

## The Annual Quality Assurance Report (AQAR) of the IQAC

All NAAC accredited institutions will submit an annual self-reviewed progress report to NAAC, through its IQAC. The report is to detail the tangible results achieved in key areas, specifically identified by the institutional IQAC at the beginning of the academic year. The AQAR will detail the results of the perspective plan worked out by the IQAC. *(Note: The AQAR period would be the Academic Year. For example, July 1, 2012 to June 30, 2013)*

### Part – A

#### 1. Details of the Institution

1.1 Name of the Institution

Harish Chandra P.G.College

1.2 Address Line 1

Maidagin

Address Line 2

Varanasi

City/Town

Varanasi

State

Uttar Pradesh

Pin Code

221001

Institution e-mail address

principalhcpvg.vns@gmail.com

Contact Nos.

0542- 2440042

Name of the Head of the Institution:

Dr.Sohan Lal Yadav

Tel. No. with STD Code:

0542- 2440042

9565344400

Mobile:

Name of the IQAC Co-ordinator:

Mobile:

IQAC e-mail address:

1.3 NAAC Track ID (For ex. MHCOGN 18879)

1.4 NAAC Executive Committee No. & Date:   
(For Example EC/32/A&A/143 dated 3-5-2004.  
This EC no. is available in the right corner- bottom  
of your institution's Accreditation Certificate)

1.5 Website address:

Web-link of the AQAR:

### 1.6 Accreditation Details

Sl. No.	Cycle	Grade	CGPA	Year of Accreditation	Validity Period
1	1 <sup>st</sup> Cycle	B	2.30	2011	2011-2016
2	2 <sup>nd</sup> Cycle				
3	3 <sup>rd</sup> Cycle				
4	4 <sup>th</sup> Cycle				

1.7 Date of Establishment of IQAC :DD/MM/YYYY

### 1.8 AQAR for the year (for example 2010-11)

1.9 Details of the previous year's AQAR submitted to NAAC after the latest Assessment and Accreditation by NAAC ((for example AQAR 2010-11 submitted to NAAC on 12-10-2011)

- i. AQAR \_\_\_\_\_ (DD/MM/YYYY)4
- ii. AQAR \_\_\_\_\_ (DD/MM/YYYY)
- iii. AQAR \_\_\_\_\_ (DD/MM/YYYY)
- iv. AQAR \_\_\_\_\_ (DD/MM/YYYY)

### 1.10 Institutional Status

University State  Central  Deemed  Private

Affiliated College Yes  No

Constituent College Yes  No

Autonomous college of UGC Yes  No

Regulatory Agency approved Institution Yes  No

(eg. AICTE, BCI, MCI, PCI, NCI)

Type of Institution Co-education  Men  Women

Urban  Rural  Tribal

Financial Status Grant-in-aid  UGC 2(f)  UGC 12B

Grant-in-aid + Self Financing  Totally Self-financing

### 1.11 Type of Faculty/Programme

Arts  Science  Commerce  Law  PEI (Phys Edu)

TEI (Edu)  Engineering  Health Science  Management

Others (Specify)

1.12 Name of the Affiliating University (*for the Colleges*)

Mahatma Gandhi Kashi  
Vidyapeeth, Varanasi(U.P.)

1.13 Special status conferred by Central/ State Government-- UGC/CSIR/DST/DBT/ICMR etc

Autonomy by State/Central Govt. / University

No

University with Potential for Excellence

No

UGC-CPE

No

DST Star Scheme

No

UGC-CE

No

UGC-Special Assistance Programme

No

DST-FIST

No

UGC-Innovative PG programmes

No

Any other (*Specify*)

No

UGC-COP Programmes

No

## **2. IQAC Composition and Activities**

2.1 No. of Teachers

05

2.2 No. of Administrative/Technical staff

Nil

2.3 No. of students

Nil

2.4 No. of Management representatives

01

2.5 No. of Alumni

Nil

2.6 No. of any other stakeholder and  
community representatives

02

2.7 No. of Employers/ Industrialists

2.8 No. of other External Experts

2.9 Total No. of members

2.10 No. of IQAC meetings held 03

2.11 No. of meetings with various stakeholders: No.  Faculty   
Non-Teaching Staff  Students  Alumni  Others

2.12 Has IQAC received any funding from UGC during the year? Yes  No

If yes, mention the amount

2.13 Seminars and Conferences (only quality related)

(i) No. of Seminars/Conferences/ Workshops/Symposia organized by the IQAC

Total Nos.  International  National  State  Institution Level

(ii) Themes

2.14 Significant Activities and contributions made by IQAC

During the present session three meetings of IQAC were held to chalk out development programmes for the college. The first meeting was held on 17/7/2016 and a plan of action was chalked out.

2.15 Plan of Action by IQAC/Outcome

The plan of action chalked out by the IQAC in the beginning of the year towards quality enhancement and the outcome achieved by the end of the year \*

Plan of Action	Achievements
Following decisions were taken by the IQAC regarding plan of action for the session 2016-17: The committee proposes that	The space for reading room has been developed. IFBLIBNET has been applied for. Flooring of verandah in front of Botany and Zoology labs

<p>corridor in front of library should be developed as reading room for students and faculty. Besides the conventional library an e-library section should also be available to the users. Library should apply for INFLIBNET. Library should be equipped with photocopier, scanner and printer. The library should have some computer sets for e-cataloguing and should also have independent silent generator sets. The committee suggest for automation of the college office.</p> <p>IQAC suggest for flooring of verandah in front of Botany and Zoology labs.</p>	<p>has been completed.</p> <p>E-library facilities along with photocopier, scanner and printer have been provided.</p>
---	--

*\* Attach the Academic Calendar of the year as Annexure.*

2.15 Whether the AQAR was placed in statutory body      Yes       No

   Management       Syndicate       Any other body

Provide the details of the action taken

On 12/5/2013 at 8:00 AM in the morning a meeting of IQAC was held in the Principal's office. The chairman, Co-ordinator and members of the IQAC were present in the meeting. The agenda of the meeting was to review the work done on the plan of action.

It was informed by the Chairman of IQAC that as a preliminary step towards initiation of P.G. programmes in Physics , an advance lab in the department for post graduate students was being established. For P.G. programme in Geography orders for procurement of instruments has been placed.

It was brought to the notice of committee members that some targets regarding infrastructural developments have been achieved . These are as follows :

- i) 2 silent generators have been procured and installed in the college near the fees counter.
- ii) 6 CCTV cameras have been installed at different locations in the college.

iii) New comfortable chairs have been procured for committee room.

iv) Invertors have been installed in departments of Botany, Law, Chemistry and office etc.

v) Two smart classes have been established – one in Statistics department and other in the committee room.

The co-ordinator of IQAC also informed the members that permission for opening some new subjects – Sociology , education at U.G level and also for BCA has been granted by the government .

## Part – B

### Criterion – I

#### 1. Curricular Aspects

##### 1.1 Details about Academic Programmes

Level of the Programme	Number of existing Programmes	Number of programmes added during the year	Number of self-financing programmes	Number of value added / Career Oriented programmes
PhD	11			
PG	12		08	
UG	6			
PG Diploma	Nil			
Advanced Diploma	Nil			
Diploma	Nil			
Certificate	Nil			
Others	Nil			
<b>Total</b>	27			
Interdisciplinary	Nil			
Innovative	Nil			

1.2 (i) Flexibility of the Curriculum: CBCS/Core/Elective option / Open options

(ii) Pattern of programmes:

Pattern	Number of programmes
Semester	16
Trimester	Nil
Annual	04

1.3 Feedback from stakeholders\* Alumni  Parents  Employers  Students   
**(On all aspects)**

Mode of feedback : Online  Manual  Co-operating schools (for PEI)

**\*Please provide an analysis of the feedback in the Annexure**

1.4 Whether there is any revision/update of regulation or syllabi, if yes, mention their salient aspects.

NA

1.5 Any new Department/Centre introduced during the year. If yes, give details.

NA

## Criterion – II

### 2. Teaching, Learning and Evaluation

2.1 Total No. of permanent faculty

Total	Asst. Professors	Associate Professors	Professors	Others
52	10	42	NA	

2.2 No. of permanent faculty with Ph.D.

52

2.3 No. of Faculty Positions Recruited (R) and Vacant (V) during the year

Asst. Professors		Associate Professors		Professors		Others		Total	
R	V	R	V	R	V	R	V	R	V
Nil	37	2						2	37

2.4 No. of Guest and Visiting faculty and Temporary faculty

23



2.5 Faculty participation in conferences and symposia:

No. of Faculty	International level	National level	State level
Attended		29	
Presented papers		19	
Resource Persons			

2.6 Innovative processes adopted by the institution in Teaching and Learning:

Audio visual, internet, laboratory, group discussion, etc.

2.7 Total No. of actual teaching days during this academic year

182

2.8 Examination/ Evaluation Reforms initiated by the Institution (for example: Open Book Examination, Bar Coding, Double Valuation, Photocopy, Online Multiple Choice Questions)

N A

2.9 No. of faculty members involved in curriculum restructuring/revision/syllabus development as member of Board of Study/Faculty/Curriculum Development workshop

06

2.10 Average percentage of attendance of students

76.5

2.11 Course/Programme wise distribution of pass percentage :

Title of the Programme	Total no. of students appeared	Division				
		Distinction %	I %	II %	III %	Pass %
BBA	14	Appearing in	IV Sem			
BCA	14	Appearing in	IV Sem			
B.Sc.	339	NIL	13.9	67.8	3.2	84.9
B.Com	517	NIL	3.1	81.0	12.2	96.3
B.A.	615	NIL	1.1	70.7	3.6	75.4
LLB	251	NIL	3.6	83.3	NIL	86.9
B.Ed.	83	NIL	28.9	61.4	NIL	90.3
M.A. (Hindi)	68	NIL	26.5	50.0	10.3	86.8

M.A. (Pol Sci)	64	NIL	1.6	37.5	35.9	75.0
M.A. (Psync)	40	NIL	55.0	40.0	NIL	95.0
M.A. (English)	57	NIL	NIL	14.0	36.8	50.8
M.A. (Geography)	34	NIL	23.5	47.1	NIL	70.6
M.Com	74	NIL	2.7	81.1	8.1	91.9
M.Sc. (Botany)	34	NIL	32.4	44.1	NIL	76.5
M.Sc. (Statistics)	29	3.4	44.8	17.2	NIL	65.4
M.Sc. (Zoology)	38	NIL	5.3	78.9	NIL	84.2
M.Sc. (Chemistry)	35	NIL	20.0	51.0	8.6	79.6
M.Sc. (Physics)	37	NIL	27.0	29.7	NIL	56.7
M.Sc. (Mathematics)	61	NIL	4.9	34.4	3.3	42.6

#### 2.12 How does IQAC Contribute/Monitor/Evaluate the Teaching & Learning processes :

: The IQAC is actively involved in monitoring and improvement of teaching and learning process in the college. Discussions with the faculty members and stake holders is held on regular basis to chalk out plans for improvement in academic atmosphere of the college. This includes informal discussions relating to feasibility of introducing new teaching methods and also new programmes /courses of study.

#### 2.13 Initiatives undertaken towards faculty development

<i>Faculty / Staff Development Programmes</i>	<i>Number of faculty benefitted</i>
Refresher courses	
UGC – Faculty Improvement Programme	
HRD programmes	
Orientation programmes	
Faculty exchange programme	
Staff training conducted by the university	
Staff training conducted by other institutions	
Summer / Winter schools, Workshops, etc.	3

Others	
--------	--

#### 2.14 Details of Administrative and Technical staff

Category	Number of Permanent Employees	Number of Vacant Positions	Number of permanent positions filled during the Year	Number of positions filled temporarily
Administrative Staff	16	13	....	08
Technical Staff	02	05	....	03

### Criterion – III

### 3. Research, Consultancy and Extension

#### 3.1 Initiatives of the IQAC in Sensitizing/Promoting Research Climate in the institution

Encouraging teachers to collaborate both domestically and internationally for their research.
---

#### 3.2 Details regarding major projects

	Completed	Ongoing	Sanctioned	Submitted
Number		1		
Outlay in Rs. Lakhs		0.6		

#### 3.3 Details regarding minor projects

	Completed	Ongoing	Sanctioned	Submitted
Number	11			
Outlay in Rs. Lakhs				

#### 3.4 Details on research publications

	International	National	Others
Peer Review Journals	14	28	
Non-Peer Review Journals			
e-Journals			
Conference proceedings		07	

3.5 Details on Impact factor of publications:

Range  Average  h-index  Nos. in SCOPUS

3.6 Research funds sanctioned and received from various funding agencies, industry and other organisations

Nature of the Project	Duration Year	Name of the funding Agency	Total grant sanctioned	Received
Major projects				
Minor Projects				
Interdisciplinary Projects				
Industry sponsored				
Projects sponsored by the University/ College				
Students research projects <i>(other than compulsory by the University)</i>				
Any other(Specify)				
Total				

3.7 No. of books published i) With ISBN No.

Chapters in Edited Books

ii) Without ISBN No.

3.8 No. of University Departments receiving funds from

UGC-SAP  CAS  DST-FIST   
DPE  DBT Scheme/funds

3.9 For colleges

Autonomy  CPE  DBT Star Scheme   
INSPIRE  CE  Any Other (specify)

3.10 Revenue generated through consultancy

3.11 No. of conferences/workshop organized by the Institution

Level	International	National	State	University	College
Number	....	03	....	....	....
Sponsoring agencies	....	UGC	....	....	....

3.12 No. of faculty served as experts, chairpersons or resource persons

3.13 No. of collaborations

International  National  Any other

3.14 No. of linkages created during this year

3.15 Total budget for research for current year in lakhs :

From Funding agency  From Management of University/College   
Total

3.16 No. of patents received this year

Type of Patent		Number
National	Applied	NIL
	Granted	NIL
International	Applied	NIL
	Granted	NIL
Commercialised	Applied	NIL
	Granted	NIL

3.17 No. of research awards/ recognitions received by faculty and research fellows  
Of the institute in the year

Total	International	National	State	University	Dist	College

3.18 No. of faculty from the Institution who are Ph. D. Guides and students registered under them  --

3.19 No. of Ph.D. awarded by faculty from the Institution

3.20 No. of Research scholars receiving the Fellowships (Newly enrolled + existing ones)

JRF  SRF  Project Fellows  Any other

3.21 No. of students Participated in NSS events:

University level  600 State level   
National level  International level

3.22 No. of students participated in NCC events:

University level  State level

National level  International level

3.23 No. of Awards won in NSS:

University level  State level   
National level  International level

3.24 No. of Awards won in NCC:

University level  State level   
National level  International level

3.25 No. of Extension activities organized

University forum  College forum   
NCC  NSS  Any other

3.26 Major Activities during the year in the sphere of extension activities and Institutional Social Responsibility

- Blood Donation Camp (NCC)
- Voter Awareness Rally (NSS)
- Campus cleaning under Swachh Bharat Abhiyaan
- 

## Criterion – IV

### 4. Infrastructure and Learning Resources

4.1 Details of increase in infrastructure facilities:

Facilities	Existing	Newly created	Source of Fund	Total
Campus area	19 acres			19 acres

Class rooms	32	..01..	....	33
Laboratories	19	.....	....	19
Seminar Halls	03	....	....	03
No. of important equipments purchased (≥ 1-0 lakh) during the current year.				
Value of the equipment purchased during the year (Rs. in Lakhs)		0.46	Own	0.46
Others				

#### 4.2 Computerization of administration and library

Principal Office and Examination Section already uses Computers for various works.

#### 4.3 Library services:

	Existing		Newly added		Total	
	No.	Value	No.	Value	No.	Value
Text Books	72628	28.57 Lac	2622	6.78 Lac	75250	35.36 Lac
Reference Books	3960	0.28 Lac	303	0.08 lac	4263	0.37 Lac
e-Books	--	--	--	--	--	--
Journals	--	--	--	--	--	--
e-Journals	--	--	--	--	--	--
Digital Database	--	--	--	--	--	--
CD & Video	--	--	--	--	--	--
Others (specify)	--	--	--	--	--	--

#### 4.4 Technology up gradation (overall)

	Total Computers	Computer Labs	Internet( Wi-fi LAN)	Browsing Centres	Computer Centres	Office( no. Of comp)	Departments(n o. Of comp)	Others (Libra ry)
Existing	103	02	72	02	02	04	20	---
Added	06	----	-----	----	----	-----	-----	06
Total	109	----	-----	----	----	-----	-----	06

4.5 Computer, Internet access, training to teachers and students and any other programme for technology upgradation (Networking, e-Governance etc.)

--

4.6 Amount spent on maintenance in lakhs :

i) ICT	0.18
ii) Campus Infrastructure and facilities	0.30
iii) Equipments	0.49
iv) Others	14.39
<b>Total :</b>	<b>15.36</b>

## Criterion – V

### 5. Student Support and Progression

5.1 Contribution of IQAC in enhancing awareness about Student Support Services

--

5.2 Efforts made by the institution for tracking the progression

--

5.3 (a) Total Number of students

UG	PG	Ph. D.	Others
618	124	NIL	NIL
4	6		



(b) No. of students outside the state

(c) No. of international students

Men		Women	
No	%	No	%
4673	64.4	2617	36.07

Last Year						This Year					
General	SC	ST	OBC	Physically Challenged	Total	General	SC	ST	OBC	Physically Challenged	Total
2618	1187	175	3675	07	7662	3392	863	196	2978	01	7430

Demand ratio UG 1:5 PG 1:7 Dropout % 10-20

5.4 Details of student support mechanism for coaching for competitive examinations (If any)

No. of students beneficiaries

5.5 No. of students qualified in these examinations

NET  SET/SLET  GATE  CAT   
 IAS/IPS etc  State PSC  UPSC  Others

5.6 Details of student counselling and career guidance

No. of students benefitted

5.7 Details of campus placement

<b>On campus</b>	<b>Off Campus</b>
------------------	-------------------

Number of Organizations Visited	Number of Students Participated	Number of Students Placed	Number of Students Placed

### 5.8 Details of gender sensitization programmes

### 5.9 Students Activities

#### 5.9.1 No. of students participated in Sports, Games and other events

State/ University level  National level  International level

#### No. of students participated in cultural events

State/ University level  National level  International level

#### 5.9.2 No. of medals /awards won by students in Sports, Games and other events

Sports : State/ University level  National level  International level

Cultural: State/ University level  National level  International level

### 5.10 Scholarships and Financial Support

	Number of students	Amount
Financial support from institution		
Financial support from government		
Financial support from other sources		
Number of students who received International/ National recognitions		

### 5.11 Student organised / initiatives

Fairs : State/ University level                      National level                      International level  
Exhibition: State/ University level                       National level                       International level

5.12 No. of social initiatives undertaken by the students

5.13 Major grievances of students (if any) redressed: \_\_\_\_\_

## Criterion – VI

### **6. Governance, Leadership and Management**

6.1 State the Vision and Mission of the institution

#### **Vision**

To inculcate and sustain the quality in all dimensions of higher education catering to the national and global needs and create awareness of human rights, value system, culture and heritage of the country.

#### **Mission**

- To equip and empower students with relevant knowledge, competence and creativity to face regional and global challenges.
- To promote the building up of character in youth by religion and ethics as an integral part of education.
- To facilitate a broad range of learning opportunities for learners engrossed in graduate, postgraduate and research programmes.
- To provide the right kind of leadership in all walks of life.

6.2 Does the Institution has a management Information System

6.3 Quality improvement strategies adopted by the institution for each of the following:

6.3.1 Curriculum Development

6.3.2 Teaching and Learning

--

6.3.3 Examination and Evaluation

--

6.3.4 Research and Development

--

6.3.5 Library, ICT and physical infrastructure / instrumentation

--

6.3.6 Human Resource Management

--

6.3.7 Faculty and Staff recruitment

--

6.3.8 Industry Interaction / Collaboration

--

6.3.9 Admission of Students

--

6.4 Welfare schemes for

Revised Guidelines of IQAC and submission of AQAR

Teaching	
Non teaching	
Students	

6.5 Total corpus fund generated

6.6 Whether annual financial audit has been done

Yes

No

6.7 Whether Academic and Administrative Audit (AAA) has been done?

Audit Type	External		Internal	
	Yes/No	Agency	Yes/No	Authority
Academic				
Administrative				

6.8 Does the University/ Autonomous College declares results within 30 days?

For UG Programmes

Yes

No

For PG Programmes

Yes

No

6.9 What efforts are made by the University/ Autonomous College for Examination Reforms?

6.10 What efforts are made by the University to promote autonomy in the affiliated/constituent colleges?

6.11 Activities and support from the Alumni Association

6.12 Activities and support from the Parent – Teacher Association

6.13 Development programmes for support staff

6.14 Initiatives taken by the institution to make the campus eco-friendly

## **Criterion – VII\_**

### **7. Innovations and Best Practices**

7.1 Innovations introduced during this academic year which have created a positive impact on the functioning of the institution. Give details.

7.2 Provide the Action Taken Report (ATR) based on the plan of action decided upon at the beginning of the year

7.3 Give two Best Practices of the institution (*please see the format in the NAAC Self-study Manuals*)

**\*Provide the details in annexure (annexure need to be numbered as i, ii,iii)**

7.4 Contribution to environmental awareness / protection

7.5 Whether environmental audit was conducted?    Yes     No

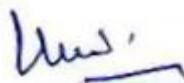
7.6 Any other relevant information the institution wishes to add. (for example SWOT Analysis)

- The college campus is *wi-fi* enabled.
  - The college awards prizes to students scoring highest marks at university levels in some subjects.

**8. Plans of institution for next year**

- Civil maintenance work need to be done at some portions of old college building.
  - In order to cut down electricity consumption some solar panel need to be installed

Name **Dr. S.L.Yadav**



\_\_\_\_\_  
Signature of the Chairperson, IQAC