented on the following academic bodies during the year. Academic council/BoS of Affiliating University Setting of question papers for UG/PG

B. Any 3 of the above

programs Design and Development of Curriculum for Add on/ certificate/ Diploma Courses Assessment /evaluation process of the affiliating University

File Description	Documents
Details of participation of teachers in various bodies/activities provided as a response to the metric	View File
Any additional information	View File

1.2 - Academic Flexibility

1.2.1 - Number of Programmes in which Choice Based Credit System (CBCS)/ elective course system has been implemented

1.2.1.1 - Number of Programmes in which CBCS/ Elective course system implemented

7

File Description	Documents
Any additional information	View File
Minutes of relevant Academic Council/ BOS meetings	View File
Institutional data in prescribed format (Data Template)	View File

1.2.2 - Number of Add on /Certificate programs offered during the year

1.2.2.1 - How many Add on /Certificate programs are added during the year. Data requirement for year: (As per Data Template)

10

File Description	Documents
Any additional information	View File
Brochure or any other document relating to Add on /Certificate programs	View File
List of Add on /Certificate programs (Data Template)	View File

1.2.3 - Number of students enrolled in Certificate/ Add-on programs as against the total

number of students during the year

7

File Description	Documents
Any additional information	View File
Details of the students enrolled in Subjects related to certificate/Add-on programs	View File

1.3 - Curriculum Enrichment

1.3.1 - Institution integrates crosscutting issues relevant to Professional Ethics, Gender, Human Values, Environment and Sustainability into the Curriculum

Environmental pollution and sustainable use of natural resources are part of units 1 and 2 of paper third Environmental Botany and Plant Pathology in B.Sc. III (Bio.) Environmental Botany is a special paper (optional paper 4th- A) in semester 4th of M.Sc. Botany.M.Sc. (chemistry) III semester paper III section (Environmental chemistry). The paper gives a general idea about pollution, Environment, Hydrosphere, Atmosphere, Industrial Pollution and Environmental toxicology. Analysis of water Pollution are part of the syllabus in M.Sc IV semester paper IV (elective) Unit III section B. Besides it also deals with various strategies for environmental management. In the co-curricular/ compulsory paper NEP-2020 Human value and Environmental study is a compulsory subject for all third-semester students of undergraduate programs. Human values and moral ethics are part of the syllabus in the optional paper courses 403 and 404 C (value education and moral ethics) in B.Ed. 4th-semester programme.

File Description	Documents
Any additional information	View File
Upload the list and description of courses which address the Professional Ethics, Gender, Human Values, Environment and Sustainability into the Curriculum.	View File

1.3.2 - Number of courses that include experiential learning through project work/field work/internship during the year

13

File Description	Documents
Any additional information	View File
Programme / Curriculum/ Syllabus of the courses	View File
Minutes of the Boards of Studies/ Academic Council meetings with approvals for these courses	View File
MoU's with relevant organizations for these courses, if any	View File
Institutional Data in Prescribed Format	View File

1.3.3 - Number of students undertaking project work/field work/ internships

770

File Description	Documents
Any additional information	View File
List of programmes and number of students undertaking project work/field work/ /internships (Data Template)	View File

1.4 - Feedback System

**1.4.1 - Institution obtains feedback on the syllabus and its transaction at the institution from the following stakeholders
Students Teachers Employers Alumni**

A. All of the above

File Description	Documents
URL for stakeholder feedback report	https://www.hcpgcollege.edu.in/sites/default/files/Students-Teachers-Alumni-Employer-Feedback-Report.pdf
Action taken report of the Institution on feedback report as stated in the minutes of the Governing Council, Syndicate, Board of Management	View File
Any additional information	View File

1.4.2 - Feedback process of the Institution may be classified as follows

A. Feedback collected, analyzed and action taken and feedback available on website

File Description	Documents
Upload any additional information	View File
URL for feedback report	https://www.hcpgcollege.edu.in/sites/default/files/Students-Teachers-Alumni-Employer-Feedback-Report.pdf

TEACHING-LEARNING AND EVALUATION

2.1 - Student Enrollment and Profile

2.1.1 - Enrolment Number Number of students admitted during the year

2.1.1.1 - Number of students admitted during the year

3096

File Description	Documents
Any additional information	View File
Institutional data in prescribed format	View File

2.1.2 - Number of seats filled against seats reserved for various categories (SC, ST, OBC, Divyangjan, etc. as per applicable reservation policy during the year (exclusive of supernumerary seats)

2.1.2.1 - Number of actual students admitted from the reserved categories during the year

1417	
File Description	Documents
Any additional information	View File
Number of seats filled against seats reserved (Data Template)	View File
2.2 - Catering to Student Diversity	
2.2.1 - The institution assesses the learning levels of the students and organizes special Programmes for advanced learners and slow learners	
<p>Faculty members are advised to pay special attention to both advanced learners and slow learners. The teachers after their regular classes are available in their respective departments where students can easily interact with them. The knowledge of meritorious students (advanced learners) is upgraded whereas the slow learners are given extra time and are provided with out-of-the-class mentoring. This helps both the advanced learners as well as the slow learners. Advanced learners can go for higher studies and better jobs. The slow learners on the other hand can pick up and bring good results in their examinations. Whatsapp group of students are made in every subject by this group our faculty members provide power point slides, soft copy of notes etc to students not only this For slow learners our faculty members provide copy of hard notes and good quality E-content of various subjects are uploaded on the college website.</p>	
File Description	Documents
Paste link for additional information	https://www.hcpgcollege.edu.in/student/lectures
Upload any additional information	View File
2.2.2 - Student- Full time teacher ratio (Data for the latest completed academic year)	
Number of Students	Number of Teachers
8251	129
File Description	Documents
Any additional information	View File

2.3 - Teaching- Learning Process

2.3.1 - Student centric methods, such as experiential learning, participative learning and problem solving methodologies are used for enhancing learning experiences

The institution believes in the adaption of student-centric methods to enhance the involvement of students as a part of participative learning and problem-solving methodology. Discussions and seminars are organized regularly, both in UG and PG programmes. As a part of experimental learning, project works are assigned to students in B.Ed. and M.A. geography programmes. As an extension of these students are encouraged to participate in various competitions at national and international levels. Study tours and fieldwork for students are organized by B.Ed. and Geography Department respectively. Guest lectures by eminent professors/scholars are organised by various departments. IQAC has organised an innovative lecture on the topic Microbiome and Huam Health by Prof. Vineet Singh from A.T. Still University of Health Sciecnes (ATSU), Kriksville, MO 63501, USA. The department of chemistry organised a study visit at CDC Building BHU for M.SC. IV Semester, Chemistry Studetns to see the working and functioning of the highly sofisticated equipments related to spectroscopy.

File Description	Documents
Upload any additional information	View File
Link for additional information	https://www.hcpgcollege.edu.in/student/syllabus

2.3.2 - Teachers use ICT enabled tools for effective teaching-learning process. Write description in maximum of 200 words

All the teachers of the institution have good exposure to various ICT tools and they use these tools in their regular classes. The resources used include Inflibnet, Internet, ejournals, e-books, and UGC-CEC. The ICT tools used by faculty members include Multimedia, PowerPoint, Smart Class, Android Mobile, Laptop, Desktop, and Apps like Zoom, Telegram, Google Classroom, Google meet, Jamboard, and Microsoft Teams. 30 percent of course is completed by the online mode at Zoom App, Google Meet, Google Classroom.

File Description	Documents
Upload any additional information	View File
Provide link for webpage describing the ICT enabled tools for effective teaching-learning process	View File

2.3.3 - Ratio of mentor to students for academic and other related issues (Data for the latest completed academic year)

2.3.3.1 - Number of mentors

129

File Description	Documents
Upload, number of students enrolled and full time teachers on roll	View File
Circulars pertaining to assigning mentors to mentees	View File
Mentor/mentee ratio	View File

2.4 - Teacher Profile and Quality

2.4.1 - Number of full time teachers against sanctioned posts during the year

108

File Description	Documents
Full time teachers and sanctioned posts for year (Data Template)	View File
Any additional information	View File
List of the faculty members authenticated by the Head of HEI	View File

2.4.2 - Number of full time teachers with Ph. D. / D.M. / M.Ch. /D.N.B Superspeciality / D.Sc. / D.Litt. during the year (consider only highest degree for count)

2.4.2.1 - Number of full time teachers with Ph. D. / D.M. / M.Ch. /D.N.C Superspeciality / D.Sc. / D.Litt. during the year

72

File Description	Documents
Any additional information	View File
List of number of full time teachers with Ph. D. / D.M. / M.Ch./ D.N.B Super specialty / D.Sc. / D.Litt. and number of full time teachers for year (Data Template)	View File

2.4.3 - Number of years of teaching experience of full time teachers in the same institution (Data for the latest completed academic year)

2.4.3.1 - Total experience of full-time teachers

1262

File Description	Documents
Any additional information	View File
List of Teachers including their PAN, designation, dept. and experience details(Data Template)	View File

2.5 - Evaluation Process and Reforms

2.5.1 - Mechanism of internal assessment is transparent and robust in terms of frequency and mode. Write description within 200 words.

Internal assessment is done under the guidelines of Mahatma Gandhi Kashi Vidyapith (Affiliating university) in protocol of NEP-2020. In every Major subject paper, Minor paper, Vocational/Skill Development paper & Co-Curricular paper 25 marks are assigned for internal assessment minimum two Mid Term Exam of MCQ type are conducted with M.M. : 5. The marks of Mid Term exam of MCQ type is added in internal assessment on the basis of which one is maximum i.e, best of two. The student assignment of Maximum Marks 10 is also part of Internal assessment system. It is given to all students in all paper. Presentation given by students and attendance are important adjunct of Internal Assessment. In the light of NEP-2020 in every paper of UG and PG level. 75 marks allotted for external evaluation and 25 marks for internal evaluation in each theory and practical paper of UG and PG level. In old syllabus (Yearly basis), Internal assessment is a part of practical subjects in certain programmes. These subjects include Botany, Zoology,

Physics, Chemistry, Geography, Statistics, Psychology and B.Ed. Practical examinations in these subjects are conducted in a transparent and robust manner at the end of the session. As a part of a transparent and robust approach, besides the internal examiner who is a faculty member of the institution, an external examiner is also appointed by the university. Project are also assigned in some subject of UG and PG level.

File Description	Documents
Any additional information	View File
Link for additional information	https://www.hcpgcollege.edu.in/sites/default/files/Mechanism%20of%20Internal%20assessment%20of%20this%20college.pdf

2.5.2 - Mechanism to deal with internal examination related grievances is transparent, time-bound and efficient

Internal assessment is done under the guidelines of Mahatma Gandhi Kashi Vidyapith (Affiliated university) in protocol of NEP-2020. In every Major subject paper, Minor paper, Vocational/Skill Development paper & Co-Curricular paper 25 marks are assigned for internal assessment minimum two Mid Term Exam of MCQ type are conducted with M.M. : 05. The marks of Mid Term exam of MCQ type is added in internal assessment on the basis of which one is maximum i.e, best of two. The student assignment of Maximum Marks :10 is also part of Internal assessment system. It is given to all students in all paper. Presentation given by students and attendance in classroom are important adjunct of Internal Assessment. In the light of NEP-2020 in every paper 75 marks allotted for external evaluation and 25 marks for internal evaluation in each theory and practical paper at U.G. & P.G. level. Programmes which are running under NEP 2020 institute conduct two mid-term exams in a session for all the major and minor elective papers, which result are displayed on the notice board of every department and answer key is released on the WhatsApp Group of Students & Website of the college. Students who are not satisfied by their marks or have any doubt their answer sheets are shown to them individually.

File Description	Documents
Any additional information	View File
Link for additional information	https://www.hcpqcollege.edu.in/sites/default/files/naac-hcpq.pdf

2.6 - Student Performance and Learning Outcomes

2.6.1 - Programme and course outcomes for all Programmes offered by the institution are stated and displayed on website and communicated to teachers and students.

COURSE OUTCOME (CO), PROGRAM OUTCOME (PO), PROGRAM SPECIFIC OUTCOME (PSO)

Mechanism of Communication: The College has a clear vision about the stated learning outcomes of the Programs and Courses. The learning outcomes are communicated to students and teachers in the following way:

- Hard copy of syllabi and Learning Outcomes are available in the departments for ready reference the teachers and students.
- Soft Copy of Curriculum and learning Outcomes of Programs and course are also uploaded on College Website for reference.
- The importance of the learning outcomes has been communicated to the teachers in every IQAC Meeting and College Committee Meetings.
- The Students are also made aware of the same through Tutorial Meetings.
- In every class and in every course WhatsApp group is created at the beginning of the session for quick and easy communication with the students and teachers.
- For students ease college website also keeps the students updated with notices regarding their Classes, Holidays, Practical Examinations, Mid-Term Examinations and other useful information.

File Description	Documents
Upload any additional information	View File
Paste link for Additional information	https://www.hcpgccollege.edu.in/sites/default/files/COURSE-OUTCOME-2022-23.pdf
Upload COs for all Programmes (exemplars from Glossary)	View File

2.6.2 - Attainment of Programme outcomes and course outcomes are evaluated by the institution.

1. Attainment of CO's: It is measured through completion of syllabus, continuous evaluation through internal evaluation and result at the department level Head of the Department and Faculty members who are engaged with the students to complete the course within the time with the help of offline and online classes. The continuous evaluation is done through the mid-term examination(MCQ type), quiz, written assignment,presentation,through oral and field work and so on.

2. Attainment of PSO's: They are measured by taking the aggregate result of all courses in given programme of individual student and then the average performance of all students are analysed.

3. Attainment of PO's: The PO's of PhD programme all across the disciplines of study that the scholar make contribution to the existing body of knowledge by innovation, problem solving, establishing a new prospective etc at P.G. and U.G. levelit is measured through student progress to Higher Studies and Student placement.

File Description	Documents
Upload any additional information	View File
Paste link for Additional information	https://www.hcpgccollege.edu.in/sites/default/files/Students-Teachers-Alumni-Employer-Feedback-Report.pdf

2.6.3 - Pass percentage of Students during the year

2.6.3.1 - Total number of final year students who passed the university examination during the year**1976**

File Description	Documents
Upload list of Programmes and number of students passed and appeared in the final year examination (Data Template)	View File
Upload any additional information	View File
Paste link for the annual report	https://www.hcpgcollege.edu.in/sites/default/files/Pass%20Percentage%202023.pdf

2.7 - Student Satisfaction Survey**2.7.1 - Student Satisfaction Survey (SSS) on overall institutional performance (Institution may design its own questionnaire) (results and details need to be provided as a weblink)**

<https://www.hcpgcollege.edu.in/sites/default/files/Students-Teachers-Alumni-Employer-Feedback-Report.pdf>

RESEARCH, INNOVATIONS AND EXTENSION**3.1 - Resource Mobilization for Research****3.1.1 - Grants received from Government and non-governmental agencies for research projects / endowments in the institution during the year (INR in Lakhs)****3.1.1.1 - Total Grants from Government and non-governmental agencies for research projects / endowments in the institution during the year (INR in Lakhs)****0**

File Description	Documents
Any additional information	View File
e-copies of the grant award letters for sponsored research projects /endowments	View File
List of endowments / projects with details of grants(Data Template)	View File

3.1.2 - Number of teachers recognized as research guides (latest completed academic

year)

3.1.2.1 - Number of teachers recognized as research guides

25

File Description	Documents
Any additional information	View File
Institutional data in prescribed format	View File

3.1.3 - Number of departments having Research projects funded by government and non government agencies during the year**3.1.3.1 - Number of departments having Research projects funded by government and non-government agencies during the year**

0

File Description	Documents
List of research projects and funding details (Data Template)	View File
Any additional information	View File
Supporting document from Funding Agency	View File
Paste link to funding agency website	NIL

3.2 - Innovation Ecosystem**3.2.1 - Institution has created an ecosystem for innovations and has initiatives for creation and transfer of knowledge**

Haish Chandra P.G. College has established an Institution innovation Council (IC202323826) in the campus as per the norms of Innovation Cell, Ministry of Education, Govt. of India during the academic year 2022-23.

A lecture on innovative ideas was organized in the seminar Hall at CDC building BHU by Saikat Sen, COO, SATHI -BHU , Varanasi on 19-May-2023. In which he initiated from the basic of innovation and lead up to its application in our daily life. Students were strongly motivated and were supposed to develop their new ideas and apply it in every field of life.

A lecture on innovative ideas was organized in the seminar Hall at CDC building BHU by Saikat Sen, COO, SATHI-BHU, Varanasi on 26 June 2023. In which he initiated from the basic of innovation and lead up to its application in our daily life. Institute also provided the facility and demonstrated how different equipments are applied for analysis in different fields. He and his staff boost-up students confidence by setting up example of some of the successful businessman who transformed their startups into a well settled business. Students were strongly motivated and were supposed to develop their new ideas and apply it in every field of life.

File Description	Documents
Upload any additional information	View File
Paste link for additional information	https://www.hcpqcollege.edu.in/sites/default/files/Certificate-of-Establishment.pdf

3.2.2 - Number of workshops/seminars conducted on Research Methodology, Intellectual Property Rights (IPR) and entrepreneurship during the year

3.2.2.1 - Total number of workshops/seminars conducted on Research Methodology, Intellectual Property Rights (IPR) and entrepreneurship year wise during the year

1

File Description	Documents
Report of the event	View File
Any additional information	View File
List of workshops/seminars during last 5 years (Data Template)	View File

3.3 - Research Publications and Awards

3.3.1 - Number of Ph.Ds registered per eligible teacher during the year

3.3.1.1 - How many Ph.Ds registered per eligible teacher within the year

18

File Description	Documents
URL to the research page on HEI website	https://www.hcpgcollege.edu.in/sites/default/files/Teachers%20Recognised%20as%20research%20guide.pdf
List of PhD scholars and their details like name of the guide , title of thesis, year of award etc (Data Template)	View File
Any additional information	View File

3.3.2 - Number of research papers per teachers in the Journals notified on UGC website during the year

3.3.2.1 - Number of research papers in the Journals notified on UGC website during the year

26

File Description	Documents
Any additional information	View File
List of research papers by title, author, department, name and year of publication (Data Template)	View File

3.3.3 - Number of books and chapters in edited volumes/books published and papers published in national/ international conference proceedings per teacher during the year

3.3.3.1 - Total number of books and chapters in edited volumes/books published and papers in national/ international conference proceedings year wise during year

6

File Description	Documents
Any additional information	View File
List books and chapters edited volumes/ books published (Data Template)	View File

3.4 - Extension Activities

3.4.1 - Extension activities are carried out in the neighborhood community, sensitizing students to social issues, for their holistic development, and impact thereof during the year

The college adopted Shri Syadwad Mahavidyalaya, Bhadoni, Varanasi (Minority Institution recognised by Government of India).NSS unit of the institution organizes different jamborees to sensitize the relevant burning issues going on in the society.Volunteers of NSS campaigned in adopted villages and try to convenience villages about girl education also about decreasing Gender ratio in India. Cadets of NCC organised blood donation camp in the institution so as to help the needful. This activity of cadets will surely enhance the social service feeling among students. Volunteers and cadets also took out the rally emphasizing the benefits of following the traffic rules and aware citizens of the locality by door to door campaigning about traffic rules during traffic vigilance week. On January 25 (National Voters' Day) students of different Faculties motivated voters for compulsory voting by means of Nukkad Natak and Debate competitions. Participants of Nukkad Natak, Poster Presentation and Debate Competition were awarded different prizes on base of their performance.

File Description	Documents
Paste link for additional information	https://www.hcpgcollege.edu.in/sites/default/files/nss%20reprt%20final.pdf
Upload any additional information	View File

3.4.2 - Number of awards and recognitions received for extension activities from government / government recognized bodies during the year

3.4.2.1 - Total number of awards and recognition received for extension activities from Government/ Government recognized bodies year wise during the year

15

File Description	Documents
Any additional information	View File
Number of awards for extension activities in last 5 year (Data Template)	View File
e-copy of the award letters	View File

3.4.3 - Number of extension and outreach programs conducted by the institution through NSS/NCC/Red cross/YRC etc., (including the programmes such as Swachh Bharat, AIDS awareness, Gender issues etc. and/or those organized in collaboration with industry,

community and NGOs) during the year**3.4.3.1 - Number of extension and outreach Programs conducted in collaboration with industry, community and Non- Government Organizations through NSS/ NCC/ Red Cross/ YRC etc., during the year**

12

File Description	Documents
Reports of the event organized	View File
Any additional information	View File
Number of extension and outreach Programmes conducted with industry, community etc for the during the year (Data Template)	View File

3.4.4 - Number of students participating in extension activities at 3.4.3. above during year**3.4.4.1 - Total number of Students participating in extension activities conducted in collaboration with industry, community and Non- Government Organizations such as Swachh Bharat, AIDs awareness, Gender issue etc. year wise during year**

2007

File Description	Documents
Report of the event	View File
Any additional information	View File
Number of students participating in extension activities with Govt. or NGO etc (Data Template)	View File

3.5 - Collaboration**3.5.1 - Number of Collaborative activities for research, Faculty exchange, Student exchange/ internship during the year****3.5.1.1 - Number of Collaborative activities for research, Faculty exchange, Student exchange/ internship year wise during the year**

4

File Description	Documents
e-copies of related Document	View File
Any additional information	View File
Details of Collaborative activities with institutions/industries for research, Faculty	View File

3.5.2 - Number of functional MoUs with institutions, other universities, industries, corporate houses etc. during the year

3.5.2.1 - Number of functional MoUs with Institutions of national, international importance, other universities, industries, corporate houses etc. year wise during the year

3

File Description	Documents
e-Copies of the MoUs with institution./ industry/corporate houses	View File
Any additional information	View File
Details of functional MoUs with institutions of national, international importance, other universities etc during the year	View File

INFRASTRUCTURE AND LEARNING RESOURCES

4.1 - Physical Facilities

4.1.1 - The Institution has adequate infrastructure and physical facilities for teaching- learning. viz., classrooms, laboratories, computing equipment etc.

The college has well maintained 34 classrooms, 3 Libraries, including 1 seminar room, 1 Big Hall with Dias and Balcony and one room for indoor games. All the classrooms have CCTV cameras installed in them each classroom has a writing board of proper dimension along with comfortable seating arrangements for students. The classrooms also have adequate lighting arrangements tube light, LED bulbs, Chargable LEDbulbs and Fans the classrooms are regularly cleaned and sanitized Botany, Zoology, Physics, Chemistry, Geography, Statistics and Psychology departments have well equipped and modern separate labs for undergraduate and postgraduate classes. Statistics and commerce departments have their own computer Labs. For the BBA

and BCA Courses, college has 8 Classrooms, a separate Computer Lab, a Library and a large playground at Bawan Bigha Campus.

File Description	Documents
Upload any additional information	View File
Paste link for additional information	https://www.hcpgccollege.edu.in/facilities

4.1.2 - The Institution has adequate facilities for cultural activities, sports, games (indoor, outdoor), gymnasium, yoga centre etc.

The college has a large hall with a large balcony of adequate size and also a green room. Numerous cultural activities are organised in the college hall. The college also has an indoor sports room or facility where sports equipment for table tennis, chess, Carrom etc are installed. For outdoor sports activities, the Bawan bigha campus of the institution has a good infrastructure. It includes a large field for track and field events. Besides it also has two rooms for keeping sports equipment and separate ladies and gents washrooms.

File Description	Documents
Upload any additional information	View File
Paste link for additional information	https://www.hcpgccollege.edu.in/facilities

4.1.3 - Number of classrooms and seminar halls with ICT- enabled facilities such as smart class, LMS, etc.

10

File Description	Documents
Upload any additional information	View File
Paste link for additional information	https://www.hcpgccollege.edu.in/sites/default/files/Classrooms%2C%20Seminar%20Halls%20with%20ICT-%20enabled%20facilities.pdf
Upload Number of classrooms and seminar halls with ICT enabled facilities (Data Template)	View File

4.1.4 - Expenditure, excluding salary for infrastructure augmentation during the year (INR in Lakhs)

4.1.4.1 - Expenditure for infrastructure augmentation, excluding salary during the year (INR in lakhs)

2.55

File Description	Documents
Upload any additional information	View File
Upload audited utilization statements	View File
Upload Details of budget allocation, excluding salary during the year (Data Template	View File

4.2 - Library as a Learning Resource

4.2.1 - Library is automated using Integrated Library Management System (ILMS)

GranthSoft (Version NA) as ILMS is being used to automate the library. The automation has been partially completed. The Year of automation is 2019.

File Description	Documents
Upload any additional information	View File
Paste link for Additional Information	https://www.hcpgcollege.edu.in/sites/default/files/Library%20is%20automated%20using%20Integrated%20Library%20Management%20System%20%28ILMS%29.pdf

4.2.2 - The institution has subscription for the following e-resources e-journals e-ShodhSindhu Shodhganga Membership e-books Databases Remote access toe-resources

A. Any 4 or more of the above

File Description	Documents
Upload any additional information	View File
Details of subscriptions like e-journals,e-ShodhSindhu, Shodhganga Membership etc (Data Template)	View File

4.2.3 - Expenditure for purchase of books/e-books and subscription to journals/e-journals during the year (INR in Lakhs)

4.2.3.1 - Annual expenditure of purchase of books/e-books and subscription to journals/e-journals during the year (INR in Lakhs)

6.04

File Description	Documents
Any additional information	View File
Audited statements of accounts	View File
Details of annual expenditure for purchase of books/e-books and journals/e- journals during the year (Data Template)	View File

4.2.4 - Number per day usage of library by teachers and students (foot falls and login data for online access) (Data for the latest completed academic year)

4.2.4.1 - Number of teachers and students using library per day over last one year

42

File Description	Documents
Any additional information	View File
Details of library usage by teachers and students	View File

4.3 - IT Infrastructure

4.3.1 - Institution frequently updates its IT facilities including Wi-Fi

The college has a working and properly maintain IT facility. As a part of it, there are departments of the college have their own computer systems along with printing facility and internet. The principal office and fees counter are computerized. The office has an efficient Wi-Fi system in all 163 working

computers installed in the college. These are present in the three well-maintained computer labs. 3 browsing centres and computer centres are there in the college. 2 Photo-copy machines were brought during the year.

File Description	Documents
Upload any additional information	View File
Paste link for additional information	https://www.hcpgccollege.edu.in/facilities

4.3.2 - Number of Computers

165

File Description	Documents
Upload any additional information	View File
List of Computers	View File

4.3.3 - Bandwidth of internet connection in the Institution

A. ? 50MBPS

File Description	Documents
Upload any additional Information	View File
Details of available bandwidth of internet connection in the Institution	View File

4.4 - Maintenance of Campus Infrastructure

4.4.1 - Expenditure incurred on maintenance of infrastructure (physical and academic support facilities) excluding salary component during the year (INR in Lakhs)

4.4.1.1 - Expenditure incurred on maintenance of infrastructure (physical facilities and academic support facilities) excluding salary component during the year (INR in lakhs)

90.41

File Description	Documents
Upload any additional information	View File
Audited statements of accounts	View File
Details about assigned budget and expenditure on physical facilities and academic support facilities (Data Templates)	View File

4.4.2 - There are established systems and procedures for maintaining and utilizing physical, academic and support facilities - laboratory, library, sports complex, computers, classrooms etc.

The college website management software is maintained by Semicolon Solutions LLP. The online admission process is managed by a private software agency. The College library is equipped with 10 computer systems along with the INFLIBNET facility which is many beneficiaries to research students and faculties. Regular training for athletes is provided by the physical education department at the Bawan Beegha campus. Many of our college students have represented and are playing in different tournaments at interuniversity, state and nationals. Free legal advice is provided to the needy person by the law faculty of the college. Cadets of NCC and NSS also contribute to the service of the society through blood donation and running camping for cleaning and against drug addiction. Water quality and water pollution level in the local area is regularly monitored by the environmental pollution laboratory.

File Description	Documents
Upload any additional information	View File
Paste link for additional information	https://www.hcpgcollege.edu.in/facilities

STUDENT SUPPORT AND PROGRESSION

5.1 - Student Support

5.1.1 - Number of students benefited by scholarships and free ships provided by the Government during the year

5.1.1.1 - Number of students benefited by scholarships and free ships provided by the Government during the year

1699

File Description	Documents
Upload self attested letter with the list of students sanctioned scholarship	View File
Upload any additional information	View File
Number of students benefited by scholarships and free ships provided by the Government during the year (Data Template)	View File

5.1.2 - Number of students benefitted by scholarships, free ships etc. provided by the institution / non- government agencies during the year

5.1.2.1 - Total number of students benefitted by scholarships, free ships, etc provided by the institution / non- government agencies during the year

0

File Description	Documents
Upload any additional information	View File
Number of students benefited by scholarships and free ships institution / non- government agencies in last 5 years (Date Template)	View File

5.1.3 - Capacity building and skills enhancement initiatives taken by the institution include the following: Soft skills Language and communication skills Life skills (Yoga, physical fitness, health and hygiene) ICT/computing skills

A. All of the above

File Description	Documents
Link to Institutional website	https://www.hcpgcollege.edu.in/student/syllabus
Any additional information	View File
Details of capability building and skills enhancement initiatives (Data Template)	View File

5.1.4 - Number of students benefitted by guidance for competitive examinations and career counseling offered by the institution during the year

75

5.1.4.1 - Number of students benefitted by guidance for competitive examinations and career counseling offered by the institution during the year

75

File Description	Documents
Any additional information	View File
Number of students benefitted by guidance for competitive examinations and career counseling during the year (Data Template)	View File

5.1.5 - The Institution has a transparent mechanism for timely redressal of student grievances including sexual harassment and ragging cases Implementation of guidelines of statutory/regulatory bodies Organization wide awareness and undertakings on policies with zero tolerance Mechanisms for submission of online/offline students' grievances Timely redressal of the grievances through appropriate committees

A. All of the above

File Description	Documents
Minutes of the meetings of student redressal committee, prevention of sexual harassment committee and Anti Ragging committee	View File
Upload any additional information	View File
Details of student grievances including sexual harassment and ragging cases	View File

5.2 - Student Progression

5.2.1 - Number of placement of outgoing students during the year

5.2.1.1 - Number of outgoing students placed during the year

252

File Description	Documents
Self-attested list of students placed	View File
Upload any additional information	View File
Details of student placement during the year (Data Template)	View File

5.2.2 - Number of students progressing to higher education during the year

5.2.2.1 - Number of outgoing student progression to higher education

130

File Description	Documents
Upload supporting data for student/alumni	View File
Any additional information	View File
Details of student progression to higher education	View File

5.2.3 - Number of students qualifying in state/national/ international level examinations during the year (eg: JAM/CLAT/GATE/ GMAT/CAT/GRE/ TOEFL/ Civil Services/State

government examinations)**5.2.3.1 - Number of students qualifying in state/ national/ international level examinations (eg: JAM/CLAT/NET/ SLET/ GATE/ GMAT/CAT/GRE/ TOEFL/ Civil Services/ State government examinations) during the year****19**

File Description	Documents
Upload supporting data for the same	View File
Any additional information	View File
Number of students qualifying in state/ national/ international level examinations during the year (Data Template)	View File

5.3 - Student Participation and Activities**5.3.1 - Number of awards/medals for outstanding performance in sports/cultural activities at university/state/national / international level (award for a team event should be counted as one) during the year****5.3.1.1 - Number of awards/medals for outstanding performance in sports/cultural activities at university/state/ national / international level (award for a team event should be counted as one) during the year.****39**

File Description	Documents
e-copies of award letters and certificates	View File
Any additional information	View File
Number of awards/medals for outstanding performance in sports/cultural activities at university/state/national/international level (During the year) (Data Template)	View File

5.3.2 - Institution facilitates students' representation and engagement in various administrative, co-curricular and extracurricular activities (student council/ students representation on various bodies as per established processes and norms)

Students Union election is held on annual basis(as per administrative permission).The officer bearers of the student

union take care of students'grievances and report the same to the college administration for timely redressal. Besides these, The office bearers have their representation in different committee namely Annual Sports, Sarswati Pooja. Cultural programme etc. Students with high score have their representation in the student union election.

File Description	Documents
Paste link for additional information	NIL
Upload any additional information	View File

5.3.3 - Number of sports and cultural events/competitions in which students of the Institution participated during the year (organized by the institution/other institutions)

5.3.3.1 - Number of sports and cultural events/competitions in which students of the Institution participated during the year

35

File Description	Documents
Report of the event	View File
Upload any additional information	View File
Number of sports and cultural events/competitions in which students of the Institution participated during the year (organized by the institution/other institutions (Data Template)	View File

5.4 - Alumni Engagement

5.4.1 - There is a registered Alumni Association that contributes significantly to the development of the institution through financial and/or other support services

Harish Chandra P. G. College has an active Alumnae association which is not a registered association. The name of alumnae association is Bhartendu Harishchandra PuratanChhatra Association. The account number of Alumnae association is 37002456956 it is a current account. The alumnae association constitute of students who have passed out till date. Bhartendu Harishchandra alumnae association works to promote the bond of brotherhood among the alumnae and to help institution and its

students to grow in all aspects. It helps in creating opportunities for the students. Provide valuable feedback that helps in providing enriching insights in various areas to the institution. " The alumnae have very distinguished alumnae among every field i.e. political, Judges, Professors, C.A., V.C., etc. all over India. Alumnae association organizes every year national seminar and alumnae meet on occasion of Bhartendu Harishchandra birth anniversary every year on 09 September

File Description	Documents
Paste link for additional information	https://www.hcpgcollege.edu.in/alumni
Upload any additional information	View File

5.4.2 - Alumni contribution during the year (INR in Lakhs) E. <1Lakhs

File Description	Documents
Upload any additional information	View File

GOVERNANCE, LEADERSHIP AND MANAGEMENT

6.1 - Institutional Vision and Leadership

6.1.1 - The governance of the institution is reflective of and in tune with the vision and mission of the institution

Vision:

To inculcate and sustain the quality in all dimensions of higher education catering to the national and global needs and create awareness of human rights, value system, culture and heritage of the country.

Mission

- To equip and empower students with relevant knowledge, competence and creativity to face regional and global challenges.
- To promote the building up of character in youth by religion and ethics as an integral part of education.
- To facilitate a broad range of learning opportunities for learners engrossed in graduate, postgraduate and research programmes.

- To provide the right kind of leadership in all walks of life. To create homogeneous intermingling of all sections of the society.

File Description	Documents
Paste link for additional information	https://www.hcpgcollege.edu.in/aboutus/vision_mission
Upload any additional information	View File

6.1.2 - The effective leadership is visible in various institutional practices such as decentralization and participative management.

Overall administrative power is vested in Head of the institution (Principal of the college) but to decentralize the power and smooth running different committees are reformed which function according to their coordinator assisted by the members of the committee. Committees reformed during the session 2022-23 are library advisory committee, educational committee, cultural activities committee, students welfare committee, purchase committee, building & construction committee, anti-ragging & grievance committee, women exploitation control committee, coordination committee, employee complain committee, college website management committee, and online educational activity committee. These all committees function according to different directions issued by Principal from time to time

File Description	Documents
Paste link for additional information	https://www.hcpgcollege.edu.in/ADMINISTRATION-Harischandra-PG-College-Varanasi.pdf
Upload any additional information	View File

6.2 - Strategy Development and Deployment

6.2.1 - The institutional Strategic/ perspective plan is effectively deployed

The Institutional strategic and perspective plan is effectively deployed through:

- Efficient Teaching learning procedure.

2. Effective Leadership and Participative management.
3. Internal Quality Assurance System.
4. Ensuring effective governance.
5. Academic Calendar.
6. CWF/Employees Advancement & Welfare.
7. Proper Discipline which is maintained through Proctorial Board.
8. Women/Student/Faculty Grievance which are managed through Internal Complaint Committee.
9. Financial Planning & Management.
10. Syllabus.
11. Alumni Interaction and Outreach activities.
12. Mounting Physical Infrastructure.
13. Online Fee submission and admission.

File Description	Documents
Strategic Plan and deployment documents on the website	View File
Paste link for additional information	https://www.hcpgcollege.edu.in/
Upload any additional information	View File

6.2.2 - The functioning of the institutional bodies is effective and efficient as visible from policies, administrative setup, appointment and service rules, procedures, etc.

Institutional management is designed by following guidelines of U.P. Government and Director, Higher Education U.P. It is designed with fully transparency to get the optimum result out of it. A hierarchical set up is established including principal and faculty members of college. Faculty members are given place in management committee on rotation basis. Responsibilities, Accountability and authorities at every stage. Management committee monitors achievement, vision & mission of the

institution. It has an effective organizational structure which monitors and improves the institution. The organizational structure of the institution is given below. The institution follows service rule imposed by Director, Higher Education (U.P.), currently it follows U.G.C. regulation June 2019 for policies and procedures for effective functioning of the institution. Selection of faculty took place through Higher Education Commission U.P. and after selection they are placed in different institution by Director, Higher Education Department (U.P.). Under self finance programme faculties are selected by interview board constituting, Principal of institution, Head of Department and subject expert nominated by V.C Mahatma Gandhi Kashi Vidyapith

File Description	Documents
Paste link for additional information	https://www.hcpcollege.edu.in/management/administration
Link to Organogram of the institution webpage	https://www.hcpcollege.edu.in/ADMINIST
Upload any additional information	View File

6.2.3 - Implementation of e-governance in areas of operation Administration Finance and Accounts Student Admission and Support Examination

A. All of the above

File Description	Documents
ERP (Enterprise Resource Planning) Document	View File
Screen shots of user inter faces	View File
Any additional information	View File
Details of implementation of e-governance in areas of operation, Administration etc(Data Template)	View File

6.3 - Faculty Empowerment Strategies

6.3.1 - The institution has effective welfare measures for teaching and non- teaching staff

The college maintains a special fund called the college welfare

fund (CWF) for the welfare of teaching and nonteaching staff. The staff members can apply for a loan for their personal purposes. The processing of the loan application is done immediately and the cheque is issued. The loan from CWF is provided at a nominal rate of interest. Besides this, the college also maintains a teachers' welfare fund for the benefit of faculty members. Through this fund, lumpsum money is provided to faculty members in case of any causality or illness of themselves or their family members.

File Description	Documents
Paste link for additional information	https://www.hcpgcollege.edu.in/files/HCPG-Awards-List.pdf
Upload any additional information	View File

6.3.2 - Number of teachers provided with financial support to attend conferences/workshops and towards membership fee of professional bodies during the year

6.3.2.1 - Number of teachers provided with financial support to attend conferences/workshops and towards membership fee of professional bodies during the year

1

File Description	Documents
Upload any additional information	View File
Details of teachers provided with financial support to attend conference, workshops etc during the year (Data Template)	View File

6.3.3 - Number of professional development /administrative training programs organized by the institution for teaching and non-teaching staff during the year

6.3.3.1 - Total number of professional development /administrative training Programmes organized by the institution for teaching and non teaching staff during the year

1

File Description	Documents
Reports of the Human Resource Development Centres (UGCASC or other relevant centres).	View File
Reports of Academic Staff College or similar centers	View File
Upload any additional information	View File
Details of professional development / administrative training Programmes organized by the University for teaching and non teaching staff (Data Template)	View File

6.3.4 - Number of teachers undergoing online/face-to-face Faculty development Programmes (FDP) during the year (Professional Development Programmes, Orientation / Induction Programmes, Refresher Course, Short Term Course etc.)

6.3.4.1 - Total number of teachers attending professional development Programmes viz., Orientation / Induction Programme, Refresher Course, Short Term Course during the year

23

File Description	Documents
IQAC report summary	View File
Reports of the Human Resource Development Centres (UGCASC or other relevant centers)	View File
Upload any additional information	View File
Details of teachers attending professional development programmes during the year (Data Template)	View File

6.3.5 - Institutions Performance Appraisal System for teaching and non- teaching staff

Harish Chandra P. G. College strictly follows the UGC regulations. The appointment of teachers by the Higher Education Commission according to minimum qualifications fixed

by UGC regulations. Teaching staff promotions are based on the PBAS proforma for UGC carrier advancement scheme (CAS) that is based on the API score system. The faculty members are well informed in advance about their due promotion. The PBAS (CAS) proforma filled by faculty member and is verified by IQAC and screening is done by CAS committee at University level. Promotion of faculty members is recommended on the basis of their API score under UGC regulation 2018. All non-teaching staffs are also assessed through annual confidential and performance report. The various parameters for staff members are assessed under the following heads: Punctuality, Departmental ability, Capacity to do hardship, Disciplines, Power of writing and drafting (where applicable), Document handling, Technical ability. The overall assessment is based on the cumulative grade on the basis of which all employees are granted promotions and financial upgradation under the ACP scheme.

File Description	Documents
Paste link for additional information	https://www.ugc.gov.in/pdfnews/5323630_New_Draft_UGCRegulation-2018-9-2.pdf
Upload any additional information	View File

6.4 - Financial Management and Resource Mobilization

6.4.1 - Institution conducts internal and external financial audits regularly. Enumerate the various internal and external financial audits carried out during the year with the mechanism for settling audit objections within a maximum of 200 words.

The institution has a mechanism for audit. We have our own internal audit mechanism system where internal audit is an ongoing continuous process. This is done under the vigilance of Chartered Accountant who audits, verifies, and certifies the entire income and expenditure and the capital expenditure of the institution each year. The CA is a qualified Internal Auditor from external resources, has been permanently appointed, and a team of staff under them do a thorough check and verification of all vouchers of the transactions that are carried out in each financial year. The audit report and various account statements are submitted to this college. This audit report is also verified by Local Auditor (Sthaniya Lekhanidhi Karyalaya) each year, appointed by Government. Auditor of Government AG Office also checks this report minutely, time to time. Internal and External financial audits are conducted regularly.

File Description	Documents
Paste link for additional information	https://www.hcpcollege.edu.in/sites/default/files/Audit%20Report%202022-23%20and%20Books%20purchase.pdf
Upload any additional information	View File

6.4.2 - Funds / Grants received from non-government bodies, individuals, philanthropers during the year (not covered in Criterion III)

6.4.2.1 - Total Grants received from non-government bodies, individuals, Philanthropers during the year (INR in Lakhs)

0

File Description	Documents
Annual statements of accounts	View File
Any additional information	View File
Details of Funds / Grants received from of the non-government bodies, individuals, Philanthropers during the year (Data Template)	View File

6.4.3 - Institutional strategies for mobilization of funds and the optimal utilization of resources

The college maintains and follows a well-planned process for the mobilization of funds and resources. The process involved various committees of the institution as well as the accounts office. The students' tuition fees are the major source of income for the college. Seminars and workshops held in the college are sponsored by various government and non-government agencies along with the management of the college. The principal along with the accounts department ensures that the expenditure lies within the allocated budget. The institutional budget includes recurring expenses such as electricity bills, internet charges, stationary and other maintenance costs. It also includes planned expenses such as Lab, equipment and material purchases, furniture and other development expenses. Statutory auditors are also appointed, who certify the financial statement in every financial year.

File Description	Documents
Paste link for additional information	https://www.hcpgcollege.edu.in/sites/default/files/Budget%20allocation%202022-2023.pdf
Upload any additional information	View File

6.5 - Internal Quality Assurance System

6.5.1 - Internal Quality Assurance Cell (IQAC) has contributed significantly for institutionalizing the quality assurance strategies and processes

After implementation of NEP-2020 atUG and PG level, role of IQAC has been increased. IQAC monitors effectively the level of question papers of different major & minor subjects for mid-term along with this in order to ensure quality education it regularly take report from different departments about the portion of course completed. IQAC also makes sure that mid-term exams should be conducted in time, assignment allotted to students both in theory and practical should be collected in time.

File Description	Documents
Paste link for additional information	https://www.hcpgcollege.edu.in/student/iqac
Upload any additional information	View File

6.5.2 - The institution reviews its teaching learning process, structures & methodologies of operations and learning outcomes at periodic intervals through IQAC set up as per norms and recorded the incremental improvement in various activities

IQAC co-ordinates with in-charge of departments and faculty members as it continuously organize meeting with different faculty members and tries its best to fix the problem. IQAC advise to head of departments and faculty members that students should be given sufficient time to complete the assignments both theory and practical. Student's problems must be shorted out at each and every level, in this respect students should be divided into different batches and particular batch should be allotted to a faculty. Faculty members are advised to build student friendly environment keeping in mind that system has abruptly changed, students should not feel any difficulty to

follow the newsystem. They should feel free to have any assistance in order to adopt any system. Faculties are advised to manage the time table in such a way that conduction of midterm exam and completion of course should be on time.

File Description	Documents
Paste link for additional information	https://www.hcpgccollege.edu.in/student/igac
Upload any additional information	View File

6.5.3 - Quality assurance initiatives of the institution include: Regular meeting of Internal Quality Assurance Cell (IQAC); Feedback collected, analyzed and used for improvements Collaborative quality initiatives with other institution(s) Participation in NIRF any other quality audit recognized by state, national or international agencies (ISO Certification, NBA)

B. Any 3 of the above

File Description	Documents
Paste web link of Annual reports of Institution	https://www.hcpgccollege.edu.in/files/Minutes-of-Meeting-of-2022-23.pdf
Upload e-copies of the accreditations and certifications	View File
Upload any additional information	View File
Upload details of Quality assurance initiatives of the institution (Data Template)	View File

INSTITUTIONAL VALUES AND BEST PRACTICES

7.1 - Institutional Values and Social Responsibilities

7.1.1 - Measures initiated by the Institution for the promotion of gender equity during the year

As an effort to promote Gender equality and make women self dependent different programs in different stages under Mission

Shakti were organized in the institution such as:

On 04th May 2022 a Seminar on "Domestic Violence: Safety of women" was organised.

On 10th of May 2022 a program was organised on the Topic "Role of Women in The Great Revolution of 1857 "

On 18th June 2022 (Rani Laxmibai Martyrdom day) a program was organised

On 26th August 2022 (Women Equality Day) a seminar on "Development of Entrepreneurship among Women" was organised.

Under the NSS on February 10, 2023 a "Women Awareness rally" was taken out in Baniapur and Hari Balrampur villages

Along with this on International Women's day (09th March 2023), a program was organised in the institution in which students were made aware of how women are contributing in the advancement of technology and digital education.

File Description	Documents
Annual gender sensitization action plan	https://www.hcpgcollege.edu.in/sites/default/files/Singed%20Mission%20Shakti%20Report%202022-23.pdf
Specific facilities provided for women in terms of: a. Safety and security b. Counseling c. Common Rooms d. Day care center for young children e. Any other relevant information	https://www.hcpgcollege.edu.in/files/pose-rofragging.pdf

7.1.2 - The Institution has facilities for alternate sources of energy and energy conservation measures Solar energy Biogas plant Wheeling to the Grid Sensor-based energy conservation Use of LED bulbs/ power efficient equipment

B. Any 3 of the above

File Description	Documents
Geo tagged Photographs	View File
Any other relevant information	View File

7.1.3 - Describe the facilities in the Institution for the management of the following types of degradable and non-degradable waste (within 200 words) Solid waste management Liquid waste management Biomedical waste management E-waste management Waste recycling system Hazardous chemicals and radioactive waste management

The Harish Chandra P. G. College puts very earnest efforts for waste management. Following wastes are being disposed by the college

1. Solid Waste Management: College has a place on its own campus where the solid wastes are collected in bags. The material so collected are dumped in the morning to various vans (Kuda gaadi) being run by Varanasi Nagar Nigam at gate of the college.

2. Liquid Waste Management: The liquid waste water is carried out through the pipeline and connect sewage system of the city and sewage water is treated by the government treatment plant. After treatment of these liquid waste is added into river.

3. Bio-lab Waste management: Waste of Zoology and Botany labs are dumped into pit in the college. As an effort toward degradable solid waste management, all the solid garbage is collected and placed in a pit for conversion into compost.

4. E-waste Management: The E-waste of the college is dumped in separate place and is sent time to time to scrap management.

5. Chemical Waste: Chemical waste deposited in two separate covered plastic containers as Hazardous and Non-hazardous waste. The waste deposited in such a way disposed in a pit at least 10 feet depth. In our Bawan Bigha campus. The compost produced is used on plantations in the premises. The washrooms at Bawan Bigha campus have septic tanks for the safe disposal of sewage. The used chemicals from chemistry labs are also safely disposed. we also disposed hazardous in van box specially made for hazardous waste,

File Description	Documents
Relevant documents like agreements / MoUs with Government and other approved agencies	View File
Geo tagged photographs of the facilities	View File

7.1.4 - Water conservation facilities available in the Institution: Rain water harvesting Bore well /Open well recharge Construction of tanks and bunds Waste water recycling Maintenance of water bodies and distribution system in the campus

A. Any 4 or all of the above

File Description	Documents
Geo tagged photographs / videos of the facilities	View File
Any other relevant information	View File

7.1.5 - Green campus initiatives include

7.1.5.1 - The institutional initiatives for greening the campus are as follows:

- 1. Restricted entry of automobiles**
- 2. Use of bicycles/ Battery-powered vehicles**
- 3. Pedestrian-friendly pathways**
- 4. Ban on use of plastic**
- 5. Landscaping**

A. Any 4 or All of the above

File Description	Documents
Geo tagged photos / videos of the facilities	View File
Various policy documents / decisions circulated for implementation	View File
Any other relevant documents	View File

7.1.6 - Quality audits on environment and energy are regularly undertaken by the institution

<p>7.1.6.1 - The institutional environment and energy initiatives are confirmed through the following 1.Green audit 2. Energy audit 3.Environment audit 4.Clean and green campus recognitions/awards 5. Beyond the campus environmental promotional activities</p>	<p>A. Any 4 or all of the above</p>
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File Description	Documents
Reports on environment and energy audits submitted by the auditing agency	View File
Certification by the auditing agency	View File
Certificates of the awards received	View File
Any other relevant information	View File

<p>7.1.7 - The Institution has disabled-friendly, barrier free environment Built environment with ramps/lifts for easy access to classrooms. Disabled-friendly washrooms Signage including tactile path, lights, display boards and signposts Assistive technology and facilities for persons with disabilities (Divyangjan) accessible website, screen-reading software, mechanized equipment 5. Provision for enquiry and information : Human assistance, reader, scribe, soft copies of reading material, screen reading</p>	<p>B. Any 3 of the above</p>
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File Description	Documents
Geo tagged photographs / videos of the facilities	View File
Policy documents and information brochures on the support to be provided	View File
Details of the Software procured for providing the assistance	View File
Any other relevant information	View File

7.1.8 - Describe the Institutional efforts/initiatives in providing an inclusive environment i.e., tolerance and harmony towards cultural, regional, linguistic, communal socioeconomic and other diversities (within 200 words).

The college propagates tolerance towards cultural, regional, linguistic, communal, socioeconomic and other diversities. Students belonging to diverse socioeconomic groups are admitted to the various academic programme as per prescribed governmental norms. Reservation to SC, ST, OBCs and economically weaker sections is taken care of during the admission. Besides as an endeavour toward cultural tolerance, no dress code is prescribed in the institution except for professional courses including BBA, BCA, and B.Ed.

Free legal aid also provided to the beneficiaries by the experts of the department of Law.

File Description	Documents
Supporting documents on the information provided (as reflected in the administrative and academic activities of the Institution)	View File
Any other relevant information	View File

7.1.9 - Sensitization of students and employees of the Institution to the constitutional obligations: values, rights, duties and responsibilities of citizens

In order to inculcate fundamental duties among students, an oath taking ceremony for NCC & NSS students is organised on Republic & Independence Day. The Fundamental Duties & Responsibilities of Indian Citizen are displayed on our college website. Fundamental Duties & Responsibilities of Indian Citizen

1. To abide by the Constitution and respect its ideals and institutions, the National Flag and the National Anthem.
2. To cherish and follow the noble ideals which inspired our national struggle for freedom.
3. To uphold and protect the sovereignty, unity and integrity of India.
4. To defend the country and render national service when called upon to do so.

5. To promote harmony and the spirit of common brotherhood amongst all the people of India transcending religious, linguistic and regional or sectional diversities; to renounce practices derogatory to the dignity of women.
6. To value and preserve the rich heritage of our composite culture.
7. To protect and improve the natural environment including forests, lakes, rivers and wild life, and to have compassion for living creatures.
8. To develop the scientific temper, humanism and the spirit of inquiry and reform.
9. To safeguard public property and to abjure violence.
10. To strive towards excellence in all spheres of individual and collective activity so that the nation constantly rises to higher levels of endeavor and achievement
11. Provide opportunities for education to his child or ward between the age of six and fourteen years.

File Description	Documents
Details of activities that inculcate values; necessary to render students in to responsible citizens	https://www.hcpgcollege.edu.in/sites/default/files/NCC%20report.pdf
Any other relevant information	https://www.hcpgcollege.edu.in/sites/default/files/nss%20reprt%20final.pdf

7.1.10 - The Institution has a prescribed code of conduct for students, teachers, administrators and other staff and conducts periodic programmes in this regard. The Code of Conduct is displayed on the website There is a committee to monitor adherence to the Code of Conduct Institution organizes professional ethics programmes for students, teachers, administrators and other staff

4. Annual awareness programmes on Code of Conduct are organized

A. All of the above

File Description	Documents
Code of ethics policy document	View File
Details of the monitoring committee composition and minutes of the committee meeting, number of programmes organized, reports on the various programs etc., in support of the claims	View File
Any other relevant information	View File

7.1.11 - Institution celebrates / organizes national and international commemorative days, events and festivals

In the session 2022-23 institution celebrates / organizes national and international commemorative days, events and festivals. Following programs related to National and International commemorative days and birth anniversary are celebrated and near about 83 programs are conducted in the Academic session such as

Independence Day:

Republic Day:

National Women's Day:

Population explosion and Food safety week

World Breastfeeding week

Cleanliness Mission

The fateful day of Partition

Many other programs under Azadi ka amrit mahotsav are celebrated such as:

Nutrition Week

Teacher's Day

International Literacy Day

Jatin Das Shahidi Diwas

Ozone Day

NSS Day

Unity in Diversity week

International Tourism Day

International Heart Day

Gandhi Jayanti Lal Bahadur Shastriya Jayanti

Khadya Diwas

Sardar Vallabh Bhai Patel Jayanti (National Unity Day)

National Education Day

World Heritage Week

Mixed Heritage Week

Constituion Day

Aids Day

Atal Vihari Vajpayi Jayanti

Pravasi Bharatiyta Diwas

Road Safety Week

Netaji Shubhash Chandra Bose Jayanti

International Health Day

Mangal Pandey Martyrdom Day

Arya Samaj Sthapna Diwas

Mahatma Jyotiba Phule Jayanti

National Panchayati Raj Day

Maharshi Parshuram Jayanti

Maharana Pratap Jayanti (09-05-2023)

International Family Day (15-05-2023)

Biodiversity day (22-05-2023)

Tobacco Prevention day

During these days various seminars, poster presentation, debate competitions, Essay writing Competitions and many other programs were organised.

File Description	Documents
Annual report of the celebrations and commemorative events for the last (During the year)	View File
Geo tagged photographs of some of the events	View File
Any other relevant information	View File

7.2 - Best Practices

7.2.1 - Describe two best practices successfully implemented by the Institution as per NAAC format provided in the Manual.

Two Best Practices successfully implemented by the college first one is "Yoga" and second one is "Income Tax and GST" in Harish Chandra P.G. College.

Best Practice 1: Yoga is one of the most famous way of life from ancient period. Yoga is not new, it has been practiced in many parts of the world for decades. In NEP-2020 syllabus (Co-curricular) Physical Education and Yoga paper is compulsory for students in our college, due to such importance of yoga, we conduct regular yoga practice inside college campus and nearby place Bhartendu Udyan. Students teachers as well as college staff regularly attend yoga practice.

Best Practice 2: Income Tax and GST, faculty of commerce aware and help the servicemen and Businessmen about filing Income tax and GST.

File Description	Documents
Best practices in the Institutional website	https://www.hcpgcollege.edu.in/aboutus/best-practices
Any other relevant information	https://www.hcpgcollege.edu.in/aboutus/best-practices

7.3 - Institutional Distinctiveness

7.3.1 - Portray the performance of the Institution in one area distinctive to its priority and thrust within 200 words

The College strictly follows anti-ragging directives To ensure the availability of safe drinking water to students and staff of the college RO machines and water coolers have been installed in the college campus. As part of a commitment to the social cause, the college RO water is made available to people coming for cremation purposes at Maidagin. The college awards prizes to students scoring highest marks at the university. law faculty provide free legal advise to needy people.

File Description	Documents
Appropriate web in the Institutional website	View File
Any other relevant information	View File

7.3.2 - Plan of action for the next academic year

The following plans recommended by IQAC for next academic year:

1. One washroom for girls in New Building has to be constructed.
- 2.. After Furnishing of First floor of in New Building furnishing of Second Floor of New Building should inititate earliest as possible.
3. Rainwater Harvesting setup should be completed in this next academic session(2023-24).
4. There is a need of renovation of Chemistry Zoology and Botany Laboratories so necessary action should be taken in this regard.

5. Setup initiated for Botanical Garden in Bawan Bigha Complex for Botany Department will be completed in the next academic session(2023-24)

6. Construction of sky walk between B-wing and C- wing.

7. A photocopy machine should be installed in the library in this session.