

## The Annual Quality Assurance Report (AQAR) of the IQAC

All NAAC accredited institutions will submit an annual self-reviewed progress report to NAAC, through its IQAC. The report is to detail the tangible results achieved in key areas, specifically identified by the institutional IQAC at the beginning of the academic year. The AQAR will detail the results of the perspective plan worked out by the IQAC. *(Note: The AQAR period would be the Academic Year. For example, July 1, 2014 to June 30, 2015)*

### Part – A

#### 1. Details of the Institution

1.1 Name of the Institution

Harish Chandra P.G.College

1.2 Address Line 1

Maidagin

Address Line 2

Varanasi

City/Town

Varanasi

State

Uttar Pradesh

Pin Code

221001

Institution e-mail address

principalhcpvg.vns@gmail.com

Contact Nos.

0542- 2440042

Name of the Head of the Institution:

Dr.Sohan Lal Yadav

Tel. No. with STD Code:

0542- 2440042

9565344400

Mobile:

Name of the IQAC Co-ordinator:

Dr.Sanjay Srivastava

Mobile:

9415635846

IQAC e-mail address:

iqac.hcpgvns@gmail.com

1.3 NAAC Track ID (For ex. MHCOGN 18879)

1.4 NAAC Executive Committee No. & Date:

(For Example EC/32/A&A/143 dated 3-5-2004.

This EC no. is available in the right corner- bottom of your institution's Accreditation Certificate)

EC/57/A&A/05 dated 30-11-2011

1.5 Website address:

www.hcpgcollege.edu.in

Web-link of the AQAR:

http://www.hcpgcollege.edu.in/AQAR2014-15.doc

1.6 Accreditation Details

Sl. No.	Cycle	Grade	CGPA	Year of Accreditation	Validity Period
1	1 <sup>st</sup> Cycle	B	2.30	2011	2011-2016
2	2 <sup>nd</sup> Cycle				
3	3 <sup>rd</sup> Cycle				
4	4 <sup>th</sup> Cycle				

1.7 Date of Establishment of IQAC :

DD/MM/YYYY

02/07/2012

2014-2015

### 1.8 AQAR for the year (for example 2010-11)

1.9 Details of the previous year's AQAR submitted to NAAC after the latest Assessment and Accreditation by NAAC ((for example AQAR 2010-11 submitted to NAAC on 12-10-2011)

- i. AQAR \_\_\_\_\_ (DD/MM/YYYY)<sup>4</sup>
- ii. AQAR \_\_\_\_\_ (DD/MM/YYYY)
- iii. AQAR \_\_\_\_\_ (DD/MM/YYYY)
- iv. AQAR \_\_\_\_\_ (DD/MM/YYYY)

### 1.10 Institutional Status

University State  Central  Deemed  Private

Affiliated College Yes  No

Constituent College Yes  No

Autonomous college of UGC Yes  No

Regulatory Agency approved Institution Yes  No

(eg. AICTE, BCI, MCI, PCI, NCI)

Type of Institution Co-education  Men  Women

Urban  Rural  Tribal

Financial Status Grant-in-aid  UGC 2(f)  UGC 12B

Grant-in-aid + Self Financing  Totally Self-financing

### 1.11 Type of Faculty/Programme

Arts  Science  Commerce  Law  PEI (Phys Edu)

TEI (Edu)  Engineering  Health Science  Management

Others (Specify)

1.12 Name of the Affiliating University (*for the Colleges*)

Mahatma Gandhi Kashi  
Vidyapeeth, Varanasi(U.P.)

1.13 Special status conferred by Central/ State Government-- UGC/CSIR/DST/DBT/ICMR etc

Autonomy by State/Central Govt. / University

No

University with Potential for Excellence

No

UGC-CPE

No

DST Star Scheme

No

UGC-CE

No

UGC-Special Assistance Programme

No

DST-FIST

No

UGC-Innovative PG programmes

No

Any other (*Specify*)

No

UGC-COP Programmes

No

## **2. IQAC Composition and Activities**

2.1 No. of Teachers

05

2.2 No. of Administrative/Technical staff

Nil

2.3 No. of students

Nil

2.4 No. of Management representatives

01

2.5 No. of Alumni

Nil

2.6 No. of any other stakeholder and  
community representatives

02

2.7 No. of Employers/ Industrialists

2.8 No. of other External Experts

2.9 Total No. of members

2.10 No. of IQAC meetings held 03

2.11 No. of meetings with various stakeholders: No.  Faculty   
Non-Teaching Staff  Students  Alumni  Others

2.12 Has IQAC received any funding from UGC during the year? Yes  No

If yes, mention the amount

2.13 Seminars and Conferences (only quality related)

(i) No. of Seminars/Conferences/ Workshops/Symposia organized by the IQAC

Total Nos.  International  National  State  Institution Level

(ii) Themes

2.14 Significant Activities and contributions made by IQAC

During the present session three meetings of IQAC were held to chalk out development programmes for the college. The first meeting was held on 20/7/2014 and a plan of action was discussed.

2.15 Plan of Action by IQAC/Outcome

The plan of action chalked out by the IQAC in the beginning of the year towards quality enhancement and the outcome achieved by the end of the year \*

Plan of Action	Achievements
For the session 2014-2015 a meeting of IQAC was convened on 20/7/2014 in Principal's office at 11:00 AM.	At the end of the session on 10/5/2015 a meeting of IQAC was held at 8:00 AM in the Principals office to evaluate the action taken in view of the recommendation of IQAC. The IQAC chairman informed the members about the

<p>The plan of action decided by the committee for the given session is as follows:</p> <p>The college should apply for allotment of ISSN number for the college magazine “Jyotishmati”.</p> <p>Permission for the establishment of Gandhi and Ambedkar adhyan peeth has been granted in college. Classes under these peeth should begin as early as possible.</p> <p>Special toilets for the physically challenged persons should be constructed in the college premises.</p> <p>College should make efforts for establishment of post graduate departments in the subjects in which only under graduates programmes</p> <p>IQAC strongly recommends renovation of Chemistry PG laboratory.</p>	<p>following achievements:</p> <p>ISSN No. (2349-1345) has been allotted to the college magazine “Jyotishmati”.</p> <p>Classes under Gandhi and Ambedkar Adhyayan Peeth are running in full swing and Peeth is also organising a National Seminar in January 2016.</p> <p>Special toilet for Physically Challenged persons has been constructed in the college premises.</p> <p>Renovation of Chemistry PG lab is under way.</p>
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*\* Attach the Academic Calendar of the year as Annexure.*

2.15 Whether the AQAR was placed in statutory body      Yes       No

   Management       Syndicate       Any other body

Provide the details of the action taken

## Part – B

### Criterion – I

# 1. Curricular Aspects

## 1.1 Details about Academic Programmes

Level of the Programme	Number of existing Programmes	Number of programmes added during the year	Number of self-financing programmes	Number of value added / Career Oriented programmes
PhD	11			
PG	12		08	
UG	6			
PG Diploma	Nil			
Advanced Diploma	Nil			
Diploma	Nil			
Certificate	Nil			
Others	Nil			
<b>Total</b>	27			
Interdisciplinary	Nil			
Innovative	Nil			

- 1.2 (i) Flexibility of the Curriculum: CBCS/Core/Elective option / Open options  
(ii) Pattern of programmes:

Pattern	Number of programmes
Semester	16
Trimester	Nil
Annual	04

1.3 Feedback from stakeholders\* Alumni  Parents  Employers  Students   
**(On all aspects)**

Mode of feedback : Online  Manual  Co-operating schools (for PEI)

*\*Please provide an analysis of the feedback in the Annexure*

1.4 Whether there is any revision/update of regulation or syllabi, if yes, mention their salient aspects.

NA

1.5 Any new Department/Centre introduced during the year. If yes, give details.

NA

## Criterion – II

### 2. Teaching, Learning and Evaluation

2.1 Total No. of permanent faculty

Total	Asst. Professors	Associate Professors	Professors	Others
52	25	27	NA	

2.2 No. of permanent faculty with Ph.D.

51

2.3 No. of Faculty Positions Recruited (R) and Vacant (V) during the year

Asst. Professors		Associate Professors		Professors		Others		Total	
R	V	R	V	R	V	R	V	R	V
	37								27

2.4 No. of Guest and Visiting faculty and Temporary faculty

23

2.5 Faculty participation in conferences and symposia:

No. of Faculty	International level	National level	State level
Attended		26	
Presented papers		23	
Resource Persons			

2.6 Innovative processes adopted by the institution in Teaching and Learning:

Audio visual, internet, laboratory, group discussion, etc.

2.7 Total No. of actual teaching days during this academic year

182

2.8 Examination/ Evaluation Reforms initiated by the Institution (for example: Open Book Examination, Bar Coding, Double Valuation, Photocopy, Online Multiple Choice Questions)

NA

2.9 No. of faculty members involved in curriculum restructuring/revision/syllabus development as member of Board of Study/Faculty/Curriculum Development workshop

03

2.10 Average percentage of attendance of students

76.2



2.11 Course/Programme wise  
distribution of pass percentage :

Title of the Programme	Total no. of students appeared	Division				
		Distinction %	I %	II %	III %	Pass %
BBA	19	NIL	68.4	31.6	NIL	100
BCA	18	NIL	55.6	44.4	NIL	100
B.Sc.	256	NIL	13.7	73.4	2.7	89.8
B.Com	595	NIL	6.4	81.2	12.1	99.7
B.A.	786	NIL	1.0	78.1	16.2	95.3
LLB	273	NIL	1.5	92.7	NIL	94.2
B.Ed.	98	NIL	37.8	50	1.0	88.8
M.A. (Hindi)	64	NIL	21.9	56.3	NIL	78.2
M.A. (Pol Sci)	46	NIL	2.2	30.4	56.5	89.1
M.A. (Psc)	38	NIL	44.7	47.4	NIL	92.1
M.A. (English)	49	NIL	NIL	12.2	18.4	30.6
M.A. (Geography)	35	NIL	40	57.1	NIL	97.1
M.Com	74	NIL	18.9	71.6	6.8	97.3
M.Sc. (Botany)	28	NIL	35.7	32.1	NIL	67.8
M.Sc. (Statistics)	13	NIL	38.5	23.1	NIL	61.6
M.Sc. (Zoology)	27	NIL	11.1	44.4	7.4	62.9
M.Sc. (Chemistry)	35	NIL	5.7	74.3	NIL	80.0
M.Sc. (Physics)	34	NIL	20.6	44.1	NIL	64.7
M.Sc. (Mathematics)	60	NIL	16.7	65.0	3.3	85.0

2.12 How does IQAC Contribute/Monitor/Evaluate the Teaching & Learning processes :

: The IQAC is actively involved in monitoring and improvement of teaching and learning process in the college. Discussions with the faculty members and stake holders is held on regular basis to chalk out plans for improvement in academic atmosphere of the college. This includes informal discussions relating to feasibility of introducing new teaching methods and also new programmes /courses of study.

2.13 Initiatives undertaken towards faculty development

<i>Faculty / Staff Development Programmes</i>	<i>Number of faculty benefitted</i>
Refresher courses	2
UGC – Faculty Improvement Programme	
HRD programmes	

Orientation programmes	1
Faculty exchange programme	
Staff training conducted by the university	
Staff training conducted by other institutions	1
Summer / Winter schools, Workshops, etc.	2
Others	

#### 2.14 Details of Administrative and Technical staff

Category	Number of Permanent Employees	Number of Vacant Positions	Number of permanent positions filled during the Year	Number of positions filled temporarily
Administrative Staff	19	10	....	08
Technical Staff	02	05	....	03

### Criterion – III

#### 3. Research, Consultancy and Extension

##### 3.1 Initiatives of the IQAC in Sensitizing/Promoting Research Climate in the institution

Encouraging teachers to collaborate both domestically and internationally for their research.

##### 3.2 Details regarding major projects

	Completed	Ongoing	Sanctioned	Submitted
Number				
Outlay in Rs. Lakhs				

##### 3.3 Details regarding minor projects

	Completed	Ongoing	Sanctioned	Submitted
Number	11			
Outlay in Rs. Lakhs				

##### 3.4 Details on research publications

	International	National	Others
Peer Review Journals	01	22	
Non-Peer Review Journals		06	
e-Journals			
Conference proceedings		04	

3.5 Details on Impact factor of publications:

Range  Average  h-index  Nos. in SCOPUS

3.6 Research funds sanctioned and received from various funding agencies, industry and other organisations

Nature of the Project	Duration Year	Name of the funding Agency	Total grant sanctioned	Received
Major projects				
Minor Projects				
Interdisciplinary Projects				
Industry sponsored				
Projects sponsored by the University/ College				
Students research projects <i>(other than compulsory by the University)</i>				
Any other(Specify)				
Total				

3.7 No. of books published i) With ISBN No.

Chapters in Edited Books

ii) Without ISBN No.

3.8 No. of University Departments receiving funds from

UGC-SAP

CAS

DST-FIST

DPE

DBT Scheme/funds

3.9 For colleges

Autonomy

CPE

DBT Star Scheme

INSPIRE

CE

Any Other (specify)

3.10 Revenue generated through consultancy

3.11 No. of conferences

organized by the Institution

Level	International	National	State	University	College
Number		03			
Sponsoring agencies		UGC and HED(U.P.)			

3.12 No. of faculty served as experts, chairpersons or resource persons

3.13 No. of collaborations

International

National

Any other

3.14 No. of linkages created during this year

3.15 Total budget for research for current year in lakhs :

From Funding agency  From Management of University/College   
Total

3.16 No. of patents received this year

Type of Patent		Number
National	Applied	NIL
	Granted	NIL
International	Applied	NIL
	Granted	NIL
Commercialised	Applied	NIL
	Granted	NIL

3.17 No. of research awards/ recognitions received by faculty and research fellows  
Of the institute in the year

Total	International	National	State	University	Dist	College
			01			

3.18 No. of faculty from the Institution who are Ph. D. Guides and students registered under them

3.19 No. of Ph.D. awarded by faculty from the Institution

3.20 No. of Research scholars receiving the Fellowships (Newly enrolled + existing ones)

JRF  SRF  Project Fellows  Any other

3.21 No. of students Participated in NSS events:

University level  State level   
National level  International level

3.22 No. of students participated in NCC events:

University level  State level

National level  International level

3.23 No. of Awards won in NSS:

University level  State level   
National level  International level

3.24 No. of Awards won in NCC:

University level  State level   
National level  International level

3.25 No. of Extension activities organized

University forum  College forum   
NCC  NSS  Any other

3.26 Major Activities during the year in the sphere of extension activities and Institutional Social Responsibility

- Blood Donation Camp (NCC)
- Nasha Unmulan Bhashan evam nibandh Pratiyogita (NSS)
- Nashakhori ke khilaaf jagrookta rally (NSS)
- Rally against female foeticide (NSS)

## Criterion – IV

### 4. Infrastructure and Learning Resources

4.1 Details of increase in infrastructure facilities:

Facilities	Existing	Newly created	Source of Fund	Total
Campus area	19 acres			19 acres
Class rooms	30			30

Laboratories	19			19
Seminar Halls	02	01		03
No. of important equipments purchased ( $\geq 1$ -0 lakh) during the current year.		92		
Value of the equipment purchased during the year (Rs. in Lakhs)		11.23	Own	11.23
Others				

#### 4.2 Computerization of administration and library

Principal Office and Examination Section already uses Computers for various works.

#### 4.3 Library services:

	Existing		Newly added		Total	
	No.	Value	No.	Value	No.	Value
Text Books	69506	21.9 Lac	3000	6.53 Lac	72506	28.44 Lac
Reference Books	3362	0.14 Lac	308	0.08 Lac	3670	0.22 Lac
e-Books	--	--	--	--	--	--
Journals	1	--	--	--	--	--
e-Journals	--	--	--	--	--	--
Digital Database	--	--	--	--	--	--
CD & Video	--	--	--	--	--	--
Others (specify)	--	--	--	--	--	--

#### 4.4 Technology up gradation (overall)~~~~~

	Total Computers	Computer Labs	Internet( Wi-fi +LAN)	Browsing Centres	Computer Centres	Office( no. Of comp.)	Departments(n o. Of comp.)	Others
Existing	103	03	72	02	03	04	20	---
Added	---	-----	----	-----	-----	-----	-----	----
Total	103	03	72	02	03	04	20	---

#### 4.5 Computer, Internet access, training to teachers and students and any other programme for technology upgradation (Networking, e-Governance etc.)

The college uploads various notices for students and staff on institution's website.

4.6 Amount spent on maintenance in lakhs :

i) ICT	0.62
ii) Campus Infrastructure and facilities	0.65
iii) Equipments	0.74
iv) Others	12.93
<b>Total :</b>	<b>14.94</b>

**Criterion – V**

**5. Student Support and Progression**

5.1 Contribution of IQAC in enhancing awareness about Student Support Services

IQAC members visited different departments of the college and informed the enrolled students about the various committees concerned with student welfare and support. Information regarding the committee members along with their contact numbers was given to the students. These information have been displayed at the college notice board. The principal also holds regular meetings with the students' representatives for the redressal of their grievances

5.2 Efforts made by the institution for tracking the progression

The teachers are in regular touch with students for sorting out their various academic and carrier related problems

5.3 (a) Total Number of students

UG	PG	Ph. D.	Others
679	111	NIL	NIL
8	4		

(b) No. of students outside the

580

state

(c) No. of international students

NIL

	Men		Women		Last Year						This Year					
	No	%	No	%	General	SC	ST	OBC	Physically Challenged	Total	General	SC	ST	OBC	Physically Challenged	Total
Revised Guidelines of IQAC and submission of AQAR	556	70.4	234	29.6	3441	1165	25	3387	NIL	8018	3022	1182	79	3635	NIL	7918
	7		5													

Demand ratio UG 1:5 PG 1:5

Dropout % 12-20%

5.4 Details of student support mechanism for coaching for competitive examinations (If any)

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No. of students beneficiaries

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5.5 No. of students qualified in these examinations

NET	<input type="text"/>	SET/SLET	<input type="text"/>	GATE	<input type="text"/>	CAT	<input type="text"/>
IAS/IPS etc	<input type="text"/>	State PSC	<input type="text"/>	UPSC	<input type="text"/>	Others	<input type="text"/>

5.6 Details of student counselling and career guidance

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No. of students benefitted

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5.7 Details of campus placement

<i>On campus</i>			<i>Off Campus</i>
Number of Organizations Visited	Number of Students Participated	Number of Students Placed	Number of Students Placed
---	---	---	---

5.8 Details of gender sensitization programmes

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5.9 Students Activities

5.9.1 No. of students participated in Sports, Games and other events



State/ University level

National level

International level

No. of students participated in cultural events

State/ University level

National level

International level

5.9.2 No. of medals /awards won by students in Sports, Games and other events

Sports : State/ University level

National level

International level

Cultural: State/ University level

National level

International level

5.10 Scholarships and Financial Support

	Number of students	Amount
Financial support from institution		
Financial support from government	4581	DBT
Financial support from other sources	100	65301
Number of students who received International/ National recognitions		

5.11 Student organised / initiatives

Fairs : State/ University level

National level

International level

Exhibition: State/ University level

National level

International level

5.12 No. of social initiatives undertaken by the students

5.13 Major grievances of students (if any) redressed: \_\_\_\_\_

## Criterion – VI\_

### **6. Governance, Leadership and Management**

6.1 State the Vision and Mission of the institution

### **Vision**

To inculcate and sustain the quality in all dimensions of higher education catering to the national and global needs and create awareness of human rights, value system, culture and heritage of the country.

### **Mission**

- To equip and empower students with relevant knowledge, competence and creativity to face regional and global challenges.
- To promote the building up of character in youth by religion and ethics as an integral part of education.
- To facilitate a broad range of learning opportunities for learners engrossed in graduate, postgraduate and research programmes.
- To provide the right kind of leadership in all walks of life.
- To create homogeneous intermingling of all sections of the society.

## 6.2 Does the Institution has a management Information System

Yes, the College has an efficient management information system. This includes the official website of the college ([www.hcpgcollege.edu.in](http://www.hcpgcollege.edu.in)) and e-mail of the college ([principalhcpg.vns@gmail.com](mailto:principalhcpg.vns@gmail.com)). Besides this information is also disseminated through the college facebook page. Telephone, mobile and fax services available in the college also help in this regard.

## 6.3 Quality improvement strategies adopted by the institution for each of the following:

### 6.3.1 Curriculum Development

- The college follows the curriculum prescribed by the University; it has least scope for any change in the curriculum. This is compensated by organizing different seminars and workshops by some departments on various relevant and burning issues.
- Some senior faculty members of the college, who are the members of the board of studies of their respective departments in the University, contribute to the curriculum development by their valuable suggestions in the Board meetings

### 6.3.2 Teaching and Learning

- Creative learning among students is promoted through seminars, group discussions, yoga training, project work and field visits.
- Students are encourage to participate in cultural programmes and sport activities.

6.3.3 Examination and Evaluation

For maintaining the sanctity of University examination, internal flying squad teams are regularly constituted.

6.3.4 Research and Development

College administration encourages staff members to undertake research projects and publish papers.

6.3.5 Library, ICT and physical infrastructure / instrumentation

College office uses computers for various administrative and examination related works viz., salary, official notices , GPF,exam. Seating plans etc

6.3.6 Human Resource Management

Teachers of institution are encouraged to participate in various faculty development programmes, viz. Orientation courses, refresher courses, seminars, workshops, etc.

6.3.7 Faculty and Staff recruitment

As per UGC norms

6.3.8 Industry Interaction / Collaboration

NIL

6.3.9 Admission of Students

Introduction of entrance examination in admission of PG courses.

6.4 Welfare schemes for

Teaching	
Non teaching	
Students	

6.5 Total corpus fund generated

6.6 Whether annual financial audit has been done    Yes     No

6.7 Whether Academic and Administrative Audit (AAA) has been done?

Audit Type	External		Internal	
	Yes/No	Agency	Yes/No	Authority
Academic	No	--	Yes	IQAC
Administrative	No	--	Yes	Principal

6.8 Does the University/ Autonomous College declares results within 30 days? NA

For UG Programmes    Yes     No

For PG Programmes    Yes     No

6.9 What efforts are made by the University/ Autonomous College for Examination Reforms?

NA

6.10 What efforts are made by the University to promote autonomy in the affiliated/constituent colleges?

NA

6.11 Activities and support from the Alumni Association

Members of alumni association regularly give their valuable suggestions regarding college development during their informal and formal meetings with administrative authorities of the college.

6.12 Activities and support from the Parent – Teacher Association

NA

6.13 Development programmes for support staff

Revised NA

6.14 Initiatives taken by the institution to make the campus eco-friendly

The college maintains a green campus with plants of diverse species planted in both the campuses. Potted plants have been placed in college corridors. Large fields in the college campuses help in ground water recharging.

## Criterion – VII

### 7. Innovations and Best Practices

7.1 Innovations introduced during this academic year which have created a positive impact on the functioning of the institution. Give details.

7.2 Provide the Action Taken Report (ATR) based on the plan of action decided upon at the beginning of the year

7.3 Give two Best Practices of the institution (*please see the format in the NAAC Self-study Manuals*)

***\*Provide the details in annexure (annexure need to be numbered as i, ii,iii)***

7.4 Contribution to environmental awareness / protection

7.5 Whether environmental audit was conducted? Yes  No

7.6 Any other relevant information the institution wishes to add. (for example SWOT Analysis)

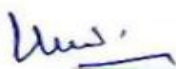
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- The College strictly follows antiragging directives.
- The college campus is *wi-fi* enabled.
- The college awards prizes to students scoring highest marks at university levels in some subjects.

### 8. Plans of institution for next year

- Chalk board should be replaced by marker boards.
- Old electricity wirng need to be repaired.

*Dr.S.L.Yadav*



*Signature of the Chairperson, IQAC*