



Yearly Status Report - 2019-2020

Part A

Data of the Institution

1. Name of the Institution	HARISH CHANDRA P.G.COLLEGE, VARANASI U.P.
Name of the head of the Institution	Dr. Om Prakash Singh
Designation	Principal(in-charge)
Does the Institution function from own campus	Yes
Phone no/Alternate Phone no.	05422440042
Mobile no.	9450540981
Registered Email	iqac.hcpgvns@gmail.com
Alternate Email	principalhcpvns@gmail.com
Address	Maidagin
City/Town	Varanasi
State/UT	Uttar pradesh
Pincode	221001

2. Institutional Status					
Affiliated / Constituent		Affiliated			
Type of Institution		Co-education			
Location		Urban			
Financial Status		state			
Name of the IQAC co-ordinator/Director		Dr. Sanjay Srivastava			
Phone no/Alternate Phone no.		05422440042			
Mobile no.		9415635846			
Registered Email		iqac.hcpgvns@gmail.com			
Alternate Email		principalhcpg.vns@gmail.com			
3. Website Address					
Web-link of the AQAR: (Previous Academic Year)		http://hcpgcollege.edu.in/iqac/AOAR-2018-2019.pdf			
4. Whether Academic Calendar prepared during the year		No			
5. Accreditation Details					
Cycle	Grade	CGPA	Year of Accreditation	Validity	
				Period From	Period To
1	B	2.30	2011	30-Nov-2011	29-Nov-2016
6. Date of Establishment of IQAC			02-Jul-2012		
7. Internal Quality Assurance System					
Quality initiatives by IQAC during the year for promoting quality culture					
Item /Title of the quality initiative by IQAC		Date & Duration		Number of participants/ beneficiaries	
No Data Entered/Not Applicable!!!					
View File					

8. Provide the list of funds by Central/ State Government- UGC/CSIR/DST/DBT/ICMR/TEQIP/World Bank/CPE of UGC etc.

Institution/Department/Faculty	Scheme	Funding Agency	Year of award with duration	Amount
No Data Entered/Not Applicable!!!				
View File				

9. Whether composition of IQAC as per latest NAAC guidelines:

Yes

Upload latest notification of formation of IQAC

[View File](#)

10. Number of IQAC meetings held during the year :

3

The minutes of IQAC meeting and compliances to the decisions have been uploaded on the institutional website

Yes

Upload the minutes of meeting and action taken report

[View File](#)

11. Whether IQAC received funding from any of the funding agency to support its activities during the year?

No

12. Significant contributions made by IQAC during the current year(maximum five bullets)

Construction work of the new building behind the chemistry department has been expedited.

Plantation work has been done at the Bawan Bigha campus.

Maintenance work of old plastering and electrical wiring has been completed.

Painting of college premises completed.

Shifting of psychology department from right wing to left wing at the same floor in c-block has been done.

[View File](#)

13. Plan of action chalked out by the IQAC in the beginning of the academic year towards Quality Enhancement and outcome achieved by the end of the academic year

Plan of Action	Achievements/Outcomes
----------------	-----------------------

Plantation work is to be done at the Bawan Bigha campus.	Plantation work has been done at the Bawan Bigha campus.
Painting of college premises should be completed.	Painting of college premises is now complete.
A-Block urgently needs repairing work (of wiring and plaster) so that should be completed as soon as possible.	Repairing work (of wiring and plaster) in A-Block has been completed.
Shifting of Psychology department from right wing to left wing at the same floor in C-Block needs to be done so that the construction of the sky-walk connecting second floor of B-Block to C-Block could be easily done.	Shifting of Psychology department from right wing to left wing at the same floor in C-Block is complete. The front corridor has been packed with grill creating additional space.
Keeping in view the recurrent disturbances in the conduct of classes due to vacations and also in larger interest of students, classes in online mode should be conducted along with offline mode.	Classes in online mode have started along with offline mode. During COVID pandemic all classes were conducted in online mode. As a furtherance of this teaching mode, several national/international webinars are being conducted by various departments of institution.
Construction work of the new building behind the chemistry department should be expedited.	Construction work of the new building behind the chemistry department has been expedited.
View File	

14. Whether AQAR was placed before statutory body ?	No
15. Whether NAAC/or any other accredited body(s) visited IQAC or interacted with it to assess the functioning ?	No
16. Whether institutional data submitted to AISHE:	Yes
Year of Submission	2019
Date of Submission	30-Sep-2019
17. Does the Institution have Management Information System ?	No

Part B

CRITERION I – CURRICULAR ASPECTS

1.1 – Curriculum Planning and Implementation

1.1.1 – Institution has the mechanism for well planned curriculum delivery and documentation. Explain in 500 words

The college strictly follows the curriculum designed by the university, MG

Kashi Vidyapith Varanasi. According to the curriculum provided by the university, the principal of the institution asks the concerned teachers to design a consolidated timetable for respected faculty. Copy of this timetable is provided to each department of concerned faculty. The departmental teachers-in-charge are asked to design their departmental timetable based on the consolidated timetable. The departmental timetable is displayed on the notice board of the respective department and a copy of it is also made available to the teachers of the department. Along with the timetable the teachers are provided with a copy of the syllabus. Each teacher regularly takes his/her classes and covers his/her share of the syllabus. If near the end of the session, some teachers have still some portion that remains to be taught to the students, then the teacher-in-charge manages some extra classes for the same. For covering the syllabus, teaching aids such as OHP and multimedia devices are provided to the teachers. Teachers also have access to books, journals, e-journals, and unsolved question papers of previous years available in the college library. If any faculty member demands some specific book, then arrangements for its purchase in the library are made by the institution. In view of the ongoing COVID pandemic and frequent lockdowns, faculty members of the institution have switched over to the latest curriculum delivery systems such as online classes, e-content development etc.

1.1.2 – Certificate/ Diploma Courses introduced during the academic year

Certificate	Diploma Courses	Dates of Introduction	Duration	Focus on employ ability/entrepreneurship	Skill Development
Nil	Nil	Nil	0	Nil	Nil

1.2 – Academic Flexibility

1.2.1 – New programmes/courses introduced during the academic year

Programme/Course	Programme Specialization	Dates of Introduction
Nil	Nil	Nil
View File		

1.2.2 – Programmes in which Choice Based Credit System (CBCS)/Elective course system implemented at the affiliated Colleges (if applicable) during the academic year.

Name of programmes adopting CBCS	Programme Specialization	Date of implementation of CBCS/Elective Course System
Nil	0	Nil

1.2.3 – Students enrolled in Certificate/ Diploma Courses introduced during the year

	Certificate	Diploma Course
Number of Students	0	0

1.3 – Curriculum Enrichment

1.3.1 – Value-added courses imparting transferable and life skills offered during the year

Value Added Courses	Date of Introduction	Number of Students Enrolled
Nil	Nil	0
View File		

1.3.2 – Field Projects / Internships under taken during the year

Project/Programme Title	Programme Specialization	No. of students enrolled for Field Projects / Internships
-------------------------	--------------------------	---

BEd	Nill	105
View File		

1.4 – Feedback System

1.4.1 – Whether structured feedback received from all the stakeholders.

Students	Yes
Teachers	Yes
Employers	No
Alumni	Yes
Parents	No

1.4.2 – How the feedback obtained is being analyzed and utilized for overall development of the institution?
(maximum 500 words)

Feedback Obtained
<p>Feedback regarding curriculum, library facilities, student-teacher relationships, extra-curricular activities, college infrastructure and office affairs is taken from the students. The students actively participate in these exercises and freely give their views and suggestions regarding these issues. The institution on its part, analyses the feedback received. The shortcomings in the various fields underlined by the students are discussed by the Principal with IQAC and other staff members and are removed at the earliest. Moreover, suggestions of students regarding improvements in the Institution are also taken care of and if feasible implemented in due course of time.</p>

CRITERION II – TEACHING- LEARNING AND EVALUATION

2.1 – Student Enrolment and Profile

2.1.1 – Demand Ratio during the year

Name of the Programme	Programme Specialization	Number of seats available	Number of Application received	Students Enrolled
No Data Entered/Not Applicable !!!				
View File				

2.2 – Catering to Student Diversity

2.2.1 – Student - Full time teacher ratio (current year data)

Year	Number of students enrolled in the institution (UG)	Number of students enrolled in the institution (PG)	Number of fulltime teachers available in the institution teaching only UG courses	Number of fulltime teachers available in the institution teaching only PG courses	Number of teachers teaching both UG and PG courses
2019	6173	1145	44	19	12

2.3 – Teaching - Learning Process

2.3.1 – Percentage of teachers using ICT for effective teaching with Learning Management Systems (LMS), E-learning resources etc. (current year data)

Number of Teachers on Roll	Number of teachers using ICT (LMS, e-Resources)	ICT Tools and resources available	Number of ICT enabled Classrooms	Number of smart classrooms	E-resources and techniques used
No Data Entered/Not Applicable !!!					

[View File of ICT Tools and resources](#)

[View File of E-resources and techniques used](#)

2.3.2 – Students mentoring system available in the institution? Give details. (maximum 500 words)

An informal student mentoring system exists in our college. In university examinations, some students find their scores not satisfactory. At the same time, some students fall short of obtaining pass percentage by some marks. Our University has special provisions for such students in form of improvement and back examinations respectively. The college allows such students to attend classes of subjects in which they are applying for improvement or back examinations. Besides, these students encourage to consult respective teachers and clear their doubts individually also. Sometimes, guardians or parents of some students, complain about their wards not being sincere in their studies. In such cases, concerned teachers discussed the problem with the parents and also do counselling with the students regarding their dis-interest in studies. and help in sorting out the problem. Most of the final year UG and PG students, consult the teachers regarding various prospects in jobs and higher studies. As many of our teachers are NET qualified and have appeared in various competitive examinations such as civil services, banking services etc., they provide valuable guidance to students in these fields.

Number of students enrolled in the institution	Number of fulltime teachers	Mentor : Mentee Ratio
7318	75	1:98

2.4 – Teacher Profile and Quality

2.4.1 – Number of full time teachers appointed during the year

No. of sanctioned positions	No. of filled positions	Vacant positions	Positions filled during the current year	No. of faculty with Ph.D
117	75	42	0	66

2.4.2 – Honours and recognition received by teachers (received awards, recognition, fellowships at State, National, International level from Government, recognised bodies during the year)

Year of Award	Name of full time teachers receiving awards from state level, national level, international level	Designation	Name of the award, fellowship, received from Government or recognized bodies
Nil	nil	Nil	nil

[View File](#)

2.5 – Evaluation Process and Reforms

2.5.1 – Number of days from the date of semester-end/ year- end examination till the declaration of results during the year

Programme Name	Programme Code	Semester/ year	Last date of the last semester-end/ year-end examination	Date of declaration of results of semester-end/ year- end examination
No Data Entered/Not Applicable !!!				

[View File](#)

2.5.2 – Reforms initiated on Continuous Internal Evaluation(CIE) system at the institutional level (250 words)

In subjects viz. botany zoology chemistry physics statistics geography psychology have besides theory examination, practical examinations of students are also conducted. The practical examinations are conducted in respective departments as per guidelines issued by the university. Besides the external examiner allotted by the university, the internal examiner is appointed by the college administration. The students are examined on the basis of lab work, (experiments), class records, collection, charts, attendance in the lab during the session and marks allotted to them.

2.5.3 – Academic calendar prepared and adhered for conduct of Examination and other related matters (250 words)

The college adheres to the academic calendar prepared by the University. Admission, teaching and examinations are held as per the schedule given by the university. The admission process is completed in July. After that, the classes (theory Practical) start running on a regular basis. Semester Examinations are held mostly in December-January whereas Annual examinations start by the third or fourth week of February and the result declaration starts by February (semester) and by April (annual). Due to the COVID pandemic this year-end and the resulting lockdowns, the examinations of UG and PG programmes could not be held on the scheduled time and in most of the courses, students were promoted to the next class without examinations.

2.6 – Student Performance and Learning Outcomes

2.6.1 – Program outcomes, program specific outcomes and course outcomes for all programs offered by the institution are stated and displayed in website of the institution (to provide the weblink)

<https://www.mgkvp.ac.in/Home/Result>

2.6.2 – Pass percentage of students

Programme Code	Programme Name	Programme Specialization	Number of students appeared in the final year examination	Number of students passed in final year examination	Pass Percentage
No Data Entered/Not Applicable !!!					
View File					

2.7 – Student Satisfaction Survey

2.7.1 – Student Satisfaction Survey (SSS) on overall institutional performance (Institution may design the questionnaire) (results and details be provided as weblink)

https://drive.google.com/file/d/1vLEnJhD7jrJl_W7lw-e6EFxrlC6h0eWO/view?usp=drivesdk

CRITERION III – RESEARCH, INNOVATIONS AND EXTENSION

3.1 – Resource Mobilization for Research

3.1.1 – Research funds sanctioned and received from various agencies, industry and other organisations

Nature of the Project	Duration	Name of the funding agency	Total grant sanctioned	Amount received during the year
Nil	0	Nil	0	0
View File				

3.2 – Innovation Ecosystem

3.2.1 – Workshops/Seminars Conducted on Intellectual Property Rights (IPR) and Industry-Academia Innovative practices during the year

Title of workshop/seminar	Name of the Dept.	Date
No Data Entered/Not Applicable !!!		

3.2.2 – Awards for Innovation won by Institution/Teachers/Research scholars/Students during the year

Title of the innovation	Name of Awardee	Awarding Agency	Date of award	Category
Nil	Nil	Nil	Nil	Nil

[View File](#)

3.2.3 – No. of Incubation centre created, start-ups incubated on campus during the year

Incubation Center	Name	Sponsored By	Name of the Start-up	Nature of Start-up	Date of Commencement
Nil	Nil	Nil	Nil	Nil	Nil

[View File](#)

3.3 – Research Publications and Awards

3.3.1 – Incentive to the teachers who receive recognition/awards

State	National	International
0	0	0

3.3.2 – Ph. Ds awarded during the year (applicable for PG College, Research Center)

Name of the Department	Number of PhD's Awarded
Nil	0

3.3.3 – Research Publications in the Journals notified on UGC website during the year

Type	Department	Number of Publication	Average Impact Factor (if any)
National	Commerce	3	Nil
National	Zoology	2	Nil
International	Physics	4	2.94
National	Chemistry	3	Nil
National	Sanskrit	1	Nil
National	B.Ed.	7	Nil
National	Hindi	1	Nil

[View File](#)

3.3.4 – Books and Chapters in edited Volumes / Books published, and papers in National/International Conference Proceedings per Teacher during the year

Department	Number of Publication
No Data Entered/Not Applicable !!!	

[View File](#)

3.3.5 – Bibliometrics of the publications during the last Academic year based on average citation index in Scopus/ Web of Science or PubMed/ Indian Citation Index

Title of the Paper	Name of Author	Title of journal	Year of publication	Citation Index	Institutional affiliation as mentioned in the publication	Number of citations excluding self citation
Nil	Nil	Nil	Nil	0	Nil	0

[View File](#)

3.3.6 – h-Index of the Institutional Publications during the year. (based on Scopus/ Web of science)

Title of the Paper	Name of Author	Title of journal	Year of publication	h-index	Number of citations excluding self citation	Institutional affiliation as mentioned in the publication
--------------------	----------------	------------------	---------------------	---------	---	---

Nil	Nil	Nil	Nil	0	0	Nil
View File						

3.3.7 – Faculty participation in Seminars/Conferences and Symposia during the year :

Number of Faculty	International	National	State	Local
Nil	5	47	Nil	Nil
View File				

3.4 – Extension Activities

3.4.1 – Number of extension and outreach programmes conducted in collaboration with industry, community and Non- Government Organisations through NSS/NCC/Red cross/Youth Red Cross (YRC) etc., during the year

Title of the activities	Organising unit/agency/ collaborating agency	Number of teachers participated in such activities	Number of students participated in such activities
No Data Entered/Not Applicable !!!			
View File			

3.4.2 – Awards and recognition received for extension activities from Government and other recognized bodies during the year

Name of the activity	Award/Recognition	Awarding Bodies	Number of students Benefited
Nil	Nil	Nil	0
View File			

3.4.3 – Students participating in extension activities with Government Organisations, Non-Government Organisations and programmes such as Swachh Bharat, Aids Awareness, Gender Issue, etc. during the year

Name of the scheme	Organising unit/Agency/ collaborating agency	Name of the activity	Number of teachers participated in such activities	Number of students participated in such activities
No Data Entered/Not Applicable !!!				
View File				

3.5 – Collaborations

3.5.1 – Number of Collaborative activities for research, faculty exchange, student exchange during the year

Nature of activity	Participant	Source of financial support	Duration
Nil	0	Nil	0
View File			

3.5.2 – Linkages with institutions/industries for internship, on-the- job training, project work, sharing of research facilities etc. during the year

Nature of linkage	Title of the linkage	Name of the partnering institution/ industry /research lab with contact details	Duration From	Duration To	Participant
Nil	Nil	Nil	Nil	Nil	0
View File					

Total	129	3	72	3	3	6	20	35	0
-------	-----	---	----	---	---	---	----	----	---

4.3.2 – Bandwidth available of internet connection in the Institution (Leased line)

35 MBPS/ GBPS

4.3.3 – Facility for e-content

Name of the e-content development facility	Provide the link of the videos and media centre and recording facility
Nil	Nil

4.4 – Maintenance of Campus Infrastructure

4.4.1 – Expenditure incurred on maintenance of physical facilities and academic support facilities, excluding salary component, during the year

Assigned Budget on academic facilities	Expenditure incurred on maintenance of academic facilities	Assigned budget on physical facilities	Expenditure incurred on maintenance of physical facilities
18.05	18.05	10.41	10.41

4.4.2 – Procedures and policies for maintaining and utilizing physical, academic and support facilities - laboratory, library, sports complex, computers, classrooms etc. (maximum 500 words) (information to be available in institutional Website, provide link)

The college website management software is maintained by Semicolon Solutions LLP. The online admission process is managed by private software agency. The College library is equipped with 10 computer systems along with the INFLIBNET facility which is much beneficiary to research students and faculties. Regular training for athletes is provided by the physical education department at the Bawan Beegha campus. Many of our college students have represented and are playing in different tournaments at inter-university, state and nationals. Free legal advice is provided to the needy person by the law faculty of the college. Cadets of NCC and NSS also contribute to the service of the society through blood donation and running camping for cleaning and against drug addiction. Water quality and water pollution level of the local area is regularly monitored by the environmental pollution laboratory.

<https://www.hcpgcollege.edu.in/facilities>

CRITERION V – STUDENT SUPPORT AND PROGRESSION

5.1 – Student Support

5.1.1 – Scholarships and Financial Support

	Name/Title of the scheme	Number of students	Amount in Rupees
Financial Support from institution	Nil	Nil	Nil
Financial Support from Other Sources			
a) National	Nil	Nil	Nil
b) International	Nil	Nil	Nil
View File			

5.1.2 – Number of capability enhancement and development schemes such as Soft skill development, Remedial coaching, Language lab, Bridge courses, Yoga, Meditation, Personal Counselling and Mentoring etc.,

Name of the capability enhancement scheme	Date of implementation	Number of students enrolled	Agencies involved
---	------------------------	-----------------------------	-------------------

Nil	Nil	0	Nil
View File			

5.1.3 – Students benefited by guidance for competitive examinations and career counselling offered by the institution during the year

Year	Name of the scheme	Number of benefited students for competitive examination	Number of benefited students by career counseling activities	Number of students who have passed in the comp. exam	Number of students placed
Nil	Nil	0	0	0	0
View File					

5.1.4 – Institutional mechanism for transparency, timely redressal of student grievances, Prevention of sexual harassment and ragging cases during the year

Total grievances received	Number of grievances redressed	Avg. number of days for grievance redressal
6	6	7

5.2 – Student Progression

5.2.1 – Details of campus placement during the year

On campus			Off campus		
Name of organizations visited	Number of students participated	Number of students placed	Name of organizations visited	Number of students participated	Number of students placed
Nil	0	0	Nil	0	0
View File					

5.2.2 – Student progression to higher education in percentage during the year

Year	Number of students enrolling into higher education	Programme graduated from	Department graduated from	Name of institution joined	Name of programme admitted to
2020	175	BA	arts	HCPG College	MA
2020	80	BCom	commerce	HCPG College	MCom
2020	123	BSc	science	HCPG College	MSc
View File					

5.2.3 – Students qualifying in state/ national/ international level examinations during the year (eg:NET/SET/SLET/GATE/GMAT/CAT/GRE/TOFEL/Civil Services/State Government Services)

Items	Number of students selected/ qualifying
NET	1
GATE	1
View File	

5.2.4 – Sports and cultural activities / competitions organised at the institution level during the year

Activity	Level	Number of Participants
Nil	Nil	Nil
View File		

5.3 – Student Participation and Activities

5.3.1 – Number of awards/medals for outstanding performance in sports/cultural activities at national/international level (award for a team event should be counted as one)

Year	Name of the award/medal	National/ Internaional	Number of awards for Sports	Number of awards for Cultural	Student ID number	Name of the student
Nil	Nil	Nil	Nil	Nil	Nil	Nil
View File						

5.3.2 – Activity of Student Council & representation of students on academic & administrative bodies/committees of the institution (maximum 500 words)

Student union elections are held on an annual basis. The office-bearers of the student union take care of students grievances and report the same to the college authorities for timely redressal. Besides this, these office-bearers have their say in different committees viz, annual sports, Saraswati puja, cultural programme etc. Students with high scores have their representation in the student union elections.

5.4 – Alumni Engagement

5.4.1 – Whether the institution has registered Alumni Association?

No

5.4.2 – No. of enrolled Alumni:

32

5.4.3 – Alumni contribution during the year (in Rupees) :

40000

5.4.4 – Meetings/activities organized by Alumni Association :

1 Meeting and 1 National Alumni Meet

CRITERION VI – GOVERNANCE, LEADERSHIP AND MANAGEMENT

6.1 – Institutional Vision and Leadership

6.1.1 – Mention two practices of decentralization and participative management during the last year (maximum 500 words)

Admission to PG classes is done at departmental level. Certain departments have departmental libraries for PG students. Teachers are represented in management bodies meetings.

6.1.2 – Does the institution have a Management Information System (MIS)?

Partial

6.2 – Strategy Development and Deployment

6.2.1 – Quality improvement strategies adopted by the institution for each of the following (with in 100 words each):

Strategy Type	Details
---------------	---------

Curriculum Development	<ul style="list-style-type: none"> • The college follows the curriculum prescribed by the University thus college has little role in curriculum development. • Although faculty members of the college, who are members or convenors of the board of studies of their respective subjects in the University, contribute to the curriculum development by their valuable suggestions in the Board of study meets.
Teaching and Learning	<ul style="list-style-type: none"> • 02 smart classes have been established in the statistics department and committee room each. • Creative learning among students is promoted through seminars, group discussions, yoga training, project work and field visits. • Students are encouraged to participate in cultural programmes.
Industry Interaction / Collaboration	NA
Admission of Students	<p>The College conducts entrance examinations for admission to various courses. Forms for entrance exam are filled online. Merit list is prepared according to marks obtained by students in the entrance exam. Cut-off marks in different categories is declared. Schedule of admission in different programmes is displayed on colleges website. The students are called for counselling and before admitting, their certificates are physically verified by the admission committees.</p>
Human Resource Management	<p>Teachers of institution are encouraged to participate in various faculty development programmes, viz. Orientation courses, refresher courses, seminars, workshops and webinars.</p>
Library, ICT and Physical Infrastructure / Instrumentation	<p>The college has a well equipped, rich library. It has a good collection of books both for UG and PG students. The e-section of library has several computers with Internet facility and subscription of INFLIBNET. This helps the students particularly Ph.D. scholars to get access to various research publications and theses. Departments such as Botany, zoology, physics, chemistry, statistics, geography, psychology have equipped labs for UG and PG students and also research scholars. The college also has a sound infrastructure with ventilated, large classrooms fitted with proper lights and fans, CCTV cameras and good</p>

	sized boards. The college also has facilities for indoor and outdoor games.
Research and Development	College administration encourages staff members to undertake research projects and publish papers.
Examination and Evaluation	For maintaining the sanctity of University examination, internal flying squad teams are regularly constituted.

6.2.2 – Implementation of e-governance in areas of operations:

E-governance area	Details
Administration	Besides the college website, any information is also disseminated through the colleges Facebook page. Telephone, mobile and fax services available in the college also help in this regard.
Finance and Accounts	Online submission of entrance examination Fees has been taken.
Student Admission and Support	Online admission form for various UG and PG courses.
Examination	Entrance examination results are declared on the college website.
Planning and Development	NA

6.3 – Faculty Empowerment Strategies

6.3.1 – Teachers provided with financial support to attend conferences / workshops and towards membership fee of professional bodies during the year

Year	Name of Teacher	Name of conference/ workshop attended for which financial support provided	Name of the professional body for which membership fee is provided	Amount of support
2020	Dr. Rakesh Mani Misra	NCIATSD-2020	Nil	800
2020	Dr Anand Dwivedi	NCIATSD-2020	Nil	800
2020	Dr Darshan Sharma	NCIATSD-2020	Nil	800
2020	Mr. Shri Prakash Gupta	NCIATSD-2020	Nil	800
2020	Dr Rahul Ranjan	NCIATSD-2020	Nil	800
2020	Dr. Sanjay Srivastava	NCIATSD-2020	Nil	800
2020	Dr. B.K. Nirmal	NCIATSD-2020	Nil	800
2020	Dr Anil Kumar	NCIATSD-2020	Nil	800

[View File](#)

6.3.2 – Number of professional development / administrative training programmes organized by the College for teaching and non teaching staff during the year

Year	Title of the professional development programme organised for teaching staff	Title of the administrative training programme organised for non-teaching staff	From date	To Date	Number of participants (Teaching staff)	Number of participants (non-teaching staff)
Nil	Nil	Nil	Nil	Nil	Nil	Nil
View File						

6.3.3 – No. of teachers attending professional development programmes, viz., Orientation Programme, Refresher Course, Short Term Course, Faculty Development Programmes during the year

Title of the professional development programme	Number of teachers who attended	From Date	To date	Duration
Workshop on MOOCs and e-content development	1	24/02/2020	29/02/2020	6
CIMPA School	1	05/12/2019	15/12/2019	11
View File				

6.3.4 – Faculty and Staff recruitment (no. for permanent recruitment):

Teaching		Non-teaching	
Permanent	Full Time	Permanent	Full Time
0	0	2	0

6.3.5 – Welfare schemes for

Teaching	Non-teaching	Students
College Welfare Scheme	College Welfare Scheme	VSS

6.4 – Financial Management and Resource Mobilization

6.4.1 – Institution conducts internal and external financial audits regularly (with in 100 words each)

Internal and External financial audits is conducted regularly.

6.4.2 – Funds / Grants received from management, non-government bodies, individuals, philanthropies during the year(not covered in Criterion III)

Name of the non government funding agencies /individuals	Funds/ Grnats received in Rs.	Purpose
Nil	0	Nil
View File		

6.4.3 – Total corpus fund generated

0

6.5 – Internal Quality Assurance System

6.5.1 – Whether Academic and Administrative Audit (AAA) has been done?

Audit Type	External	Internal
------------	----------	----------

	Yes/No	Agency	Yes/No	Authority
Academic	No	Nil	Yes	IQAC
Administrative	No	Nil	Yes	Principal

6.5.2 – Activities and support from the Parent – Teacher Association (at least three)

NA

6.5.3 – Development programmes for support staff (at least three)

NA

6.5.4 – Post Accreditation initiative(s) (mention at least three)

Office Automation Library automation Building maintenance

6.5.5 – Internal Quality Assurance System Details

a) Submission of Data for AISHE portal	Yes
b) Participation in NIRF	No
c) ISO certification	No
d) NBA or any other quality audit	No

6.5.6 – Number of Quality Initiatives undertaken during the year

Year	Name of quality initiative by IQAC	Date of conducting IQAC	Duration From	Duration To	Number of participants
2019	Plantation	16/08/2019	16/08/2019	18/08/2019	23
2019	Vermicomposting	20/09/2019	20/09/2019	05/10/2019	25

[View File](#)

CRITERION VII – INSTITUTIONAL VALUES AND BEST PRACTICES

7.1 – Institutional Values and Social Responsibilities

7.1.1 – Gender Equity (Number of gender equity promotion programmes organized by the institution during the year)

Title of the programme	Period from	Period To	Number of Participants	
			Female	Male
B.Ed. department as part of curriculum organised a play on gender equity	22/08/2019	22/08/2019	7	8

7.1.2 – Environmental Consciousness and Sustainability/Alternate Energy initiatives such as:

Percentage of power requirement of the University met by the renewable energy sources
The college contributes toward environmental awareness through its multifarious activities with a view to developing environmental consciousness. This year the following activities were organized:- Tree plantation drives by all the students under NSS Visits to Company Garden and bawan bigha campus of the college by students to develop a love for nature Encouraging students and staff to use bicycle and public transport for commuting. Encouragement for reuse of

paper on the backside and communication through email Instead of using disposable plastic cups all departments use earthen or ceramic cups for serving tea. Solar panels are installed on the roof of college buildings.

7.1.3 – Differently abled (Divyangjan) friendliness

Item facilities	Yes/No	Number of beneficiaries
Ramp/Rails	Yes	14
Physical facilities	Yes	8
Rest Rooms	Yes	15
Scribes for examination	Nil	2

7.1.4 – Inclusion and Situatedness

Year	Number of initiatives to address locational advantages and disadvantages	Number of initiatives taken to engage with and contribute to local community	Date	Duration	Name of initiative	Issues addressed	Number of participating students and staff
2020	1	1	20/01/2021	1	Awareness Rally by NSS	Drug Abuse	153
2020	1	1	22/01/2020	1	Rally by NSS	Voter Awareness	153

[View File](#)

7.1.5 – Human Values and Professional Ethics Code of conduct (handbooks) for various stakeholders

Title	Date of publication	Follow up(max 100 words)
Nil	Nil	Nil

7.1.6 – Activities conducted for promotion of universal Values and Ethics

Activity	Duration From	Duration To	Number of participants
Bhartendu Jayanti	09/09/2019	09/09/2019	95
Gandhi Jayanti	02/10/2019	02/10/2019	120
National Youth Day	12/01/2020	12/01/2020	135

[View File](#)

7.1.7 – Initiatives taken by the institution to make the campus eco-friendly (at least five)

The college contributes toward environmental awareness through its multifarious activities with a view to developing environmental consciousness. This year the following activities were organized:- Tree plantation drives by all the students under NSS Visits to Company Garden and bawan bigha campus of the college by students to develop a love for nature Encouraging students and staff to use bicycle and public transport for commuting. Encouragement for reuse of paper on the backside and communication through email Instead of using disposable plastic cups all departments use earthen or ceramic cups for serving tea.

7.2 – Best Practices

7.2.1 – Describe at least two institutional best practices

Education with a social cause. Promoting environmental awareness.

Upload details of two best practices successfully implemented by the institution as per NAAC format in your institution website, provide the link

<https://www.hcpcollege.edu.in/>

7.3 – Institutional Distinctiveness

7.3.1 – Provide the details of the performance of the institution in one area distinctive to its vision, priority and thrust in not more than 500 words

The College strictly follows anti-ragging directives To ensure the availability of safe drinking water to students and staff of the college RO machines and water coolers have been installed in the college campus. As part of a commitment to the social cause, the college RO water is made available to people coming for cremation purposes at Maidagin. The college awards prizes to students scoring highest marks at the university.

Provide the weblink of the institution

<https://www.hcpcollege.edu.in/>

8.Future Plans of Actions for Next Academic Year

Maintenance, repairing, renovation and painting work is required. From the next session onwards admission fee collection shall be through computerised counters.