

## The Annual Quality Assurance Report (AQAR) of the IQAC

All NAAC accredited institutions will submit an annual self-reviewed progress report to NAAC, through its IQAC. The report is to detail the tangible results achieved in key areas, specifically identified by the institutional IQAC at the beginning of the academic year. The AQAR will detail the results of the perspective plan worked out by the IQAC. *(Note: The AQAR period would be the Academic Year. For example, July 1, 2012 to June 30, 2013)*

### Part – A

#### 1. Details of the Institution

1.1 Name of the Institution

Harish Chandra P.G.College

1.2 Address Line 1

Maidagin

Address Line 2

Varanasi

City/Town

Varanasi

State

Uttar Pradesh

Pin Code

221001

Institution e-mail address

principalhcpvg.vns@gmail.com

Contact Nos.

0542- 2440042

Name of the Head of the Institution:

Dr.Sohan Lal Yadav

Tel. No. with STD Code:

0542- 2440042

9565344400

Mobile:

Name of the IQAC Co-ordinator:

Mobile:

IQAC e-mail address:

1.3 NAAC Track ID (For ex. MHCOGN 18879)

1.4 NAAC Executive Committee No. & Date:   
(For Example EC/32/A&A/143 dated 3-5-2004.  
This EC no. is available in the right corner- bottom  
of your institution's Accreditation Certificate)

1.5 Website address:

Web-link of the AQAR:

### 1.6 Accreditation Details

Sl. No.	Cycle	Grade	CGPA	Year of Accreditation	Validity Period
1	1 <sup>st</sup> Cycle	B	2.30	2011	2011-2016
2	2 <sup>nd</sup> Cycle				
3	3 <sup>rd</sup> Cycle				
4	4 <sup>th</sup> Cycle				

1.7 Date of Establishment of IQAC :

### 1.8 AQAR for the year (for example 2010-11)

1.9 Details of the previous year's AQAR submitted to NAAC after the latest Assessment and Accreditation by NAAC ((for example AQAR 2010-11 submitted to NAAC on 12-10-2011)

- i. AQAR \_\_\_\_\_ (DD/MM/YYYY)<sup>4</sup>
- ii. AQAR \_\_\_\_\_ (DD/MM/YYYY)
- iii. AQAR \_\_\_\_\_ (DD/MM/YYYY)
- iv. AQAR \_\_\_\_\_ (DD/MM/YYYY)

### 1.10 Institutional Status

University State  Central  Deemed  Private

Affiliated College Yes  No

Constituent College Yes  No

Autonomous college of UGC Yes  No

Regulatory Agency approved Institution Yes  No

(eg. AICTE, BCI, MCI, PCI, NCI)

Type of Institution Co-education  Men  Women

Urban  Rural  Tribal

Financial Status Grant-in-aid  UGC 2(f)  UGC 12B

Grant-in-aid + Self Financing  Totally Self-financing

### 1.11 Type of Faculty/Programme

Arts  Science  Commerce  Law  PEI (Phys Edu)

TEI (Edu)  Engineering  Health Science  Management

Others (Specify)

1.12 Name of the Affiliating University (*for the Colleges*)

Mahatma Gandhi Kashi  
Vidyapeeth, Varanasi(U.P.)

1.13 Special status conferred by Central/ State Government-- UGC/CSIR/DST/DBT/ICMR etc

Autonomy by State/Central Govt. / University

No

University with Potential for Excellence

No

UGC-CPE

No

DST Star Scheme

No

UGC-CE

No

UGC-Special Assistance Programme

No

DST-FIST

No

UGC-Innovative PG programmes

No

Any other (*Specify*)

No

UGC-COP Programmes

No

## **2. IQAC Composition and Activities**

2.1 No. of Teachers

05

2.2 No. of Administrative/Technical staff

Nil

2.3 No. of students

Nil

2.4 No. of Management representatives

01

2.5 No. of Alumni

Nil

2.6 No. of any other stakeholder and  
community representatives

02

2.7 No. of Employers/ Industrialists

2.8 No. of other External Experts

2.9 Total No. of members

2.10 No. of IQAC meetings held 03

2.11 No. of meetings with various stakeholders: No.  Faculty   
Non-Teaching Staff  Students  Alumni  Others

2.12 Has IQAC received any funding from UGC during the year? Yes  No

If yes, mention the amount

2.13 Seminars and Conferences (only quality related)

(i) No. of Seminars/Conferences/ Workshops/Symposia organized by the IQAC

Total Nos.  International  National  State  Institution Level

(ii) Themes

2.14 Significant Activities and contributions made by IQAC

During the present session three meetings of IQAC were held to chalk out development programmes for the college. The first meeting was held on 19/7/2015 and a plan of action

2.15 Plan of Action by IQAC/Outcome

The plan of action chalked out by the IQAC in the beginning of the year towards quality enhancement and the outcome achieved by the end of the year \*

Plan of Action	Achievements
The committee recommends for the certain developments in the College in the new session. College office should be brought	Toilet facility for members and female students have been increased. Chalk boards in some class rooms have been replaced by superior quality mica boards. Some computers have been given to certain departments of college and the old

<p>under automation at earliest. The committee envisages public address system in some class rooms including committee room. Toilets facilities for staff and female students should be increased. The committee also recomonds well equipped and modern sport play ground at othe campus of the college. Chalk boards in class rooms should be replaced by marker board/superior chalk boards. At least one computer should be made available to each department and older computers should be upgraded. As the post of librarian in the college is vacant, the committee suggest that the charge of librarian should be given to some senior faculty of the college. The old electricity wiring of the campus needs urgent repairing.</p>	<p>systems have been upgraded. Dr Visthwnath Verma has been given the charge of librarian of the college library.</p>
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*\* Attach the Academic Calendar of the year as Annexure.*

2.15 Whether the AQAR was placed in statutory body      Yes       No

Management       Syndicate       Any other body

Provide the details of the action taken

On 12/5/2013 at 8:00 AM in the morning a meeting of IQAC was held in the Principal's office. The chairman, Co-ordinator and members of the IQAC were present in the meeting. The agenda of the meeting was to review the work done on the plan of action.

It was informed by the Chairman of IQAC that as a preliminary step towards initiation of P.G. programmes in Physics, an advance lab in the department for post graduate students was being established. For P.G. programme in Geography orders for procurement of instruments has been placed.

It was brought to the notice of committee members that some targets regarding infrastructural developments have been achieved. These are as follows:

- i) 2 silent generators have been procured and installed in the college near the fees counter.
- ii) 6 CCTV cameras have been installed at different locations in the college.
- iii) New comfortable chairs have been procured for committee room.
- iv) Invertors have been installed in departments of Botany, Law, Chemistry and office etc.
- v) Two smart classes have been established – one in Statistics department and other in the committee room.

The co-ordinator of IQAC also informed the members that permission for opening some new subjects – Sociology, education at U.G level and also for BCA has been granted by the government.

## Part – B

### Criterion – I

#### 1. Curricular Aspects

##### 1.1 Details about Academic Programmes

Level of the Programme	Number of existing Programmes	Number of programmes added during the year	Number of self-financing programmes	Number of value added / Career Oriented programmes
PhD	11			
PG	12		08	
UG	6			
PG Diploma	Nil			
Advanced Diploma	Nil			
Diploma	Nil			
Certificate	Nil			
Others	Nil			
<b>Total</b>	27			
Interdisciplinary	Nil			
Innovative	Nil			

1.2 (i) Flexibility of the Curriculum: CBCS/Core/Elective option / Open options

(ii) Pattern of programmes:

Pattern	Number of programmes
Semester	16
Trimester	Nil
Annual	04

1.3 Feedback from stakeholders\* Alumni  Parents  Employers  Students   
**(On all aspects)**

Mode of feedback : Online  Manual  Co-operating schools (for PEI)

**\*Please provide an analysis of the feedback in the Annexure**

1.4 Whether there is any revision/update of regulation or syllabi, if yes, mention their salient aspects.

NA

1.5 Any new Department/Centre introduced during the year. If yes, give details.

NA

## Criterion – II

### 2. Teaching, Learning and Evaluation

2.1 Total No. of permanent faculty

Total	Asst. Professors	Associate Professors	Professors	Others
51	18	33	NA	

2.2 No. of permanent faculty with Ph.D.

51

2.3 No. of Faculty Positions Recruited (R) and Vacant (V) during the year

Asst. Professors		Associate Professors		Professors		Others		Total	
R	V	R	V	R	V	R	V	R	V
	38								38

2.4 No. of Guest and Visiting faculty and Temporary faculty

23



2.5 Faculty participation in conferences and symposia:

No. of Faculty	International level	National level	State level
Attended		30	
Presented papers		23	
Resource Persons			

2.6 Innovative processes adopted by the institution in Teaching and Learning:

Audio visual, internet, laboratory, group discussion, etc.

2.7 Total No. of actual teaching days during this academic year

182

2.8 Examination/ Evaluation Reforms initiated by the Institution (for example: Open Book Examination, Bar Coding, Double Valuation, Photocopy, Online Multiple Choice Questions)

Both examination and evaluation reforms are undertaken by the university

2.9 No. of faculty members involved in curriculum restructuring/revision/syllabus development as member of Board of Study/Faculty/Curriculum Development workshop

12

2.10 Average percentage of attendance of students

76.5

2.11 Course/Programme wise distribution of pass percentage :

Title of the Programme	Total no. of students appeared	Division				
		Distinction %	I %	II %	III %	Pass %
BBA	19	Appearing in	VI Sem			
BCA	18	Appearing in	VI Sem			
B.Sc.	297	0.3	15.2	75.1	1.3	91.9
B.Com	602	NIL	6.1	79.2	12.1	97.4
B.A.	777	NIL	0.5	69.9	20.3	90.7
LLB	273	NIL	4.4	84.6	NIL	88.6
B.Ed.	NA	NA	NA	NA	NA	NA
M.A. (Hindi)	69	NIL	11.6	46.4	2.9	60.9
M.A. (Pol Sci)	47	NIL	55.3	27.7	NIL	83.0
M.A. (Psyc)	30	NIL	16.7	76.7	NIL	93.4
M.A. (English)	34	NIL	NIL	2.9	2.9	5.8
M.A. (Geography)	31	NIL	22.6	71.0	NIL	93.6
M.Com	72	NIL	30.6	61.1	4.2	95.9

M.Sc. (Botany)	39	NIL	12.8	30.8	NIL	43.6
M.Sc. (Statistics)	19	NIL	36.8	15.6	NIL	52.8
M.Sc. (Zoology)	34	NIL	NIL	44.1	2.9	47.0
M.Sc. (Chemistry)	35	NIL	8.6	48.6	2.9	60.1
M.Sc. (Physics)	36	NIL	19.4	27.8	5.6	52.8
M.Sc. (Mathematics)	62	NIL	8.1	38.7	NIL	46.8

#### 2.12 How does IQAC Contribute/Monitor/Evaluate the Teaching & Learning processes :

: The IQAC is actively involved in monitoring and improvement of teaching and learning process in the college. Discussions with the faculty members and stake holders is held on regular basis to chalk out plans for improvement in academic atmosphere of the college. This includes informal discussions relating to feasibility of introducing new teaching methods and also new programmes /courses of study.

#### 2.13 Initiatives undertaken towards faculty development

<i>Faculty / Staff Development Programmes</i>	<i>Number of faculty benefitted</i>
Refresher courses	2
UGC – Faculty Improvement Programme	
HRD programmes	
Orientation programmes	
Faculty exchange programme	
Staff training conducted by the university	
Staff training conducted by other institutions	1
Summer / Winter schools, Workshops, etc.	8
Others	

#### 2.14 Details of Administrative and Technical staff

Category	Number of Permanent Employees	Number of Vacant Positions	Number of permanent positions filled during the Year	Number of positions filled temporarily
Administrative Staff	17	12	.....	08
Technical Staff	02	05	....	03

### Criterion – III

### 3. Research, Consultancy and Extension

#### 3.1 Initiatives of the IQAC in Sensitizing/Promoting Research Climate in the institution

Encouraging teachers to collaborate both domestically and internationally for their research.

#### 3.2 Details regarding major projects

	Completed	Ongoing	Sanctioned	Submitted
Number				
Outlay in Rs. Lakhs				

#### 3.3 Details regarding minor projects

	Completed	Ongoing	Sanctioned	Submitted
Number	11	1		
Outlay in Rs. Lakhs		2.42		

#### 3.4 Details on research publications

	International	National	Others
Peer Review Journals	06	11	
Non-Peer Review Journals		03	
e-Journals			
Conference proceedings		05	

#### 3.5 Details on Impact factor of publications:

Range  Average  h-index  Nos. in SCOPUS

#### 3.6 Research funds sanctioned and received from various funding agencies, industry and other organisations

Nature of the Project	Duration Year	Name of the funding Agency	Total grant sanctioned	Received
Major projects				
Minor Projects				
Interdisciplinary Projects				
Industry sponsored				
Projects sponsored by the University/ College				
Students research projects <i>(other than compulsory by the University)</i>				
Any other(Specify)				
Total				

3.7 No. of books published i) With ISBN No.

Chapters in Edited Books

ii) Without ISBN No.

3.8 No. of University Departments receiving funds from

UGC-SAP	<input type="text"/>	CAS	<input type="text"/>	DST-FIST	<input type="text"/>
DPE	<input type="text"/>			DBT Scheme/funds	<input type="text"/>

3.9 For colleges

Autonomy	<input type="text"/>	CPE	<input type="text"/>	DBT Star Scheme	<input type="text"/>
INSPIRE	<input type="text"/>	CE	<input type="text"/>	Any Other (specify)	<input type="text"/>

3.10 Revenue generated through consultancy

3.11 No. of conferences

organized by the Institution

Level	International	National	State	University	College
Number	....	02	....	....	....
Sponsoring agencies	....	UGC	....	....	....

3.12 No. of faculty served as experts, chairpersons or resource persons

3.13 No. of collaborations

International	<input type="text"/>	National	<input type="text"/>	Any other	<input type="text"/>
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3.14 No. of linkages created during this year

3.15 Total budget for research for current year in lakhs :

From Funding agency	<input type="text"/>	From Management of University/College	<input type="text"/>
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Total

3.16 No. of patents received this year

Type of Patent		Number
National	Applied	NIL
	Granted	NIL
International	Applied	NIL
	Granted	NIL
Commercialised	Applied	NIL
	Granted	NIL

3.17 No. of research awards/ recognitions received by faculty and research fellows Of the institute in the year

Total	International	National	State	University	Dist	College

3.18 No. of faculty from the Institution who are Ph. D. Guides and students registered under them

3.19 No. of Ph.D. awarded by faculty from the Institution

3.20 No. of Research scholars receiving the Fellowships (Newly enrolled + existing ones)

JRF

SRF

Project Fellows

Any other

3.21 No. of students Participated in NSS events:

University level  State level

National level  International level

3.22 No. of students participated in NCC events:

University level  State level

National level  International level

3.23 No. of Awards won in NSS:

University level  State level

National level  International level

3.24 No. of Awards won in NCC:

University level  State level

National level  International level

3.25 No. of Extension activities organized

University forum  College forum

NCC  NSS  Any other

### 3.26 Major Activities during the year in the sphere of extension activities and Institutional Social Responsibility

- Blood Donation Camp (NCC)
- Campus cleaning under Swachh Bharat Abhiyaan
- Tree Plantation Drive (NSS)
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## Criterion – IV

### 4. Infrastructure and Learning Resources

#### 4.1 Details of increase in infrastructure facilities:

Facilities	Existing	Newly created	Source of Fund	Total
Campus area	19 acres	....	....	19 acres
Class rooms	30	....02	.....	32
Laboratories	19			19
Seminar Halls	03			03
No. of important equipments purchased ( $\geq 1$ -0 lakh) during the current year.				
Value of the equipment purchased during the year (Rs. in Lakhs)		5.7	Own	5.7
Others				

#### 4.2 Computerization of administration and library

Principal Office and Examination Section already uses Computers for various works.

#### 4.3 Library services:

	Existing		Newly added		Total	
	No.	Value	No.	Value	No.	Value
Text Books	72506	28.44 Lac	122	0.14 Lac	72628	28.57 Lac
Reference Books	3670	0.22 Lac	290	0.06 Lac	3960	0.28 Lac
e-Books	--	--	--	--	--	--
Journals	--	--	--	--	--	--
e-Journals	--	--	--	--	--	--
Digital Database	--	--	--	--	--	--
CD & Video	--	--	--	--	--	--
Others (specify)	--	--	--	--	--	--

#### 4.4 Technology up gradation (overall)

	Total Computers	Computer Labs	Internet( wi-fi +LAN)	Browsing Centres	Computer Centres	Office( no. Of comp)	Departments(n o. Of comp)	Others
Existing	103	02	72	02	02	04	20	---
Added	---	-----	----	-----	-----	-----	-----	----
Total	103	02	72	02	02	04	20	---

#### 4.5 Computer, Internet access, training to teachers and students and any other programme for technology upgradation (Networking, e-Governance etc.)

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#### 4.6 Amount spent on maintenance in lakhs :

i) ICT	0.61
ii) Campus Infrastructure and facilities	0.35
iii) Equipments	0.47
iv) Others	13.09
<b>Total :</b>	<b>14.52</b>

## Criterion – V

### 5. Student Support and Progression

#### 5.1 Contribution of IQAC in enhancing awareness about Student Support Services

#### 5.2 Efforts made by the institution for tracking the progression

#### 5.3 (a) Total Number of students

UG	PG	Ph. D.	Others
647	118	--	--
9	3		

#### (b) No. of students outside the

590

state

#### (c) No. of international students

NIL

Men	No	%	Women	No	%
	469	61.2		297	38.78
	0			2	

Last Year						This Year					
General	SC	ST	OBC	Physically Challenged	Total	General	SC	ST	OBC	Physically Challenged	Total
3022	1182	79	3635	NIL	7918	2618	1187	175	3675	07	7662

Demand ratio UG 1:5 PG 1:6 Drop out % 10-20

#### 5.4 Details of student support mechanism for coaching for competitive examinations (If any)

NA

No. of students beneficiaries

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5.5 No. of students qualified in these examinations

NET  SET/SLET  GATE  CAT   
 IAS/IPS etc  State PSC  UPSC  Others

5.6 Details of student counselling and career guidance

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No. of students benefitted

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5.7 Details of campus placement

<i>On campus</i>			<i>Off Campus</i>
Number of Organizations Visited	Number of Students Participated	Number of Students Placed	Number of Students Placed

5.8 Details of gender sensitization programmes

5.9 Students Activities

5.9.1 No. of students participated in Sports, Games and other events

State/ University level  National level  International level

No. of students participated in cultural events

State/ University level  National level  International level

5.9.2 No. of medals /awards won by students in Sports, Games and other events

Sports : State/ University level  National level  International level

Cultural: State/ University level  National level  International level

#### 5.10 Scholarships and Financial Support

	Number of students	Amount
Financial support from institution		
Financial support from government		
Financial support from other sources		
Number of students who received International/ National recognitions		

#### 5.11 Student organised / initiatives

Fairs : State/ University level  National level  International level

Exhibition: State/ University level  National level  International level

5.12 No. of social initiatives undertaken by the students

5.13 Major grievances of students (if any) redressed: \_\_\_\_\_

### Criterion – VI\_

## **6. Governance, Leadership and Management**

#### 6.1 State the Vision and Mission of the institution

<p><b>Vision</b></p> <p>To inculcate and sustain the quality in all dimensions of higher education catering to the national and global needs and create awareness of human rights, value system, culture and heritage of the country.</p> <p><b>Mission</b></p> <ul style="list-style-type: none"> <li>• To equip and empower students with relevant knowledge, competence and creativity to face regional and global challenges.</li> <li>• To promote the building up of character in youth by religion and</li> </ul>
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6.2 Does the Institution has a management Information System

6.3 Quality improvement strategies adopted by the institution for each of the following:

6.3.1 Curriculum Development

6.3.2 Teaching and Learning

6.3.3 Examination and Evaluation

6.3.4 Research and Development

6.3.5 Library, ICT and physical infrastructure / instrumentation

6.3.6 Human Resource Management

6.3.7 Faculty and Staff recruitment

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6.3.8 Industry Interaction / Collaboration

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6.3.9 Admission of Students

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6.4 Welfare schemes for

Teaching	
Non teaching	
Students	

6.5 Total corpus fund generated

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6.6 Whether annual financial audit has been done

Yes  No

6.7 Whether Academic and Administrative Audit (AAA) has been done?

Audit Type	External		Internal	
	Yes/No	Agency	Yes/No	Authority
Academic				
Administrative				

6.8 Does the University/ Autonomous College declares results within 30 days?

For UG Programmes Yes  No

For PG Programmes      Yes     No

6.9 What efforts are made by the University/ Autonomous College for Examination Reforms?

6.10 What efforts are made by the University to promote autonomy in the affiliated/constituent colleges?

6.11 Activities and support from the Alumni Association

6.12 Activities and support from the Parent – Teacher Association

6.13 Development programmes for support staff

6.14 Initiatives taken by the institution to make the campus eco-friendly

## **Criterion – VII\_**

### **7. Innovations and Best Practices**

7.1 Innovations introduced during this academic year which have created a positive impact on the

functioning of the institution. Give details.

7.2 Provide the Action Taken Report (ATR) based on the plan of action decided upon at the beginning of the year

7.3 Give two Best Practices of the institution (*please see the format in the NAAC Self-study Manuals*)

The college follows the given best practices :

1. Education with a social cause
2. Education with environmental awareness

***\*Provide the details in annexure (annexure need to be numbered as i, ii,iii)***

7.4 Contribution to environmental awareness / protection

The college contributes towards environmental awareness through its multifarious activities with a view to develop environmental consciousness. This year the following activities were organized:-

Tree plantation drives by all the students under NSS

7.5 Whether environmental audit was conducted?    Yes     No


7.6 Any other relevant information the institution wishes to add. (for example SWOT Analysis)

- To ensure availability of safe drinking water to students and staff of college RO and water coolers have been installed in the college campus.
- The college campus is *wi-fi* enabled.
- The college awards prizes to students scoring highest marks at university levels in some subjects.

## 8. Plans of institution for next year

- E – library section should have atleast 10 computers with internet connection along with INFLIBNET subscription.
- Automation of college office should be done at the earliest.
- Order should be placed for the furniture in reading room.

*Name Dr S.L. Yadav*



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*Signature of the Chairperson, IQAC*