The Annual Quality Assurance Report (AQAR) of the IQAC

All NAAC accredited institutions will submit an annual self-reviewed progress report to NAAC, through its IQAC. The report is to detail the tangible results achieved in key areas, specifically identified by the institutional IQAC at the beginning of the academic year. The AQAR will detail the results of the perspective plan worked out by the IQAC. *(Note: The AQAR period would be the Academic Year. For example, July 1, 2012 to June 30, 2013)*

Part – A

1. Details of the Institution

1.1 Name of the Institution	Harish Chandra P.G.College
1.2 Address Line 1	Maidagin
Address Line 2	Varanasi
City/Town	Varanasi
State	Uttar Pradesh
Pin Code	221001
Institution e-mail address	principalhcpg.vns@gmail.com
Contact Nos.	0542- 2440042
Name of the Head of the Institution:	Dr.Sohan Lal Yadav
Tel. No. with STD Code:	0542- 2440042
	9565344400

Mobile:

Name of the IQAC Co-ordinator: Dr.Sanjay Srivastava

Mobile: 9415635846

IQAC e-mail address: Iqac.hcpgvns@gmail.com

1.3 **NAAC Track ID** *(For ex. MHCOGN 18879)*

1.4 **NAAC Executive Committee No. & Date:** EC/57/A&A/05 dated 30-11-2011
(For Example EC/32/A&A/143 dated 3-5-2004. This EC no. is available in the right corner- bottom of your institution's Accreditation Certificate)

1.5 Website address: www.hcpgcollege.edu.in

Web-link of the AQAR: http://www.hcpgcollege.edu.in/AQAR2016-17.doc

1.6 Accreditation Details

Sl. No.	Cycle	Grade	CGPA	Year of Accreditation	Validity Period
1	1st Cycle	B	2.30	2011	2011-2016
2	2nd Cycle				
3	3rd Cycle				
4	4th Cycle				

1.7 Date of Establishment of IQAC :DD/MM/YYYY 02/07/2012

2012-2013

1.8 AQAR for the year *(for example 2010-11)*

1.9 Details of the previous year's AQAR submitted to NAAC after the latest Assessment and Accreditation by NAAC (*(for example AQAR 2010-11submitted to NAAC on 12-10-2011)*

i. AQAR _____ _____ (DD/MM/YYYY)4
ii. AQAR_____ _____ (DD/MM/YYYY)
iii. AQAR_____ _____ (DD/MM/YYYY)
iv. AQAR_____ _____ (DD/MM/YYYY)

1.10 Institutional Status

University State [ ] Central [ ] Deemed [ ] Private [ ]

Affiliated College Yes [√] No [ ]

Constituent College Yes [ ] No [√]

Autonomous college of UGC Yes [ ] No [√]

Regulatory Agency approved Institution Yes [ ] No [ ]

(eg. AICTE, BCI, MCI, PCI, NCI)

Type of Institution Co-education [√] Men [ ] Women [ ]

Urban [√] Rural [ ] Tribal [ ]

Financial Status Grant-in-aid [ ] UGC 2(f) [√] UGC 12B [ ]

Grant-in-aid + Self Financing [√] Totally Self-financing [ ]

1.11 Type of Faculty/Programme

Arts [√] Science [√] Commerce [√] Law [√] PEI (Phys Edu) [√]

TEI (Edu) [ ] Engineering [ ] Health Science [ ] Management [ ]

Others (Specify) [ ]

1.12 Name of the Affiliating University *(for the Colleges)* | Mahatma Gandhi Kashi Vidyapeeth, Varanasi(U.P.)

1.13 Special status conferred by Central/ State Government-- UGC/CSIR/DST/DBT/ICMR etc

Autonomy by State/Central Govt. / University	No		
University with Potential for Excellence	No	UGC-CPE	No
DST Star Scheme	No	UGC-CE	No
UGC-Special Assistance Programme	No	DST-FIST	No
UGC-Innovative PG programmes	No	Any other (*Specify*)	No
UGC-COP Programmes	No		

2. IQAC Composition and Activities

2.1 No. of Teachers	05
2.2 No. of Administrative/Technical staff	Nil
2.3 No. of students	Nil
2.4 No. of Management representatives	01
2.5 No. of Alumni	Nil
2. 6 No. of any other stakeholder and community representatives	02
2.7 No. of Employers/ Industrialists	
2.8 No. of other External Experts	

2.9 Total No. of members 08

2.10 No. of IQAC meetings held 03

2.11 No. of meetings with various stakeholders: No. 03 Faculty 03

Non-Teaching Staff Students Alumni Others

2.12 Has IQAC received any funding from UGC during the year? Yes No √

If yes, mention the amount NA

2.13 Seminars and Conferences (only quality related)

(i) No. of Seminars/Conferences/ Workshops/Symposia organized by the IQAC

Total Nos. Nil International National State Institution Level

(ii) Themes NA

2.14 Significant Activities and contributions made by IQAC

During the present session three meetings of IQAC were held to chalk out development programms for the college. The first meeting was held on 17/7/2016 and a plan of action was chalked out.

2.15 Plan of Action by IQAC/Outcome

The plan of action chalked out by the IQAC in the beginning of the year towards quality enhancement and the outcome achieved by the end of the year *

Plan of Action	Achievements
Following decisions were taken by the IQAC regarding plan of action for the session 2016-17: The committee proposes that corridor in front of library should	The space for reading room has been developed. IFBLIBNET has been applied for. Flooring of verandah in front of Botany and Zoology labs has been completed.

be developed as reading room for students and faculty. Besides the conventional library an e-library section should also be available to the users. Library should apply for INFLIBNET. Library should be equipped with photocopier, scanner and printer. The library should have some computer sets for e-cataloguing and should also have independent silent generator sets. The committee suggest for automation of the college office. IQAC suggest for flooring of verandah in front of Botany and Zoology labs.	E-library facilities along with photocopier, scanner and printer have been provided.

** Attach the Academic Calendar of the year as Annexure.*

2.15 Whether the AQAR was placed in statutory body Yes [ ] No [√]

Management [ ] Syndicate [ ] Any other body [ ]

Provide the details of the action taken

On 12/5/2013 at 8:00 AM in the morning a meeting of IQAC was held in the Principal's office. The chairman, Co-ordinator and members of the IQAC were present in the meeting. The agenda of the meeting was to review the work done on the plan of action.

It was informed by the Chairman of IQAC that as a preliminary step towards initiation of P.G. programmes in Physics , an advance lab in the department for post graduate students was being established. For P.G. programme in Geography orders for procurement of instruments has been placed.

It was brought to the notice of committee members that some targets regarding infrastructural developments have been achieved . These are as follows :

i) 2 silent generators have been procured and installed in the college near the fees counter.

ii) 6 CCTV cameras have been installed at different locations in the college.

iii) New comfortable chairs have been procured for committee room.

iv) Invertors have been installed in departments of Botany, Law, Chemistry and office etc.

v) Two smart classes have been established – one in Statistics department and other in the committee room.

The co-ordinator of IQAC also informed the members that permission for opening some new subjects – Sociology , education at U.G level and also for BCA has been granted by the government .

Part – B

Criterion – I

1. Curricular Aspects

1.1 Details about Academic Programmes

Level of the Programme	Number of existing Programmes	Number of programmes added during the year	Number of self-financing programmes	Number of value added / Career Oriented programmes
PhD	11			
PG	12		08	
UG	6			
PG Diploma	Nil			
Advanced Diploma	Nil			
Diploma	Nil			
Certificate	Nil			
Others	Nil			
Total	27			

Interdisciplinary	Nil			
Innovative	Nil			

1.2 (i) Flexibility of the Curriculum: CBCS/Core/Elective option / Open options
(ii) Pattern of programmes:

Pattern	Number of programmes
Semester	16

Trimester	Nil
Annual	04

1.3 Feedback from stakeholders* Alumni [ ] Parents [ ] Employers [ ] Students [√]
(On all aspects)

Mode of feedback : Online [ ] Manual [√] Co-operating schools (for PEI) [ ]

****Please provide an analysis of the feedback in the Annexure***

1.4 Whether there is any revision/update of regulation or syllabi, if yes, mention their salient aspects.

NA

1.5 Any new Department/Centre introduced during the year. If yes, give details.

NA

Criterion – II

2. Teaching, Learning and Evaluation

2.1 Total No. of permanent faculty

Total	Asst. Professors	Associate Professors	Professors	Others
59	26	33	NA	

2.2 No. of permanent faculty with Ph.D. 56

2.3 No. of Faculty Positions Recruited (R) and Vacant (V) during the year

Asst. Professors		Associate Professors		Professors		Others		Total	
R	V	R	V	R	V	R	V	R	V
59	30							59	30

2.4 No. of Guest and Visiting faculty and Temporary faculty | | | 23 |

2.5 Faculty participation in conferences and symposia:

No. of Faculty	International level	National level	State level
Attended		29	
Presented papers		19	
Resource Persons			

2.6 Innovative processes adopted by the institution in Teaching and Learning:

Audio visual, internet, laboratory, group discussion, etc.

2.7 Total No. of actual teaching days during this academic year: 182

2.8 Examination/ Evaluation Reforms initiated by the Institution (for example: Open Book Examination, Bar Coding, Double Valuation, Photocopy, Online Multiple Choice Questions): N A

2.9 No. of faculty members involved in curriculum restructuring/revision/syllabus development as member of Board of Study/Faculty/Curriculum Development workshop: 06

2.10 Average percentage of attendance of students: 76.5

2.11 Course/Programme wise distribution of pass percentage :

Title of the Programme	Total no. of students appeared	Division				
		Distinction %	I %	II %	III %	Pass %
BBA	14	Appearing in	IV Sem			
BCA	14	Appearing in	IV Sem			
B.Sc.	339	NIL	13.9	67.8	3.2	84.9
B.Com	517	NIL	3.1	81.0	12.2	96.3
B.A.	615	NIL	1.1	70.7	3.6	75.4
LLB	251	NIL	3.6	83.3	NIL	86.9
B.Ed.	83	NIL	28.9	61.4	NIL	90.3
M.A. (Hindi)	68	NIL	26.5	50.0	10.3	86.8
M.A. (Pol Sci)	64	NIL	1.6	37.5	35.9	75.0
M.A. (Psyc)	40	NIL	55.0	40.0	NIL	95.0
M.A. (English)	57	NIL	NIL	14.0	36.8	50.8
M.A.	34	NIL	23.5	47.1	NIL	70.6

(Geography)						
M.Com	74	NIL	2.7	81.1	8.1	91.9
M.Sc. (Botany)	34	NIL	32.4	44.1	NIL	76.5
M.Sc. (Statistics)	29	3.4	44.8	17.2	NIL	65.4
M.Sc. (Zoology)	38	NIL	5.3	78.9	NIL	84.2
M.Sc. (Chemistry)	35	NIL	20.0	51.0	8.6	79.6
M.Sc. (Physics)	37	NIL	27.0	29.7	NIL	56.7
M.Sc. (Mathematics)	61	NIL	4.9	34.4	3.3	42.6

2.12 How does IQAC Contribute/Monitor/Evaluate the Teaching & Learning processes :

: The IQAC is actively involved in monitoring and improvement of teaching and learning process in the college. Discussions with the faculty members and stake holders is held on regular basis to chalk out plans for improvement in academic atmosphere of the college. This includes informal discussions relating to feasibility of introducing new teaching methods and also new programmes /courses of study.

2.13 Initiatives undertaken towards faculty development

Faculty / Staff Development Programmes	*Number of faculty benefitted*
Refresher courses	
UGC – Faculty Improvement Programme	
HRD programmes	
Orientation programmes	
Faculty exchange programme	
Staff training conducted by the university	
Staff training conducted by other institutions	
Summer / Winter schools, Workshops, etc.	3
Others	

2.14 Details of Administrative and Technical staff

Category	Number of Permanent Employees	Number of Vacant Positions	Number of permanent positions filled	Number of positions filled temporarily

			during the Year	
Administrative Staff	16	13	....	08
Technical Staff	02	05	....	03

Criterion – III

3. Research, Consultancy and Extension

3.1 Initiatives of the IQAC in Sensitizing/Promoting Research Climate in the institution

Encouraging teachers to collaborate both domestically and internationally for their research.

3.2 Details regarding major projects

	Completed	Ongoing	Sanctioned	Submitted
Number		1		
Outlay in Rs. Lakhs		0.6		

3.3 Details regarding minor projects

	Completed	Ongoing	Sanctioned	Submitted
Number	11			
Outlay in Rs. Lakhs				

3.4 Details on research publications

	International	National	Others
Peer Review Journals	14	28	
Non-Peer Review Journals			
e-Journals			
Conference proceedings		07	

3.5 Details on Impact factor of publications:

Range | Average | h-index | Nos. in SCOPUS

3.6 Research funds sanctioned and received from various funding agencies, industry and other organisations

Nature of the Project	Duration Year	Name of the funding Agency	Total grant sanctioned	Received
Major projects				
Minor Projects				
Interdisciplinary Projects				
Industry sponsored				
Projects sponsored by the University/ College				
Students research projects *(other than compulsory by the University)*				
Any other(Specify)				
Total				

3.7 No. of books published i) With ISBN No. 09 Chapters in Edited Books 04

ii) Without ISBN No. 00

3.8 No. of University Departments receiving funds from

UGC-SAP CAS DST-FIST

DPE DBT Scheme/funds

3.9 For colleges Autonomy CPE DBT Star Scheme

INSPIRE CE Any Other (specify)

3.10 Revenue generated through consultancy

3.11 No. of conferences/workshop organized by the Institution

Level	International	National	State	University	College
Number	....	03	....	....	....
Sponsoring agencies	....	UGC	....	....	....

3.12 No. of faculty served as experts, chairpersons or resource persons 12

3.13 No. of collaborations International National Any other

3.14 No. of linkages created during this year

3.15 Total budget for research for current year in lakhs :

From Funding agency From Management of University/College

Total

3.16 No. of patents received this year

Type of Patent		Number
National	Applied	NIL
	Granted	NIL
International	Applied	NIL
	Granted	NIL
Commercialised	Applied	NIL
	Granted	NIL

3.17 No. of research awards/ recognitions received by faculty and research fellows Of the institute in the year

Total	International	National	State	University	Dist	College

3.18 No. of faculty from the Institution who are Ph. D. Guides and students registered under them --

3.19 No. of Ph.D. awarded by faculty from the Institution

3.20 No. of Research scholars receiving the Fellowships (Newly enrolled + existing ones)

JRF SRF Project Fellows Any other

3.21 No. of students Participated in NSS events:

University level 600 State level

National level International level

3.22 No. of students participated in NCC events:

University level State level

National level 17 International level

3.23 No. of Awards won in NSS:

University level		State level	
National level		International level	

3.24 No. of Awards won in NCC:

University level		State level	
National level		International level	

3.25 No. of Extension activities organized

University forum		College forum	4		
NCC	3	NSS	30	Any other	

3.26 Major Activities during the year in the sphere of extension activities and Institutional Social Responsibility

- Blood Donation Camp (NCC)
- Voter Awareness Rally (NSS)
- Campus cleaning under Swachh Bharat Abhiyaan
-

Criterion – IV

4. Infrastructure and Learning Resources

4.1 Details of increase in infrastructure facilities:

Facilities	Existing	Newly created	Source of Fund	Total
Campus area	19 acres			19 acres
Class rooms	32	..01..	....	33
Laboratories	19	.....	....	19
Seminar Halls	03	....	....	03

No. of important equipments purchased (≥ 1-0 lakh) during the current year.				
Value of the equipment purchased during the year (Rs. in Lakhs)		0.46	Own	0.46
Others				

4.2 Computerization of administration and library

Principal Office and Examination Section already uses Computers for various works.

4.3 Library services:

	Existing		Newly added		Total	
	No.	Value	No.	Value	No.	Value
Text Books	72628	28.57 Lac	2622	6.78 Lac	75250	35.36 Lac
Reference Books	3960	0.28 Lac	303	0.08 lac	4263	0.37 Lac
e-Books	--	--	--	--	--	--
Journals	--	--	--	--	--	--
e-Journals	--	--	--	--	--	--
Digital Database	--	--	--	--	--	--
CD & Video	--	--	--	--	--	--
Others (specify)	--	--	--	--	--	--

4.4 Technology up gradation (overall)

	Total Computers	Computer Labs	Internet(Wi-fi LAN)	Browsing Centres	Computer Centres	Office(no. Of comp)	Depart-ments(no. Of comp)	Others (Library)
Existing	103	02	72	02	02	04	20	---
Added	06	----	-----	----	----	-----	-----	06
Total	109	----	-----	----	----	-----	-----	06

4.5 Computer, Internet access, training to teachers and students and any other programme for technology

upgradation (Networking, e-Governance etc.)

4.6 Amount spent on maintenance in lakhs :

i) ICT	0.18
ii) Campus Infrastructure and facilities	0.30
iii) Equipments	0.49
iv) Others	14.39
Total :	15.36

Criterion – V
5. Student Support and Progression

5.1 Contribution of IQAC in enhancing awareness about Student Support Services

5.2 Efforts made by the institution for tracking the progression

5.3 (a) Total Number of students

UG	PG	Ph. D.	Others
6184	1246	NIL	NIL

(b) No. of students outside the state

(c) No. of international students

	No	%		No	%
Men	4673	64.4	Women	2617	36.07

Last Year						This Year					
General	SC	ST	OBC	Physically Challenged	Total	General	SC	ST	OBC	Physically Challenged	Total
2618	1187	175	3675	07	7662	3392	863	196	2978	01	7430

Demand ratio UG 1:5 PG 1:7 Dropout % 10-20

5.4 Details of student support mechanism for coaching for competitive examinations (If any)

No. of students beneficiaries

5.5 No. of students qualified in these examinations

NET SET/SLET GATE CAT

IAS/IPS etc State PSC UPSC Others

5.6 Details of student counselling and career guidance

No. of students benefitted

5.7 Details of campus placement

On campus ***Off Campus***

Number of Organizations Visited	Number of Students Participated	Number of Students Placed	Number of Students Placed

5.8 Details of gender sensitization programmes

5.9 Students Activities

5.9.1 No. of students participated in Sports, Games and other events

State/ University level | 14 | National level | | International level | |

No. of students participated in cultural events

State/ University level | | National level | | International level | |

5.9.2 No. of medals /awards won by students in Sports, Games and other events

Sports : State/ University level | | National level | | International level | |

Cultural: State/ University level | | National level | | International level | |

5.10 Scholarships and Financial Support

	Number of students	Amount
Financial support from institution		
Financial support from government		
Financial support from other sources		
Number of students who received International/ National recognitions		

5.11 Student organised / initiatives

Fairs : State/ University level National level International level

Exhibition: State/ University level | | National level | | International level | |

5.12 No. of social initiatives undertaken by the students | |

5.13 Major grievances of students (if any) redressed: _____

Criterion – VI

6. Governance, Leadership and Management

6.1 State the Vision and Mission of the institution

Vision

To inculcate and sustain the quality in all dimensions of higher education catering to the national and global needs and create awareness of human rights, value system, culture and heritage of the country.

Mission

- To equip and empower students with relevant knowledge, competence and creativity to face regional and global challenges.
- To promote the building up of character in youth by religion and ethics as an integral part of education.
- To facilitate a broad range of learning opportunities for learners engrossed in graduate, postgraduate and research programmes.
- To provide the right kind of leadership in all walks of life.

6.2 Does the Institution has a management Information System

6.3 Quality improvement strategies adopted by the institution for each of the following:

6.3.1 Curriculum Development

6.3.2 Teaching and Learning

6.3.3 Examination and Evaluation

6.3.4 Research and Development

6.3.5 Library, ICT and physical infrastructure / instrumentation

6.3.6 Human Resource Management

6.3.7 Faculty and Staff recruitment

6.3.8 Industry Interaction / Collaboration

6.3.9 Admission of Students

Teaching	

Non teaching	
Students	

6.4 Welfare schemes for

6.5 Total corpus fund generated

6.6 Whether annual financial audit has been done Yes ☐ No ☐

6.7 Whether Academic and Administrative Audit (AAA) has been done?

Audit Type	External		Internal	
	Yes/No	Agency	Yes/No	Authority
Academic				
Administrative				

6.8 Does the University/ Autonomous College declares results within 30 days?

For UG Programmes Yes ☐ No ☐

For PG Programmes Yes ☐ No ☐

6.9 What efforts are made by the University/ Autonomous College for Examination Reforms?

6.10 What efforts are made by the University to promote autonomy in the affiliated/constituent colleges?

6.11 Activities and support from the Alumni Association

6.12 Activities and support from the Parent – Teacher Association

6.13 Development programmes for support staff

6.14 Initiatives taken by the institution to make the campus eco-friendly

Criterion – VII

7. Innovations and Best Practices

7.1 Innovations introduced during this academic year which have created a positive impact on the functioning of the institution. Give details.

7.2 Provide the Action Taken Report (ATR) based on the plan of action decided upon at the beginning of the year

7.3 Give two Best Practices of the institution *(please see the format in the NAAC Self-study Manuals)*

Provide the details in annexure (annexure need to be numbered as i, ii,iii)

7.4 Contribution to environmental awareness / protection

7.5 Whether environmental audit was conducted? Yes [ ] No [√]

7.6 Any other relevant information the institution wishes to add. (for example SWOT Analysis)

- The college campus is *wi-fi* enabled.
- The college awards prizes to students scoring highest marks at university levels in some subjects.

8. **Plans of institution for next year**

- Civil maintenance work need to be done at some portions of old college building.
- In order to cut down electricity consumption some solar panel need to be installed

Name ***Dr. S.L.Yadav***

Signature of the Chairperson, IQAC