

The Annual Quality Assurance Report (AQAR) of the IQAC

All NAAC accredited institutions will submit an annual self-reviewed progress report to NAAC, through its IQAC. The report is to detail the tangible results achieved in key areas, specifically identified by the institutional IQAC at the beginning of the academic year. The AQAR will detail the results of the perspective plan worked out by the IQAC. (Note: The AQAR period would be the Academic Year. For example, July 1, 2013 to June 30, 2014)

Part – A

1. Details of the Institution

1.1 Name of the Institution	Harish Chandra P.G.College
1.2 Address Line 1	Maidagin
Address Line 2	Varanasi
City/Town	Varanasi
State	Uttar Pradesh
Pin Code	221001
Institution e-mail address	principalhcpvg.vns@gmail.com
Contact Nos.	0542- 2440042
Name of the Head of the Institution:	Dr.Sohan Lal Yadav
Tel. No. with STD Code:	0542- 2440042
Mobile:	9565344400

Name of the IQAC Co-ordinator:

Dr.Sanjay Srivastava

Mobile:

9415635846

IQAC e-mail address:

iqac.hcpgvns@gmail.com

1.3 NAAC Track ID (For ex. MHCOGN 18879)

1.4 NAAC Executive Committee No. & Date:

(For Example EC/32/A&A/143 dated 3-5-2004.

This EC no. is available in the right corner- bottom of your institution's Accreditation Certificate)

EC/57/A&A/05 dated 30-11-2011

1.5 Website address:

www.hcpgcollege.edu.in

Web-link of the AQAR:

http://www.hcpgcollege.edu.in/AQAR2013-14.pdf

1.6 Accreditation Details

Sl. No.	Cycle	Grade	CGPA	Year of Accreditation	Validity Period
1	1 st Cycle	B	2.30	2011	2011-2016
2	2 nd Cycle				
3	3 rd Cycle				
4	4 th Cycle				

1.7 Date of Establishment of IQAC :

DD/MM/YYYY

02/07/2012

1.8 AQAR for the year (for example 2010-11)

2013-2014

1.9 Details of the previous year's AQAR submitted to NAAC after the latest Assessment and Accreditation by NAAC ((for example AQAR 2010-11 submitted to NAAC on 12-10-2011)

- i. AQAR _____ (DD/MM/YYYY)4
- ii. AQAR _____ (DD/MM/YYYY)
- iii. AQAR _____ (DD/MM/YYYY)
- iv. AQAR _____ (DD/MM/YYYY)

1.10 Institutional Status

University State Central Deemed Private

Affiliated College Yes No

Constituent College Yes No

Autonomous college of UGC Yes No

Regulatory Agency approved Institution Yes No

(eg. AICTE, BCI, MCI, PCI, NCI)

Type of Institution Co-education Men Women

Urban Rural Tribal

Financial Status Grant-in-aid UGC 2(f) UGC 12B

Grant-in-aid + Self Financing Totally Self-financing

1.11 Type of Faculty/Programme

Arts Science Commerce Law PEI (Phys Edu)

TEI (Edu) Engineering Health Science Management

Others (Specify)

1.12 Name of the Affiliating University (*for the Colleges*)

Mahatma Gandhi Kashi
Vidyapeeth, Varanasi(U.P.)

1.13 Special status conferred by Central/ State Government-- UGC/CSIR/DST/DBT/ICMR etc

Autonomy by State/Central Govt. / University

No

University with Potential for Excellence

No

UGC-CPE

No

DST Star Scheme

No

UGC-CE

No

UGC-Special Assistance Programme

No

DST-FIST

No

UGC-Innovative PG programmes

No

Any other (*Specify*)

No

UGC-COP Programmes

No

2. IQAC Composition and Activities

2.1 No. of Teachers

05

2.2 No. of Administrative/Technical staff

Nil

2.3 No. of students

Nil

2.4 No. of Management representatives

01

2.5 No. of Alumni

Nil

2.6 No. of any other stakeholder and
community representatives

02

2.7 No. of Employers/ Industrialists

2.8 No. of other External Experts

2.9 Total No. of members

08

2.10 No. of IQAC meetings held

03

2.11 No. of meetings with various stakeholders: No. Faculty
 Non-Teaching Staff Students Alumni Others

2.12 Has IQAC received any funding from UGC during the year? Yes No
 If yes, mention the amount

2.13 Seminars and Conferences (only quality related)

(i) No. of Seminars/Conferences/ Workshops/Symposia organized by the IQAC

Total Nos. International National State Institution Level

(ii) Themes

2.14 Significant Activities and contributions made by IQAC

The IQAC held regular meetings at the start of the session, mid-session and at the end of the session to decide on developmental activities in college. Classes of newly introduced subjects in PG viz. Physics and Geography, and in UG viz. Physical Education, Sociology, Education and BCA are successfully running.

2.15 Plan of Action by IQAC/Outcome

The plan of action chalked out by the IQAC in the beginning of the year towards quality enhancement and the outcome achieved by the end of the year *

Plan of Action	Achievements
At the very onset of the session 2013-2014 a meeting of IQAC was held with the various members and stake holders on 21/7/2013. As the formalities regarding initiation of UG and PG classes in some subjects have been	On 18/5/2014 at 8 AM a meeting of IQAC was held in the Principal's office. The chairman, Co-ordinator and members of the IQAC were present in the meeting. The agenda of the meeting was to review the work done on the plan of action. It was informed by the Chairman of IQAC that classes of newly introduced subjects in PG and UG are successfully running.

<p>completed, it is suggested hereby that the classes in the respective subjects should start in the current session. The PG subjects are Physics and Geography whereas the UG subjects are Sociology, Education, Physical Education and BCA.</p> <p>For the convenience of physically challenged students and staff members the committee recommends construction of ramps at certain locations in the college.</p>	<p>Three ramps have also been constructed.</p>
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** Attach the Academic Calendar of the year as Annexure.*

2.15 Whether the AQAR was placed in statutory body Yes No

 Management Syndicate Any other body

Provide the details of the action taken

On 18/5/2014 at 8 AM a meeting of IQAC was held in the Principal's office. The chairman, Co-ordinator and members of the IQAC were present in the meeting. The agenda of the meeting was to review the work done on the plan of action.

It was informed by the Chairman of IQAC that classes of newly introduced subjects in PG and UG are successfully running.

Three ramps have also been constructed.

Part – B

Criterion – I

1. Curricular Aspects

1.1 Details about Academic Programmes

Level of the Programme	Number of existing Programmes	Number of programmes added during the year	Number of self-financing programmes	Number of value added / Career Oriented programmes
PhD	11			
PG	12	2	7	
UG	7			
PG Diploma	Nil			
Advanced Diploma	Nil			
Diploma	Nil			
Certificate	Nil			
Others	Nil			
Total	30			
Interdisciplinary	Nil			
Innovative	Nil			

- 1.2 (i) Flexibility of the Curriculum: CBCS/Core/Elective option / Open options
(ii) Pattern of programmes:

Pattern	Number of programmes
Semester	16
Trimester	NA
Annual	4

1.3 Feedback from stakeholders* Alumni Parents Employers Students

(On all aspects)

Mode of feedback : Online Manual Co-operating schools (for PEI)

***Please provide an analysis of the feedback in the Annexure**

1.4 Whether there is any revision/update of regulation or syllabi, if yes, mention their salient aspects.

NA

1.5 Any new Department/Centre introduced during the year. If yes, give details.

Sociology , Education and Computer

Criterion – II`

2. Teaching, Learning and Evaluation

2.1 Total No. of permanent faculty

Total	Asst. Professors	Associate Professors	Professor s	Others
57	27	30	NA	

2.2 No. of permanent faculty with Ph.D.

56

2.3 No. of Faculty Positions Recruited (R) and Vacant (V) during the year

Asst. Professors		Associate Professors		Professors		Others		Total	
R	V	R	V	R	V	R	V	R	V
	32								32

2.4 No. of Guest and Visiting faculty and Temporary faculty

		32
--	--	----

2.5 Faculty participation in conferences and symposia:

No. of Faculty	International level	National level	State level
Attended		17	
Presented papers		12	
Resource Persons			

2.6 Innovative processes adopted by the institution in Teaching and Learning:

Audio visual, internet, laboratory, group discussion, etc.

2.7 Total No. of actual teaching days during this academic year

182

2.8 Examination/ Evaluation Reforms initiated by the Institution (for example: Open Book Examination, Bar Coding, Double Valuation, Photocopy, Online Multiple Choice Questions)

NA

2.9 No. of faculty members involved in curriculum restructuring/revision/syllabus development

06		
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as member of Board of Study/Faculty/Curriculum Development workshop

2.10 Average percentage of attendance of students

76.2

2.11 Course/Programme wise distribution of pass percentage :

Title of the Programme	Total no. of students appeared	Division				
		Distinction %	I %	II %	III %	Pass %
BBA	21	NIL	76.2	23.8	NA	100
B.Sc.	343	NIL	12.5	67.1	7.3	86.9
B.Com	595	NIL	8.9	74.5	12.9	96.3
B.A.	704	NIL	0.6	72.4	19.6	92.6
LLB	228	NIL	0.9	94.7	NIL	95.6
B.Ed.	101	NIL	29.7	50.5	NIL	80.2
M.A. (Hindi)	76	NIL	6.6	77.6	11.8	96.0
M.A. (Pol Sci)	56	NIL	NIL	75.0	23.2	98.2
M.A. (Psyc)	38	NIL	23.7	71.1	2.6	97.4
M.A. (English)	64	NIL	NIL	57.8	18.8	76.6
M.Com	76	NIL	13.2	67.1	5.3	85.6
M.Sc. (Botany)	29	3.4	65.6	31.0	NIL	100
M.Sc. (Statistics)	10	NIL	50.0	50.0	NIL	100
M.Sc. (Zoology)	35	NIL	48.6	45.8	NIL	94.4
M.Sc. (Chemistry)	28	NIL	46.4	53.6	NIL	100
M.Sc. (Mathematics)	57	NIL	42.1	50.9	5.3	98.3

2.12 How does IQAC Contribute/Monitor/Evaluate the Teaching & Learning processes : The IQAC is actively involved in monitoring and improvement of teaching and learning process in the college. Discussions with the faculty members and stake holders is held on regular basis to chalk out plans for improvement in academic atmosphere of the college. This includes informal discussions relating to feasibility of introducing new teaching methods and also new programmes /courses of study.

2.13 Initiatives undertaken towards faculty development

<i>Faculty / Staff Development Programmes</i>	<i>Number of faculty benefitted</i>
Refresher courses	1
UGC – Faculty Improvement Programme	--
HRD programmes	--
Orientation programmes	--
Faculty exchange programme	--

Staff training conducted by the university	--
Staff training conducted by other institutions	1
Summer / Winter schools, Workshops, etc.	2
Others	

2.14 Details of Administrative and Technical staff

Category	Number of Permanent Employees	Number of Vacant Positions	Number of permanent positions filled during the Year	Number of positions filled temporarily
Administrative Staff	17	12	--	08
Technical Staff	02	05	--	03

Criterion – III

3. Research, Consultancy and Extension

3.1 Initiatives of the IQAC in Sensitizing/Promoting Research Climate in the institution

Running of P.G. classes in Physics and Geography to encourage research in the departments.

Encouraging teachers to collaborate both domestically and internationally for their research.

3.2 Details regarding major projects

	Completed	Ongoing	Sanctioned	Submitted
Number		2		
Outlay in Rs. Lakhs		19		

3.3 Details regarding minor projects

	Completed	Ongoing	Sanctioned	Submitted
Number	11			
Outlay in Rs. Lakhs				

3.4 Details on research publications

	International	National	Others
Peer Review Journals	04	14	
Non-Peer Review Journals		04	
e-Journals			
Conference proceedings		3	

3.5 Details on Impact factor of publications:

Range Average h-index Nos. in SCOPUS

3.6 Research funds sanctioned and received from various funding agencies, industry and other organisations

Nature of the Project	Duration Year	Name of the funding Agency	Total grant sanctioned	Received
Major projects	2 and 3 years	UGC and DST	19	6.5 Lac
Minor Projects	--	--	--	--
Interdisciplinary Projects	--	--	--	--
Industry sponsored	--	--	--	--
Projects sponsored by the University/ College	--	--	--	--
Students research projects <i>(other than compulsory by the University)</i>	--	--	--	--
Any other(Specify)	--	--	--	--
Total	2 and 3 years	UGC and DST	19	6.5 lac

3.7 No. of books published i) With ISBN No. Chapters in Edited Books

ii) Without ISBN No.

3.8 No. of University Departments receiving funds from

UGC-SAP CAS DST-FIST
DPE DBT Scheme/funds

3.9 For colleges Autonomy CPE DBT Star Scheme
INSPIRE CE Any Other (specify)

3.10 Revenue generated through consultancy

3.11 No. of conferences

organized by the Institution

Level	International	National	State	University	College
Number	--	--	--	--	--
Sponsoring agencies	--	--	--	--	--

3.12 No. of faculty served as experts, chairpersons or resource persons

3.13 No. of collaborations International National Any other

3.14 No. of linkages created during this year

3.15 Total budget for research for current year in lakhs :

From Funding agency From Management of University/College

Total

3.16 No. of patents received this year

Type of Patent		Number
National	Applied	NIL
	Granted	NIL
International	Applied	NIL
	Granted	NIL
Commercialised	Applied	NIL
	Granted	NIL

3.17 No. of research awards/ recognitions received by faculty and research fellows Of the institute in the year

Total	International	National	State	University	Dist	College
--	--	--	--	--	--	--

3.18 No. of faculty from the Institution who are Ph. D. Guides and students registered under them

3.19 No. of Ph.D. awarded by faculty from the Institution

3.20 No. of Research scholars receiving the Fellowships (Newly enrolled + existing ones)

JRF SRF Project Fellows Any other

3.21 No. of students Participated in NSS events:

University level State level
National level International level

3.22 No. of students participated in NCC events:

University level	<input type="text"/>	State level	<input type="text" value="4"/>
National level	<input type="text" value="3"/>	International level	<input type="text"/>

3.23 No. of Awards won in NSS:

University level	<input type="text" value="--"/>	State level	<input type="text" value="--"/>
National level	<input type="text" value="--"/>	International level	<input type="text" value="--"/>

3.24 No. of Awards won in NCC:

University level	<input type="text" value="--"/>	State level	<input type="text" value="--"/>
National level	<input type="text" value="--"/>	International level	<input type="text" value="--"/>

3.25 No. of Extension activities organized

University forum	<input type="text"/>	College forum	<input type="text" value="4"/>	
NCC	<input type="text" value="4"/>	NSS	<input type="text" value="23"/>	Any other <input type="text"/>

3.26 Major Activities during the year in the sphere of extension activities and Institutional Social Responsibility

- Blood Donation Camp (NCC)
- Voter Awareness Programme (NSS)
- AIDS awareness programme (NSS)
- Prohibition Campaigns (NSS)
- Nasha Unmulan Rally (NSS)

Criterion – IV

4. Infrastructure and Learning Resources

4.1 Details of increase in infrastructure facilities:

Facilities	Existing	Newly created	Source of Fund	Total
Campus area	19 acres	19 acres
Class rooms	28	02		30
Laboratories	17	02		19

Seminar Halls	02			02
No. of important equipments purchased (≥ 1 -0 lakh) during the current year.		42		
Value of the equipment purchased during the year (Rs. in Lakhs)		5.38	own	5.38
Others				

4.2 Computerization of administration and library

Principal Office and Examination Section already uses Computers for various works.

4.3 Library services:

	Existing		Newly added		Total	
	No.	Value	No.	Value	No.	Value
Text Books	67423	17.86 Lac	2083	4.04 lac	69506	21.9 Lac
Reference Books	3064	0.64 Lac	298	0.07 Lac	3362	0.14 Lac
e-Books	--	--	--	--	--	--
Journals	1	--	--	--	--	--
e-Journals	--	--	--	--	--	--
Digital Database	--	--	--	--	--	--
CD & Video	--	--	--	--	--	--
Others (specify)	--	--	--	--	--	--

4.4 Technology up gradation (overall)

	Total Computers	Computer Labs	Internet(wi fi +LAN)	Browsing Centres	Computer Centres	Office(no. Of comp)	Departments(n o. Of comp)	Others
Existing	103	03	72	02	03	04	20	---
Added	---	-----	----	-----	-----	-----	-----	----
Total	103	03	72	02	03	04	20	---

4.5 Computer, Internet access, training to teachers and students and any other programme for technology upgradation (Networking, e-Governance etc.)

The college uploads various notices for students and staff on institution's website.

4.6 Amount spent on maintenance in lakhs :

i) ICT

0.74

ii) Campus Infrastructure and facilities

0.50

iii) Equipments	0.54
iv) Others	9.75
Total :	11.53

Criterion – V

5. Student Support and Progression

5.1 Contribution of IQAC in enhancing awareness about Student Support Services

IQAC members visited different departments of the college and informed the enrolled students about the various committees concerned with student welfare and support. Information regarding the committee members along with their contact numbers was given to the students. These information have been displayed at the college notice board. The principal also holds regular meetings with the students' representatives for the redressal of their grievances.

5.2 Efforts made by the institution for tracking the progression

The teachers are in regular touch with students for sorting out not only their various academic but also carrier related problems.

5.3 (a) Total Number of students

UG	PG	Ph. D.	Others
696	105	NIL	NIL
6	2		

(b) No. of students outside the

620

 state

(c) No. of international students

NA

Men	No		%	Women	No		%						
	576	1			71.9	225		7	28.1				
Last Year							This Year						
General	SC	ST	OBC	Physically Challenged	Total	General	SC	ST	OBC	Physically Challenged	Total		
2451	10	20	3421	08	7137	3441	11	25	338	nil	8018		
	48	9					65		7				

Demand ratio UG 1:3, PG 1:5

Dropout % 10-20%

5.4 Details of student support mechanism for coaching for competitive examinations (If any)

No. of students beneficiaries

5.5 No. of students qualified in these examinations NA

NET	<input type="text" value="--"/>	SET/SLET	<input type="text" value="--"/>	GATE	<input type="text" value="--"/>	CAT	<input type="text" value="--"/>
IAS/IPS etc	<input type="text" value="--"/>	State PSC	<input type="text"/>	UPSC	<input type="text"/>	Others	<input type="text"/>

5.6 Details of student counselling and career guidance

No. of students benefitted

5.7 Details of campus placement

<i>On campus</i>			<i>Off Campus</i>
Number of Organizations Visited	Number of Students Participated	Number of Students Placed	Number of Students Placed
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5.8 Details of gender sensitization programmes

5.9 Students Activities

5.9.1 No. of students participated in Sports, Games and other events

State/ University level

14

National level

International level

No. of students participated in cultural events

State/ University level National level International level

5.9.2 No. of medals /awards won by students in Sports, Games and other events

Sports : State/ University level National level International level

Cultural: State/ University level National level International level

5.10 Scholarships and Financial Support

	Number of students	Amount
Financial support from institution	14	10979
Financial support from government	3625	DBT
Financial support from other sources		
Number of students who received International/ National recognitions		

5.11 Student organised / initiatives

Fairs : State/ University level National level International level

Exhibition: State/ University level National level International level

5.12 No. of social initiatives undertaken by the students

5.13 Major grievances of students (if any) redressed: _____NIL_____

Criterion – VI

6. Governance, Leadership and Management

6.1 State the Vision and Mission of the institution

Vision

To inculcate and sustain the quality in all dimensions of higher education catering to the national and global needs and create awareness of human rights, value system, culture and heritage of the country.

Mission

- To equip and empower students with relevant knowledge, competence and creativity to face regional and global challenges.
- To promote the building up of character in youth by religion and ethics as an integral part of education.
- To facilitate a broad range of learning opportunities for learners engrossed in graduate, postgraduate and research programmes.
- To provide the right kind of leadership in all walks of life.

6.2 Does the Institution has a management Information System

Yes, the College has an efficient management information system. This includes the official website of the college (www.hcpgcollege.edu.in) and e-mail of the college (principalhcpg.vns@gmail.com). Besides this information is also disseminated through the college facebook page. Telephone, mobile and fax services available in the college also help in this regard.

6.3 Quality improvement strategies adopted by the institution for each of the following:

6.3.1 Curriculum Development

NA

6.3.2 Teaching and Learning

- Creative learning among students is promoted through seminars, group discussions, yoga training, project work and field visits.
- Students are encourage to participate in

6.3.3 Examination and Evaluation

For maintaining the sanctity of University examination, internal flying squad teams are regularly constituted.

6.3.4 Research and Development

College administration encourages staff members to undertake research projects and publish papers.

.College magazine "Jyotishmati" is published regularly

6.3.5 Library, ICT and physical infrastructure / instrumentation

College office uses computers for various administrative and examination related works viz., salary, official notices , GPF, exam. Seating plans etc.

6.3.6 Human Resource Management

Teachers of institution are encouraged to participate in various faculty development programmes, viz. Orientation courses, refresher courses, seminars, workshops, etc.

6.3.7 Faculty and Staff recruitment

As per UGC norms

6.3.8 Industry Interaction / Collaboration

NA

6.3.9 Admission of Students

Introduction of entrance examination in admission of PG courses.

6.4 Welfare schemes for

Teaching	College Welfare Fund
Non teaching	College Welfare Fund
Students	Poor Boys Fund

6.5 Total corpus fund generated

6.6 Whether annual financial audit has been done

Yes No

6.7 Whether Academic and Administrative Audit (AAA) has been done?

Audit Type	External		Internal	
	Yes/No	Agency	Yes/No	Authority
Academic	No	--	Yes	IQAC

Administrative	No	--	Yes	Principal
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6.8 Does the University/ Autonomous College declares results within 30 days? NA

For UG Programmes Yes No

For PG Programmes Yes No

6.9 What efforts are made by the University/ Autonomous College for Examination Reforms?

NA

6.10 What efforts are made by the University to promote autonomy in the affiliated/constituent colleges?

NA

6.11 Activities and support from the Alumni Association

Members of alumni association regularly give their valuable suggestions regarding college development during their informal and formal meetings with administrative authorities of the college.

6.12 A

NA

6.13 Development programmes for support staff

NA

6.14 Initiatives taken by the institution to make the campus eco-friendly

The college maintains a green campus with plants of diverse species planted in in both the campuses. Potted plants have been placed in college corridors. Large fields in the college campuses help in ground water recharging.

Criterion – VII_

7. Innovations and Best Practices

7.1 Innovations introduced during this academic year which have created a positive impact on the functioning of the institution. Give details.

7.2 Provide the Action Taken Report (ATR) based on the plan of action decided upon at the beginning of the year

Classes in newly introduced subjects in P.G. and U.G. are successfully running.

Ramps for the convenience of physically challenged students have been constructed at three locations in the college.

7.3 Give two Best Practices of the institution (*please see the format in the NAAC Self-study Manuals*)

The college follows the given best practices :

1. Education with a social cause
2. Education with environmental awareness

7.4 Contribution to environmental awareness / protection

The college contributes towards environmental awareness through its multifarious activities with a view to develop environmental consciousness. This year the following activities were organized:-

Tree plantation drives by all the students under NSS

Visits to Company Garden and bawan bigha campus of the college by students to develop love for nature

Popularising non-use of polythene bags among students in environment studies classes

Encouragement for reuse of paper on back side and communication through email

7.5 Whether environmental audit was conducted? Yes No

7.6 Any other relevant information the institution wishes to add. (for example SWOT Analysis)

During annual sports edibles are given to children of weaker sections living in the vicinity of bawan bigha campus.

8. Plans of institution for next year

The college should apply for allotment of ISSN number for the college magazine “Jyotishmati”.

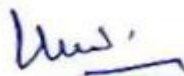
Permission for the establishment of Gandhi and Ambedkar adhyan peeth has been granted in college. Classes under these peeth should begin as early as possible.

Special toilets for the physically challenged persons should be constructed in the college premises.

College should make efforts for establishment of post graduate departments in the subjects in which only under graduates programmes

IQAC strongly recommends renovation of Chemistry PG laboratory.

Name Dr. S.L.Yadav



Signature of the Chairperson, IQAC