

## The Annual Quality Assurance Report (AQAR) of the IQAC

All NAAC accredited institutions will submit an annual self-reviewed progress report to NAAC, through its IQAC. The report is to detail the tangible results achieved in key areas, specifically identified by the institutional IQAC at the beginning of the academic year. The AQAR will detail the results of the perspective plan worked out by the IQAC. (Note: The AQAR period would be the Academic Year. For example, July 1, 2012 to June 30, 2013)

### Part – A

#### I. Details of the Institution

1.1 Name of the Institution	Harish Chandra P.G.College
1.2 Address Line 1	Maidagin
Address Line 2	Varanasi
City/Town	Varanasi
State	Uttar Pradesh
Pin Code	221001
Institution e-mail address	principalhpcpg.vns@gmail.com
Contact Nos.	0542- 2440042
Name of the Head of the Institution:	Dr.Sohan Lal Yadav
Tel. No. with STD Code:	0542- 2440042
Mobile:	9565344400

Name of the IQAC Co-ordinator:

Dr.Sanjay Srivastava

Mobile:

9415635846

IQAC e-mail address:

iqac.hcpgvns@gmail.com

1.3 NAAC Track ID (For ex. MHCOGN 18879)

OR

1.4 NAAC Executive Committee No. & Date:

(For Example EC/32/A&A/143 dated 3-5-2004.

This EC no. is available in the right corner- bottom of your institution's Accreditation Certificate)

EC/57/A&A/05 dated 30-11-2011

1.5 Website address:

[www.hcpgcollege.edu.in](http://www.hcpgcollege.edu.in)

Web-link of the AQAR:

<http://www.hcpgcollege.edu.in/AQAR2012-13.doc>

1.6 Accreditation Details

Sl. No.	Cycle	Grade	CGPA	Year of Accreditation	Validity Period
1	1 <sup>st</sup> Cycle	B	2.30	2011	2011-2016
2	2 <sup>nd</sup> Cycle				
3	3 <sup>rd</sup> Cycle				
4	4 <sup>th</sup> Cycle				

1.7 Date of Establishment of IQAC :

DD/MM/YYYY

02/07/2012

1.8 AQAR for the year (for example 2010-11)

2012-2013

1.9 Details of the previous year's AQAR submitted to NAAC after the latest Assessment and Accreditation by NAAC ((for example AQAR 2010-11 submitted to NAAC on 12-10-2011)

- i. AQAR \_\_\_\_\_ (DD/MM/YYYY)4
- ii. AQAR \_\_\_\_\_ (DD/MM/YYYY)
- iii. AQAR \_\_\_\_\_ (DD/MM/YYYY)
- iv. AQAR \_\_\_\_\_ (DD/MM/YYYY)

1.10 Institutional Status

University State  Central  Deemed  Private

Affiliated College Yes  No

Constituent College Yes  No

Autonomous college of UGC Yes  No

Regulatory Agency approved Institution Yes  No

(eg. AICTE, BCI, MCI, PCI, NCI)

Type of Institution Co-education  Men  Women

Urban  Rural  Tribal

Financial Status Grant-in-aid  UGC 2(f)  UGC 12B

Grant-in-aid + Self Financing  Totally Self-financing

1.11 Type of Faculty/Programme

Arts  Science  Commerce  Law  PEI (Phys Edu)

TEI (Edu)  Engineering  Health Science  Management

Others (Specify)

1.12 Name of the Affiliating University (*for the Colleges*)

Mahatma Gandhi Kashi  
Vidvapeeth. Varanasi(U.P.)

1.13 Special status conferred by Central/ State Government-- UGC/CSIR/DST/DBT/ICMR etc

Autonomy by State/Central Govt. / University

No

University with Potential for Excellence

No

UGC-CPE

No

DST Star Scheme

No

UGC-CE

No

UGC-Special Assistance Programme

No

DST-FIST

No

UGC-Innovative PG programmes

No

Any other (*Specify*)

No

UGC-COP Programmes

No

## **2. IQAC Composition and Activities**

2.1 No. of Teachers

05

2.2 No. of Administrative/Technical staff

Nil

2.3 No. of students

Nil

2.4 No. of Management representatives

01

2.5 No. of Alumni

Nil

2.6 No. of any other stakeholder and  
community representatives

02

2.7 No. of Employers/ Industrialists

2.8 No. of other External Experts

2.9 Total No. of members

08

2.10 No. of IQAC meetings held 03

2.11 No. of meetings with various stakeholders: No.  Faculty   
Non-Teaching Staff  Students  Alumni  Others

2.12 Has IQAC received any funding from UGC during the year? Yes  No   
If yes, mention the amount

2.13 Seminars and Conferences (only quality related)

(i) No. of Seminars/Conferences/ Workshops/Symposia organized by the IQAC

Total Nos.  International  National  State  Institution Level

(ii) Themes

2.14 Significant Activities and contributions made by IQAC

The IQAC was constituted in the month of July 2012. After its constitution, the main focus of IQAC was to work upon the recommendation of the peer team regarding improvement in institution's academic, administrative and infrastructural framework.

2.15 Plan of Action by IQAC/Outcome

The plan of action chalked out by the IQAC in the beginning of the year towards quality enhancement and the outcome achieved by the end of the year \*

Plan of Action	Achievements
At the very onset of the session 2012-2013 a meeting of IQAC was held with the various members and stake holders on 08/7/2012. The peer team report was placed before the IQAC committee. The	On 12/5/2013 at 8 am in the morning a meeting of IQAC was held in the Principal's office. The chairman, Co-ordinator and members of the IQAC were present in the meeting. The agenda of the meeting was to review the work done on the plan of action.  It was informed by the Chairman of IQAC that as a preliminary step towards initiation of P.G. programmes in

<p>committee members decided to take up and work out on the suggestions given by peer team in the annual plan of work.</p> <p>The members unanimously agreed that the college in this academic year should take initiatives for opening Post-graduate programmes in the subjects – Physics and Geography and for under-graduate programmes in Sociology, Education and BCA.</p> <p>The committee also suggested for certain infrastructural developments in the college. This includes – procurement of some silent generators sets, inverter back up for different departments , comfortable chairs for committee room of the college, CCTV and cameras at different locations in the college. The members also suggested for establishment of at least three smart classes in the college campus.</p>	<p>Physics , an advance lab in the department for post graduate students was being established. For P.G. programme in Geography orders for procurement of instruments has been placed.</p> <p>It was brought to the notice of committee members that some targets regarding infrastructural developments have been achieved . These are as follows :</p> <p>i) 2 silent generators have been procured and installed in the college near the fees counter.</p> <p>ii) 6 CCTV cameras have been installed at different locations in the college.</p> <p>iii) New comfortable chairs have been procured for committee room.</p> <p>iv) Invertors have been installed in departments of Botany, Law, Chemistry and office etc.</p> <p>v) Two smart classes have been established – one in Statistics department and other in the committee room.</p> <p>The co-ordinator of IQAC also informed the members that permission for running some new subjects – Sociology, education at U.G level and also for BCA has been granted by the government.</p>
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*\* Attach the Academic Calendar of the year as Annexure.*

2.15 Whether the AQAR was placed in statutory body      Yes       No

Management       Syndicate       Any other body

Provide the details of the action taken

## Part – B

### Criterion – I

## **I. Curricular Aspects**

### 1.1 Details about Academic Programmes

Level of the Programme	Number of existing Programmes	Number of programmes added during the year	Number of self-financing programmes	Number of value added / Career Oriented programmes
PhD	11			
PG	10		06	
UG	6			
PG Diploma	Nil			
Advanced Diploma	Nil			
Diploma	Nil			
Certificate	Nil			
Others	Nil			
<b>Total</b>	27			
Interdisciplinary	Nil			
Innovative	Nil			

### 1.2 (i) Flexibility of the Curriculum: CBCS/Core/Elective option / Open options

#### (ii) Pattern of programmes:

Pattern	Number of programmes
Semester	01
Trimester	NA
Annual	14

1.3 Feedback from stakeholders\* Alumni  Parents  Employers  Students

*(On all aspects)*

Mode of feedback : Online  Manual  Co-operating schools (for PEI)

*\*Please provide an analysis of the feedback in the Annexure*

1.4 Whether there is any revision/update of regulation or syllabi, if yes, mention their salient aspects.

NA

1.5 Any new Department/Centre introduced during the year. If yes, give details.

NA

## **Criterion – II**

### **2. Teaching, Learning and Evaluation**

2.1 Total No. of permanent faculty

Total	Asst. Professors	Associate Professors	Professors	Others
60	27	33	NA	

2.2 No. of permanent faculty with Ph.D.

59

2.3 No. of Faculty Positions Recruited (R) and Vacant (V) during the year

Asst. Professors		Associate Professors		Professors		Others		Total	
R	V	R	V	R	V	R	V	R	V
NIL	29							NIL	29

2.4 No. of Guest and Visiting faculty and Temporary faculty

		23
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2.5 Faculty participation in conferences and symposia:

No. of Faculty	International level	National level	State level
Attended		21	
Presented papers		13	
Resource Persons			

2.6 Innovative processes adopted by the institution in Teaching and Learning:

Audio visual, internet, laboratory, group discussion, etc.

2.7 Total No. of actual teaching days during this academic year

182

2.8 Examination/ Evaluation Reforms initiated by the Institution (for example: Open Book Examination, Bar Coding, Double Valuation, Photocopy, Online Multiple Choice Questions)

N A

2.9 No. of faculty members involved in curriculum restructuring/revision/syllabus development as member of Board of Study/Faculty/Curriculum Development workshop

05		
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2.10 Average percentage of attendance of students

76.5

2.11 Course/Programme wise distribution of pass percentage :



Title of the Programme	Total no. of students appeared	Division				
		Distinction %	I %	II %	III %	Pass %
BBA	34	NIL	38	62	NA	100
B.Sc.	328	NIL	11.6	78.3	4.9	94.8
B.Com	498	NIL	2.2	50.8	22.5	75.5
B.A.	542	NIL	1.1	50.8	22.5	96.3
LLB	201	NIL	4.0	88.1	NA	92.1
B.Ed.	106	NIL	50	44.3	NA	94.3
M.A. (Hindi)	73	NIL	13.7	79.5	4.1	97.3
M.A. (Pol Sci)	51	NIL	NIL	72.5	23.5	96
M.A. (Psync)	27	NIL	3.7	85.2	7.4	96.3
M.A. (English)	49	NIL	NIL	12.2	67.3	79.5
M.Com	79	NIL	36.7	56.9	1.3	94.9
M.Sc. (Botany)	36	NIL	63.9	30.6	NA	94.5
M.Sc. (Statistics)	12	NIL	33.3	50	8.3	88.6
M.Sc. (Zoology)	27	NIL	51.9	44.4	NA	96.3
M.Sc. (Chemistry)	31	NIL	64.5	35.5	NA	100
M.Sc. (Mathematics)	48	NIL	12.5	77.1	6.2	94.5

#### 2.12 How does IQAC Contribute/Monitor/Evaluate the Teaching & Learning processes :

The IQAC is actively involved in monitoring and improvement of teaching and learning process in the college. Discussions with the faculty members and stake holders is held on regular basis to chalk out plans for improvement in academic atmosphere of the college. This includes informal discussions relating to feasibility of introducing new teaching methods and also new programmes /courses of study.

#### 2.13 Initiatives undertaken towards faculty development

<i>Faculty / Staff Development Programmes</i>	<i>Number of faculty benefitted</i>
Refresher courses	1
UGC – Faculty Improvement Programme	--
HRD programmes	--
Orientation programmes	--
Faculty exchange programme	--
Staff training conducted by the university	--
Staff training conducted by other institutions	2
Summer / Winter schools, Workshops, etc.	1
Others	--

## 2.14 Details of Administrative and Technical staff

Category	Number of Permanent Employees	Number of Vacant Positions	Number of permanent positions filled during the Year	Number of positions filled temporarily
Administrative Staff	17	12	--	08
Technical Staff	02	05	--	03

## Criterion – III

### 3. Research, Consultancy and Extension

#### 3.1 Initiatives of the IQAC in Sensitizing/Promoting Research Climate in the institution

The IQAC undertook the following measures to promote research and development activities among the faculty members:

- Proposal for initiation of PG programmes in Physics and Geography which would help the faculty members in enrolling students in Ph.D.
- Encouraging teachers to collaborate both domestically and internationally for their research.

#### 3.2 Details regarding major projects

	Completed	Ongoing	Sanctioned	Submitted
Number			2	
Outlay in Rs. Lakhs			19	

#### 3.3 Details regarding minor projects

	Completed	Ongoing	Sanctioned	Submitted
Number	11			
Outlay in Rs. Lakhs				

#### 3.4 Details on research publications

	International	National	Others
Peer Review Journals	04	12	
Non-Peer Review Journals		2	
e-Journals			
Conference proceedings		2	

3.5 Details on Impact factor of publications:

Range  Average  h-index  Nos. in SCOPUS

3.6 Research funds sanctioned and received from various funding agencies, industry and other organisations

Nature of the Project	Duration Year	Name of the funding Agency	Total grant sanctioned	Received
Major projects	2 and 3 years	UGC and DST	19 Lacs	10 Lacs
Minor Projects	--	--	--	--
Interdisciplinary Projects	--	--	--	--
Industry sponsored	--	--	--	--
Projects sponsored by the University/ College	--	--	--	--
Students research projects <i>(other than compulsory by the University)</i>	--	--	--	--
Any other(Specify)	--	--	--	--
Total	2 and 3 years	UGC and DST	19 Lacs	10 Lacs

3.7 No. of books published i) With ISBN No.  Chapters in Edited Books

ii) Without ISBN No.

3.8 No. of University Departments receiving funds from..... NA

UGC-SAP  CAS  DST-FIST   
DPE  DBT Scheme/funds

3.9 For colleges  
Autonomy  CPE  DBT Star Scheme   
INSPIRE  CE  Any Other (specify)

3.10 Revenue generated through consultancy

3.11 No. of conferences organized by the Institution

Level	International	National	State	University	College
Number	--	--	--	--	--
Sponsoring agencies	--	--	--	--	--

3.12 No. of faculty served as experts, chairpersons or resource persons

3.13 No. of collaborations International  National  Any other

3.14 No. of linkages created during this year

3.15 Total budget for research for current year in lakhs :

From Funding agency  From Management of University/College

Total

3.16 No. of patents received this year

Type of Patent		Number
National	Applied	NIL
	Granted	NIL
International	Applied	NIL
	Granted	NIL
Commercialised	Applied	NIL
	Granted	NIL

3.17 No. of research awards/ recognitions received by faculty and research fellows  
Of the institute in the year

Total	International	National	State	University	Dist	College
	--	--	--	--	--	--

3.18 No. of faculty from the Institution who are Ph. D. Guides   
and students registered under them

3.19 No. of Ph.D. awarded by faculty from the Institution

3.20 No. of Research scholars receiving the Fellowships (Newly enrolled + existing ones)

JRF  SRF  Project Fellows  Any other

3.21 No. of students Participated in NSS events:

University level  State level   
National level  International level

3.22 No. of students participated in NCC events:

University level  State level

National level  International level

3.23 No. of Awards won in NSS:

University level  State level   
National level  International level

3.24 No. of Awards won in NCC:

University level  State level   
National level  International level

3.25 No. of Extension activities organized

University forum  College forum   
NCC  NSS  Any other

3.26 Major Activities during the year in the sphere of extension activities and Institutional Social Responsibility

- Madya Nished Pratiyogita (NSS)
- Blood Donation Camp (NCC)
- Voter Awareness Programme (NSS)
- 

## Criterion – IV

### 4. Infrastructure and Learning Resources

4.1 Details of increase in infrastructure facilities:

Facilities	Existing	Newly created	Source of Fund	Total
Campus area	19 Acers	-----	---	19 Acers
Class rooms	28	....	....	28

Laboratories	12	.....	....	12
Seminar Halls	02	....	.....	02
No. of important equipments purchased ( $\geq 1$ -0 lakh) during the current year.		20		
Value of the equipment purchased during the year (Rs. in Lakhs)		2.32	Own	2.32
Others				

#### 4.2 Computerization of administration and library

Principal Office and Examination Section already uses Computers for various works.

#### 4.3 Library services:

	Existing		Newly added		Total	
	No.	Value	No.	Value	No.	Value
Text Books	66350	16.08 Lac	1073	1.79 Lac	67423	17.86 Lac
Reference Books	2750	0.55 Lac	314	0.08 lac	3064	0.64 Lac
e-Books	--	--	--	--	--	--
Journals	--	--	1	--	--	--
e-Journals	--	--	--	--	--	--
Digital Database	--	--	--	--	--	--
CD & Video	--	--	--	--	--	--
Others (specify)	--	--	--	--	--	--

#### 4.4 Technology up gradation (overall)

	Total Computers	Computer Labs	Internet( Wi-fi +LAN)	Browsing Centres	Computer Centres	Office (No. Of comp)	Departments (No. Of comp)	Others
Existing	84	02	72	02	02	04	20	----
Added	19	01	---	----	01	----	----	----
Total	103	03	72	02	03	04	20	----

#### 4.5 Computer, Internet access, training to teachers and students and any other programme for technology upgradation (Networking, e-Governance etc.)

The college uploads various notices for students and staff on institution's website.

4.6 Amount spent on maintenance in lakhs :

i) ICT	0.26
ii) Campus Infrastructure and facilities	0.60
iii) Equipments	0.32
iv) Others	9.38
<b>Total :</b>	<b>10.56</b>

## Criterion – V

### 5. Student Support and Progression

5.1 Contribution of IQAC in enhancing awareness about Student Support Services

IQAC members visited different departments of the college and informed the enrolled students about the various committees concerned with student welfare and support. Information regarding the committee members along with their contact numbers was given to the students. These information have been displayed at the college notice board. The principal also holds regular meetings with the students' representatives for the redressal of their grievances.

5.2 Efforts made by the institution for tracking the progression

The teachers are in regular touch with students for sorting out their various academic and carrier related problems.

5.3 (a) Total Number of students

UG	PG	Ph. D.	Others
6160	977	00	NA

(b) No. of students outside the state

600

(c) No. of international students

Men	No	%	Women	No	%
	5082	71.20		2055	28.80

Last Year						This Year					
General	SC	ST	OBC	Physically Challenged	Total	General	SC	ST	OBC	Physically Challenged	Total
						2451	1048	209	3421	08	7137

Demand ratio UG 1:4      Dropout 10-20 %

PG 1:4

#### 5.4 Details of student support mechanism for coaching for competitive examinations (If any)

Remedial Coaching for ST/SC and Minority students for NET and for other competitive Examinations.

No. of students beneficiaries

#### 5.5 No. of students qualified in these examinations

NET     SET/SLET     GATE     CAT   
IAS/IPS etc     State PSC     UPSC     Others

#### 5.6 Details of student counselling and career guidance

Remedial Coaching for ST/SC and Minority students for career guidance.

No. of students benefitted



### 5.7 Details of campus placement

<i>On campus</i>			<i>Off Campus</i>
Number of Organizations Visited	Number of Students Participated	Number of Students Placed	Number of Students Placed
NA	NA	NA	NA

### 5.8 Details of gender sensitization programmes

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### 5.9 Students Activities

#### 5.9.1 No. of students participated in Sports, Games and other events

State/ University level  National level  International level

#### No. of students participated in cultural events

State/ University level  National level  International level

#### 5.9.2 No. of medals /awards won by students in Sports, Games and other events

Sports : State/ University level  National level  International level

Cultural: State/ University level  National level  International level

### 5.10 Scholarships and Financial Support

	Number of students	Amount
Financial support from institution (Poor Boys Fund)	100	49730/-
Financial support from government	5074	DBT
Financial support from other sources	NA	

Number of students who received International/ National recognitions	NA	
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5.11 Student organised / initiatives

Fairs : State/ University level  National level  International level

Exhibition: State/ University level  National level  International level

5.12 No. of social initiatives undertaken by the students :

5.13 Major grievances of students (if any) redressed: \_\_\_\_\_NIL\_\_\_\_\_

## Criterion – VI

### **6. Governance, Leadership and Management**

6.1 State the Vision and Mission of the institution

<p><b>Vision</b></p> <p>To inculcate and sustain the quality in all dimensions of higher education catering to the national and global needs and create awareness of human rights, value system, culture and heritage of the country.</p> <p><b>Mission</b></p> <ul style="list-style-type: none"> <li>• To equip and empower students with relevant knowledge, competence and creativity to face regional and global challenges.</li> <li>• To promote the building up of character in youth by religion and ethics as an integral part of education.</li> <li>• To facilitate a broad range of learning opportunities for learners engrossed in graduate, postgraduate and research programmes.</li> <li>• To provide the right kind of leadership in all walks of life.</li> <li>• To create homogeneous intermingling of all sections of the society.</li> </ul>
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6.2 Does the Institution has a management Information System

<p>Yes, the College has an efficient management information system. This includes the official website of the college (<a href="http://www.hcpgcollege.edu.in">www.hcpgcollege.edu.in</a>) and e-mail of the college (<a href="mailto:principalhcpg.vns@gmail.com">principalhcpg.vns@gmail.com</a>). Besides this information is also disseminated through the college facebook page. Telephone, mobile and fax services available in the college also help in this regard.</p>
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### 6.3 Quality improvement strategies adopted by the institution for each of the following:

#### 6.3.1 Curriculum Development

- The college follows the curriculum prescribed by the University; it has least scope for any change in the curriculum. This is compensated by organizing different seminars and workshops by some departments on various relevant and burning issues.
- Some senior faculty members of the college, who are the members of the board of studies of their respective departments in the University, contribute to the curriculum development by their valuable suggestions in the Board meetings

#### 6.3.2 Teaching and Learning

- 02 smart classes have been established in statistics department and committee room each.
- Creative learning among students is promoted through seminars, group discussions, yoga training, project work and field visits.
- Students are encourage to participate in cultural programmes

#### 6.3.3 Examination and Evaluation

For maintaining the sanctity of University examination, internal flying squad teams are regularly constituted.

#### 6.3.4 Research and Development

College administration encourages staff members to undertake research projects and publish papers.  
.College magazine “Jyotishmati” is published regularly

#### 6.3.5 Library, ICT and physical infrastructure / instrumentation

College administration encourages staff members to undertake research projects and publish papers.

.College magazine “Jyotishmati” is published regularly

### 6.3.6 Human Resource Management

Teachers of institution are encouraged to participate in various faculty development programmes, viz. Orientation courses, refresher courses, seminars, workshops, etc.

### 6.3.7 Faculty and Staff recruitment

Presently college has 26 Assistant Professors and 33 Associate Professors. In addition to these we have 23 lecturers under self-finance scheme. Besides this, we have 17 administrative staff and 02 technical staff in permanent positions. As regards the permanent teachers there are 30 vacancies to be filled up by the UP Higher Education Commission. As regards the administrative and technical staff, 08 administrative and 03 technical staff positions have been filled up temporarily for smooth functioning of the office during the present session.

### 6.3.8 Industry Interaction / Collaboration

NA

### 6.3.9 Admission of Students

The college conducts entrance examinations for admission to various courses. Forms for entrance exam. are distributed from college counters. Merit list is prepared according to the marks obtained by students in the entrance exam. The students are called for counselling and their certificates are physically verified by the admission committees. Reservation as per state and central government norms is applicable in the admission process. Admissions to B.Ed and B.B.A. are through state level entrance examinations.

### 6.4 Welfare schemes for

Teaching	College Welfare Fund
Non teaching	College Welfare Fund
Students	Poor Boys Fund

### 6.5 Total corpus fund generated

NA

### 6.6 Whether annual financial audit has been done

Yes

No

6.7 Whether Academic and Administrative Audit (AAA) has been done?

Audit Type	External		Internal	
	Yes/No	Agency	Yes/No	Authority
Academic	No	--	Yes	IQAC
Administrative	No	--	Yes	Principal

6.8 Does the University/ Autonomous College declares results within 30 days? NA

For UG Programmes      Yes  --    No  --

For PG Programmes      Yes  --    No  --

6.9 What efforts are made by the University/ Autonomous College for Examination Reforms?

NA

6.10 What efforts are made by the University to promote autonomy in the affiliated/constituent colleges?

NA

6.11 Activities and support from the Alumni Association

Members of alumni association regularly give their valuable suggestions regarding college development during their informal and formal meetings with administrative authorities of the college.

6.12 Activities and support from the Parent – Teacher Association

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6.13 Development programmes for support staff

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6.14 Initiatives taken by the institution to make the campus eco-friendly

The college maintains a green campus with plants of diverse species planted in in both the campuses. Potted plants have been placed in college corridors. Large fields in the college campuses help in ground water recharging.

## Criterion – VII

### 7. Innovations and Best Practices

7.1 Innovations introduced during this academic year which have created a positive impact on the functioning of the institution. Give details.

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7.2 Provide the Action Taken Report (ATR) based on the plan of action decided upon at the beginning of the year

, An advance lab in the Physics department for post graduate students was being established. For P.G. programme in Geography orders for procurement of instruments has been placed. 2 silent generators have been procured and installed in the college near the fees counter. 6 CCTV cameras have been installed at different locations in the college. New comfortable chairs have been procured for committee room. Invertors have been installed in departments of Botany, Law, Chemistry and office etc. Two smart classes have been established – one in Statistics department and other in the committee room. Permission for running some new subjects – Sociology, education at U.G level and also for BCA has been granted by the government.

7.3 Give two Best Practices of the institution (*please see the format in the NAAC Self-study Manuals*)

The college follows the given best practices :

1. Education with a social cause
2. Education with environmental awareness

#### 7.4 Contribution to environmental awareness / protection

The college contributes towards environmental awareness through its multifarious activities with a view to develop environmental consciousness. This year the following activities were organized:-

Tree plantation drives by all the students under NSS

Visits to Company Garden and bawan bigha campus of the college by students to develop love for nature

The college contributes towards environmental awareness through its multifarious activities with a view to develop environmental consciousness. This year the following activities were organized:-

Further steps towards full digitalization of the office to minimize the use of paper

7.5 Whether environmental audit was conducted? Yes  No

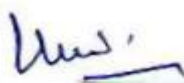
7.6 Any other relevant information the institution wishes to add. (for example SWOT Analysis)

- The College campus has been declared tobacco free zone.
- The College strictly follows antiragging directives.
- For regular and effective monitoring the college has installed 06 CCTV cameras at various locations in the college.
- To ensure availability of safe drinking water to students and staff of college RO and water coolers have been installed in the college campus.
- The college campus is *wi-fi* enabled.
- The college awards prizes to students scoring highest marks at university levels in some subjects.

#### 8. **Plans of institution for next year**

1. Starting P.G. classes in Physics and geography.
2. Starting U.G. classes in Sociology, Education, Physical education and B.C.A.
3. Construction of ramps for convenience of physically challenged students.

Name **Dr S.L.Yadav**



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*Signature of the Chairperson, IQAC*

